

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

SPECIAL EXECUTIVE COMMITTEE MEETING

AGENDA

Thursday, March 20, 2025

9:00 a.m.

Via Zoom Teleconference

[Zoom Link](#)

Meeting ID: 872 7175 4573

Passcode: 820341

All portions of this meeting will be conducted via Zoom in accordance with Government Code Section 54953(b). Each location is accessible to the public, and members of the public may address the Committee from any teleconference location. The teleconference meeting locations are as follows:

- CENTRAL MARIN FIRE AUTHORITY: 342 Tamalpais Dr, Corte Madera, CA 94925
- CITY OF BERKELEY: 2180 Milvia Street, Berkeley, CA 94704
- CITY OF MILL VALLEY: 26 Corte Madera Avenue, Mill Valley, CA 94941
- CITY OF LARKSPUR: 400 Magnolia Avenue, Larkspur, CA 94939
- CITY OF LOS ALTOS: 1 N. San Antonio Road, Los Altos, CA 94022
- CITY OF PLEASANTON: 123 Main Street, Pleasanton, CA 94566
- CITY OF SAN ANSELMO: 525 San Anselmo Avenue, San Anselmo, CA 94960

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact John Burdette at (916) 244-1169 or John.Burdette@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact John Burdette at (916) 244-1169 or John.Burdette@sedgwick.com

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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - The Public may submit any questions in advance of the meeting by contacting John Burdette at: John.Burdette@sedgwick.com . This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

5. **CLOSED SESSION** - Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority.

Workers' Compensation Claims

Saenz v. City of Sausalito

REPORT FROM CLOSED SESSION - Pursuant to Government Code Section 54957.1, the Committee must report in open session any action taken, or lack thereof, in closed session.

6. **ADMINISTRATIVE MATTERS**
- 4 *A. Consideration of the City of San Carlos' Application to the BCJPIA Workers' Compensation Program
Recommendation: Staff recommends the Executive Committee review the application materials from the City of San Carlos and provide a recommendation to the Board.
- 26 *B. Discussion Regarding Self-Insured Retention Options in the Workers' Compensation Program
Recommendation: Staff recommends the Executive Committee discuss and provide direction.
- 34 *C. Review of BCJPIA Resolution 02 2024-2025 Establishing Meeting Dates for the 2025/26 Program Year
Recommendation: Staff recommends the Executive Committee recommend approval of Resolution 02 2024-2025 to the Board.
7. **FINANCIAL MATTERS**
- 37 *A. Discussion Regarding Asset Backed Securities
Recommendation: Staff recommends the Executive Committee discuss and provide direction.
8. **EXECUTIVE DIRECTOR'S REPORT**
- A. Report by Executive Director
Recommendation: None.
9. **CLOSING COMMENTS** - This time is reserved for comments by the Committee and/or staff and to identify matters for future BCJPIA business.
- A. Executive Committee
B. Staff
10. **ADJOURNMENT**

NOTICES:

- The next BCJPIA Executive Committee Meeting will be held on Thursday, April 17, 2025, via Zoom.
- The next ERMA Board of Directors meeting will be held Monday, June 2, 2025, via Zoom. The BCJPIA Representative to the ERMA Board is Jason Castleberry, City of Union City, and the alternate is Carolina Yuen, City of Brisbane.
- The next LAWCX Board of Directors Meeting will be held on Tuesday, June 3, 2025, Via Zoom. The BCJPIA representative to the LAWCX Board is Ruben Martin, Central Marin Fire Authority, and the alternate is Adam Wolff, Town of Corte Madera.
- The next BCJPIA Board of Directors Meeting will be held on Thursday, June 5, 2025. Location: TBD
- The next CARMA Board of Directors meeting will be held Wednesday, June 11, 2025, via Zoom. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the alternate is Todd Cusimano, City of Mill Valley.