

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

BOARD OF DIRECTORS MEETING AGENDA

Thursday, June 5, 2025
10:00 a.m.

Hyatt Place Emeryville/San Francisco Bay Area
5700 Bay St
Emeryville, CA 94608
(510)285-9232

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, California 95833.

Page	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS - The Public may submit any questions in advance of the meeting by contacting John Burdette at: John.burdette@sedgwick.com . This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	5. CONSENT CALENDAR
6	*A. Minutes of the February 13, 2025, Board of Directors Meeting
14	*B. Minutes of the May 07, 2025, Special Board of Directors Meeting
18	*C. Workers' Compensation Program Lag Report as of March 31, 2025
19	*D. Cash & Investments Report for Quarter Ended March 31, 2025
47	*E. Member Contingency Fund as of March 31, 2025
48	*F. Internal Financial Statements as of March 31, 2025
54	*G. Warrant Listings for the Month of April 2025
55	*H. 2025 Liability Claims Audit Report
67	*I. ICS Mid-Year Report
79	*J. BCJPIA Resolution 02 2024-2025 Meeting Dates for the 2025/26 Program Year
	<i>Recommendation: Staff recommends the Board formally consider approval of the Consent Calendar as presented.</i>

- 81 6. PRESENTATIONS**
- *A. CAJPA Re-Accreditation Presentation
 Recommendation: Staff recommends the Board receive and accept the CAJPA Accreditation with Excellence for BCJPIA.
- 124 7. RISK CONTROL MATTERS**
- A. Cyber Liability Program Update
 Recommendation: Provide direction if needed.
- 125 *B. 2024/25 Risk Control Service Delivery Update**
 Recommendation: None.
- 133 *C. Review of 2025/26 Proposed Risk Control Service Plan**
 Recommendation: The Executive Committee recommends the Board approve the 2025/26 Risk Control Plan, as presented. Further, the Committee recommends participation in the Risk Management Assessment (RMA) should be mandatory.
- 161 8. ADMINISTRATIVE MATTERS**
- *A. Consideration of the Town of Hillsborough’s Application to Join the Workers’ Compensation Program
 Recommendation: Staff recommends the Board review the application materials from the Town of Hillsborough and provide direction to staff.
- 179 *B. Update on BCJPIA Strategic Action Plan**
 Recommendation: Provide direction to staff, if needed.
- 198 *C. ERMA/CARMA/LAWCX Update**
 Recommendation: None.
- 220 9. LIABILITY LEGAL UPDATES**
- *A. Liability Legal Updates – Whitehead v. City of Oakland
 Recommendation: None.
- 253 *B. Liability Legal Updates – California Model Ordinance for Encampments**
 Recommendation: None.
- 259 10. COMMITTEE ELECTIONS AND APPOINTMENTS**
- *A. Slate of Nominees for Expiring Positions on the Executive Committee
 Recommendation: Staff recommends the Board consider approval of the slate of nominees for the expiring Executive Committee positions.

11. GOVERNING DOCUMENTS

- 269 *A. Review of Memoranda of Coverages (MOC) for the Pooled Liability Program, Pooled Workers' Compensation Program, Pooled Property Program, and Pooled Auto Physical Damage Program for the 2025/26 Program Year.
Recommendation: Staff recommends approval of the Memoranda of Coverages for the Pooled Liability Program, Pooled Workers' Compensation Program, Pooled Property Program, and Pooled Auto Physical Damage Program for the 2025/26 Program Year to the Board, as presented.
- 332 *B. Review of Proposed Changes to Master Program Documents (MPDs)
Recommendation: Staff recommends the Board approve the changes to the Pooled Workers' Compensation, Pooled Liability, and Cyber Liability Master Program Documents, as presented.

12. FINANCIAL MATTERS

- 376 *A. Update on Property Appraisal Process and Expected Impact to 2025/26 Operating Budget
Recommendation: Provide direction to staff, if needed.
- 379 *B. Property Program Dividend Calculation as of June 30, 2024
Recommendation: Staff recommends the Board retain the dividend and accept and file the Property Program Dividend Calculation as of June 30, 2024.
- *C. Draft Operating Budget for the 2025/26 Program Year **(To be distributed under separate cover)**
Recommendation: A recommendation will be made at the meeting.

- 13. CLOSED SESSION** - Pursuant to Government Code Section 54956.95(a), The Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority.

Liability Claims

Sanchez v. City of Redwood City
Love v. City of Berkeley
Welch v. City of Berkeley
Menda v. City of Berkeley
Sanchez v. City of Berkeley

REPORT FROM CLOSED SESSION - Pursuant to Government Code Section 54957.1, The Board must report in open session any action taken, or lack thereof, in closed session.

14. EXECUTIVE DIRECTOR'S REPORT

- A. Report by Executive Director
Recommendation: None.

15. CLOSING COMMENTS

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

- A. Board of Directors
- B. Staff

16. ADJOURNMENT

NOTICES:

- The next CARMA Board of Directors meeting will be held Wednesday, June 11, 2025, via Zoom. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur and the alternate position is vacant.
- The next BCJPIA Executive Committee meeting will be held on Wednesday, August 20, 2025, via Zoom pending approval from the Board of Directors.
- The next BCJPIA Board of Directors Meeting will be held on Friday, October 24, 2025, at the Dream Inn, 175 W Cliff Dr., Santa Cruz, CA 95060.
- The next LAWCX Board of Directors meeting will be held on Tuesday, November 4, 2025, via Zoom. The BCJPIA representative to the LAWCX Board is Ruben Martin, Central Marin Fire Authority, and the alternate is Adam Wolff, Town of Corte Madera.
- The next ERMA Board of Directors meeting will be held Tuesday, March 10, 2026, via Zoom. The BCJPIA Representative to the ERMA Board is Jason Castleberry, City of Union City, and the alternate is Carolina Yuen, City of Brisbane.