

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

SPECIAL BOARD OF DIRECTORS MEETING AGENDA

Thursday, December 19, 2024
11:00 a.m.

Via Zoom Teleconference
[Zoom Link](#)

Meeting ID: 841 4780 5543
Passcode: 577909

All portions of this meeting will be conducted via Zoom in accordance with Government Code Section 54953(b). Each location is accessible to the public, and members of the public may address the Committee from any teleconference location. The teleconference meeting locations are as follows:

City of Albany, 1000 San Pablo Avenue, Albany, CA 94706, City of Berkeley, 2180 Milvia Street, Berkeley, CA 94704, City of Brisbane, 50 Park Place, Brisbane, CA 94005, Central Marin Fire Authority, 342 Tamalpais Dr, Corte Madera, CA 94925, Central Marin Police Authority, 250 Doherty Drive, Larkspur, CA 94939, City of Corte Madera, 300 Tamalpais Dr., Corte Madera, CA 94925, City of Emeryville, 1333 Park Avenue, Emeryville, CA 94608, Town of Fairfax, 142 Bolinas Road, Fairfax, CA 94930, City of Larkspur, 400 Magnolia Avenue Larkspur, CA 94939, City of Los Altos, 1 N. San Antonio Road, Los Altos, CA 94022, City of Menlo Park, 701 Laurel Street, Menlo Park, CA 94025, City of Mill Valley, 26 Corte Madera Avenue, Mill Valley, CA 94941, City of Monte Sereno 18041 Saratoga-Los Gatos Rd., Monte Sereno, CA 95030, City of Novato, 922 Machin Avenue, Novato, CA 94945, City of Piedmont, 120 Vista Avenue, Piedmont, CA 94611, City of Pleasanton, 123 Main Street, Pleasanton, CA 94566, City of Redwood City, 1017 Middlefield Road, Redwood City, CA 94063, Town of San Anselmo, 525 San Anselmo Avenue, San Anselmo, CA 94960, City of Sausalito, 420 Litho Street, Sausalito, CA 94965, Town of Tiburon, 1505 Tiburon Boulevard, Tiburon, CA 94920, City of Union City, 34009 Alvarado-Niles Road, Union City, CA 94587.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com.

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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

4. **PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting John Burdette at: John.burdette@sedgwick.com. This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. **FINANCIAL MATTERS**
 - *A. Presentation of Financial Audit for the Year Ended June 30, 2024
Recommendation: The Board receives and files the audited financial statements for the year ended June 30, 2024.

6. **ADMINISTRATIVE MATTERS**
 - *A. Strategic Planning Session Results Update
Recommendation: The Executive Committee recommends the Board approve the Strategic Action Plan, as presented.

7. **EXECUTIVE DIRECTOR'S REPORT**
 - A. Report by Executive Director
Recommendation: None.

8. **CLOSING COMMENTS**

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

 - A. Board of Directors
 - B. Staff

9. **ADJOURNMENT**

NOTICES:

- The next CARMA Board of Directors meeting will be held Friday, January 17, 2025, Location: SpringHill Suites Napa Valley, 101 Gateway Rd E, Napa, CA 94558. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur and the alternate is Daria Carillo, Town of Corte Madera.
- The next ERMA Board of Directors meeting will be held Friday, January 24, 2025. Location: Napa Valley Marriot Hotel & Spa, 3425 Solano Ave, Napa, CA 94588. The BCJPIA Representative to the ERMA Board is Jason Castleberry, City of Union City, and the alternate is Carolina Yuen, City of Brisbane.
- The next BCJPIA Board of Directors Meeting will be held on Thursday, February 13, 2025, via Zoom.
- The next BCJPIA Executive Committee meeting will be held on Thursday, April 17, 2025, via Zoom.
- The next LAWCX Board of Directors meeting will be held on Tuesday, June 3, 2025, Via Zoom. The BCJPIA representative to the LAWCX Board is Ruben Martin, Central Marin Fire Authority, and the alternate is Adam Wolff, Town of Corte Madera.