

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

BOARD OF DIRECTORS MEETING AGENDA

Wednesday, March 4, 2026
9:00 a.m.

Via Zoom Teleconference
[Zoom Link](#)

Meeting ID: 839 3756 9603
Passcode: 569234

All portions of this meeting will be conducted via Zoom in accordance with Government Code Section 54953(b). Each location is accessible to the public, and members of the public may address the Committee from any teleconference location listed. The teleconference meeting locations are as follows:

City of Albany, 1000 San Pablo Avenue, Albany, CA 94706; City of Berkeley, 2180 Milvia Street, Berkeley, CA 94704, City of Brisbane, 50 Park Place, Brisbane, CA 94005; Central Marin Fire Authority, 342 Tamalpais Dr, Corte Madera, CA 94925; Central Marin Police Authority, 250 Doherty Drive, Larkspur, CA 94939; City of Corte Madera, 300 Tamalpais Dr., Corte Madera, CA 94925; City of Emeryville, 1333 Park Avenue, Emeryville, CA 94608; Town of Fairfax, 142 Bolinas Road, Fairfax, CA 94930; City of Larkspur, 400 Magnolia Avenue Larkspur, CA 94939; City of Los Altos, 1 N. San Antonio Road, Los Altos, CA 94022; Livermore-Pleasanton Fire Department, 3560 Nevada St, Pleasanton, CA 94566; City of Menlo Park, 701 Laurel Street, Menlo Park, CA 94025; City of Mill Valley, 26 Corte Madera Avenue, Mill Valley, CA 94941; City of Monte Sereno 18041 Saratoga-Los Gatos Rd., Monte Sereno, CA 95030; City of Novato, 922 Machin Avenue, Novato, CA 94945; City of Piedmont, 120 Vista Avenue, Piedmont, CA 94611; City of Pleasanton, 123 Main Street, Pleasanton, CA 94566; City of Redwood City, 1017 Middlefield Road, Redwood City, CA 94063; Town of San Anselmo, 525 San Anselmo Avenue, San Anselmo, CA 94960; Town of Tiburon, 1505 Tiburon Boulevard, Tiburon, CA 94920; City of Union City, 34009 Alvarado-Niles Road, Union City, CA 94587.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact John Burdette at (916) 244-1169 or John.Burdette@Sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact John Burdette at (916) 244-1169 or John.Burdette@Sedgwick.com.

Page 1. CALL TO ORDER

2. INTRODUCTIONS

3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

- 4. PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting John Burdette at: John.burdette@sedgwick.com. This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. CONSENT CALENDAR

- 5 *A. Minutes of the October 23 & 24, 2025, Board of Directors Meeting
 - 27 *B. Cash & Investments Report for Quarter Ended December 31, 2025
 - 56 *C. Risk Management Fund as of December 31, 2025
 - 57 *D. Member Contingency Fund as of December 31, 2025
 - 58 *E. Internal Financial Statements as of December 31, 2025
 - 64 *F. Warrant Listings for the Months of December 2025 and January 2026
 - 65 *G. Pooled Auto Physical Damage and Property Programs' Claims History and Annual Financial Status as of June 30, 2025
 - 74 *H. Workers' Compensation Claims Lag Report
 - 75 *I. Legislative Update
 - 78 *J. Workers' Compensation Managers' Report
 - 80 *K. ERMA 2025/26 Important Reminders
- Recommendation: Staff recommends the Board formally consider approval of the Consent Calendar as presented.*

6. ADMINISTRATIVE MATTERS

- 84 *A. Review of Contract Renewal Option from Acclamation Insurance Management Services (AIMS)
Recommendation: The Executive Committee recommends approval of the proposed Amendment One between AIMS and BCJPIA for Claims Administration Services for the term of July 1, 2026, through June 30, 2028, to the Board of Directors.
- 87 *B. Executive Committee Appointment
Recommendation: The Nominating Committee will provide a recommendation at the meeting.

7. FINANCIAL MATTERS

- 96 *A. Review of Captive Feasibility Study and Consideration of Captive Formation Effective July 1, 2026
Recommendation: The Executive Committee recommends the Board approve the formation of a captive effective July 1, 2026, moving Workers' Compensation and Liability future and tail liabilities into the captive; approve the captive to be domiciled in Utah, and approve the captive to be governed by a six-member Board, including five BCJPIA

representatives plus the required Utah-based attorney. The Executive Committee also recommends the Board provide direction to staff regarding the utilization of current BCJPIA service providers and the name of the captive entity.

- 173 *B. Pooled Auto Physical Damage Program (PAPDP) Dividend Calculation as of June 30, 2025
Recommendation: Staff recommends the Board receive and file the Property Program Dividend Calculation as of June 30, 2025.

8. CYBER MATTERS

- 176 *A. Review of Cyber Assessment Reports
Recommendation: Staff recommends the Board receive and file the Cyber Assessment Reports.

9. **CLOSED SESSION** - Pursuant to Government Code Section 54956.95(a), The Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority.

Workers' Compensation Claims

Romo v. City of Mill Valley

REPORT FROM CLOSED SESSION - Pursuant to Government Code Section 54957.1, The Board must report in open session any action taken, or lack thereof, in closed session.

10. EXECUTIVE DIRECTOR'S REPORT

- A. Report by Executive Director
Recommendation: None.

11. CLOSING COMMENTS

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

- A. Board of Directors
B. Staff

12. ADJOURNMENT

NOTICES:

- The next ERMA Board of Directors meeting will be held Tuesday, March 10, 2026. Location: Napa Valley Marriot Hotel & Spa, 3425 Solano Ave, Napa, CA 94588. The BCJPIA Representative to the ERMA Board is Jason Castleberry, City of Union City, and the alternate is Carolina Yuen, City of Brisbane.
- The next CARMA Board of Directors meeting will be held Wednesday, April 8, 2026, Location: TBD. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur and the alternate is Todd Cusimano, City of Mill Valley.
- The next BCJPIA Executive Committee meeting will be held on Thursday, April 16, 2026, via Zoom.
- The next LAWCX Board of Directors meeting will be held on Tuesday, June 2, 2026. Location: Sacramento. The BCJPIA representative to the LAWCX Board is Ruben Martin, Central Marin Fire Authority, and the alternate is Adam Wolff, Town of Corte Madera.
- The next BCJPIA Board of Directors Meeting will be held on Thursday, June 4, 2026, via Zoom.