

# BAY CITIES JOINT POWERS INSURANCE AUTHORITY

## SPECIAL BOARD OF DIRECTORS MEETING

### AGENDA

**Wednesday, May 7, 2025**

**9:00 a.m.**

**Via Zoom Teleconference**

**Zoom Link**

Meeting ID: 830 7510 6187

Passcode: 835658

---

All portions of this meeting will be conducted via Zoom in accordance with Government Code Section 54953(b). Each location is accessible to the public, and members of the public may address the Board from any teleconference location. The teleconference meeting locations are as follows:

*City of Albany, 1000 San Pablo Avenue, Albany, CA 94706; City of Berkeley, 2180 Milvia Street, Berkeley, CA 94704; City of Brisbane, 50 Park Place, Brisbane, CA 94005; Central Marin Fire Authority, 342 Tamalpais Dr, Corte Madera, CA 94925; Central Marin Police Authority, 250 Doherty Drive, Larkspur, CA 94939; City of Corte Madera, 300 Tamalpais Dr., Corte Madera, CA 94925; City of Emeryville, 1333 Park Avenue, Emeryville, CA 94608; Town of Fairfax, 142 Bolinas Road, Fairfax, CA 94930; City of Larkspur, 400 Magnolia Avenue Larkspur, CA 94939; City of Los Altos, 1 N. San Antonio Road, Los Altos, CA 94022; City of Menlo Park, 701 Laurel Street, Menlo Park, CA 94025; City of Mill Valley, 26 Corte Madera Avenue, Mill Valley, CA 94941; City of Monte Sereno 18041 Saratoga-Los Gatos Rd., Monte Sereno, CA 95030; City of Novato, 922 Machin Avenue, Novato, CA 94945; City of Piedmont, 120 Vista Avenue, Piedmont, CA 94611; City of Pleasanton, 123 Main Street, Pleasanton, CA 94566; City of Redwood City, 1017 Middlefield Road, Redwood City, CA 94063; Town of San Anselmo, 525 San Anselmo Avenue, San Anselmo, CA 94960; Town of Tiburon, 1505 Tiburon Boulevard, Tiburon, CA 94920; City of Union City, 34009 Alvarado-Niles Road, Union City, CA 94587.*

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact John Burdette at (916) 244-1169 or [John.Burdette@sedgwick.com](mailto:John.Burdette@sedgwick.com). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact John Burdette at (916) 244-1169 or [John.Burdette@sedgwick.com](mailto:John.Burdette@sedgwick.com)

---

**Page** 1. **CALL TO ORDER**

2. **INTRODUCTIONS**

3. **APPROVAL OF AGENDA AS POSTED (OR AMENDED)**

# BCJPIA Special Board of Directors Meeting Agenda

Meeting of May 7, 2025

Page 2

4. **PUBLIC COMMENTS** - The public may submit any questions in advance of the meeting by contacting John Burdette at: [John.Burdette@sedgwick.com](mailto:John.Burdette@sedgwick.com). This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. **ADMINISTRATIVE MATTERS**

3 \*A. Consideration of Livermore Pleasanton Fire Department's Application to Join the Pooled Liability Program Effective July 1, 2025

*Recommendation: Staff recommends the Board approve Livermore Pleasanton Fire Department to join the BCJPIA Pooled Liability Program effective July 1, 2025, at a \$1M self-insured retention. Further, staff recommends the Board provide direction to incorporate the addition of the \$1M self-insured retention option into the Pooled Liability Master Program Document for the Board's review at its next meeting.*

6. **EXECUTIVE DIRECTOR'S REPORT**

A. Report by Executive Director

*Recommendation: None.*

7. **CLOSING COMMENTS** - This time is reserved for comments by the Committee and/or staff and to identify matters for future BCJPIA business.

A. Executive Committee  
B. Staff

8. **ADJOURNMENT**

**NOTICES:**

- The next ERMA Board of Directors meeting will be held Monday, June 2, 2025, via Zoom. The BCJPIA Representative to the ERMA Board is Jason Castleberry, City of Union City, and the alternate is Carolina Yuen, City of Brisbane.
- The next LAWCX Board of Directors Meeting will be held on Tuesday, June 3, 2025, Via Zoom. The BCJPIA representative to the LAWCX Board is Ruben Martin, Central Marin Fire Authority, and the alternate is Adam Wolff, Town of Corte Madera.
- The next BCJPIA Board of Directors Meeting will be held on Thursday, June 5, 2025, in Emeryville, CA.
- The next CARMA Board of Directors meeting will be held Wednesday, June 11, 2025, via Zoom. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the alternate is Todd Cusimano, City of Mill Valley.