

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

SPECIAL BOARD OF DIRECTORS MEETING

AGENDA

Monday, April 22, 2024

9:00 a.m.

Via Zoom Teleconference

[Zoom Link](#)

Meeting ID: 891 6786 0943

Passcode: 275909

All portions of this meeting will be conducted via Zoom in accordance with Government Code Section 54953(b). Each location is accessible to the public, and members of the public may address the Committee from any teleconference location. The teleconference meeting locations are as follows:

City of Albany, 1000 San Pablo Avenue, Albany, CA 94706, City of Berkeley, 2180 Milvia Street, Berkeley, CA 94704, City of Brisbane, 50 Park Place, Brisbane, CA 94005, Central Marin Fire Authority, 342 Tamalpais Dr, Corte Madera, CA 94925, Central Marin Police Authority, 250 Doherty Drive, Larkspur, CA 94939, City of Corte Madera, 300 Tamalpais Dr., Corte Madera, CA 94925, City of Emeryville, 1333 Park Avenue, Emeryville, CA 94608, Town of Fairfax, 142 Bolinas Road, Fairfax, CA 94930, City of Larkspur, 400 Magnolia Avenue Larkspur, CA 94939, City of Los Altos, 1 N. San Antonio Road, Los Altos, CA 94022, City of Menlo Park, 701 Laurel Street, Menlo Park, CA 94025, City of Mill Valley, 26 Corte Madera Avenue, Mill Valley, CA 94941, City of Monte Sereno 18041 Saratoga-Los Gatos Rd., Monte Sereno, CA 95030, City of Novato, 922 Machin Avenue, Novato, CA 94945, City of Piedmont, 120 Vista Avenue, Piedmont, CA 94611, City of Pleasanton, 123 Main Street, Pleasanton, CA 94566, City of Redwood City, 1017 Middlefield Road, Redwood City, CA 94063, Town of San Anselmo, 525 San Anselmo Avenue, San Anselmo, CA 94960, City of Sausalito, 420 Litho Street, Sausalito, CA 94965, Town of Tiburon, 1505 Tiburon Boulevard, Tiburon, CA 94920, City of Union City, 34009 Alvarado-Niles Road, Union City, CA 94587.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com.

- Page**
- 1. CALL TO ORDER**
 - 2. INTRODUCTIONS**

3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)

- 4. PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting John Burdette at: John.burdette@sedgwick.com. This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. CONSENT CALENDAR

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 6** *A. Minutes of the October 26, 2023, Special Board of Directors Meeting
- 19** *B. Minutes of the October 27, 2023, Board of Directors Meeting
- 26** *C. Minutes of the December 4, 2023, Special Board of Directors Meeting
- 30** *D. Minutes of the February 7, 2024, Board of Directors Meeting
- 34** *E. Warrant Listings for the Months of January, February, and March 2024
- 35** *F. BCJPIA Cash & Investment Report for Quarter Ended December 31, 2023
- 62** *G. Workers' Compensation Program Lag Report as of December 31, 2023
- 63** *H. Workers' Compensation Legislative Update
- 67** *I. LAWCX – Workers' Compensation Claims Audit for 2023

Recommendation: Staff recommends the Board formally consider approval of the Consent Calendar as presented.

6. LIABILITY PROGRAM MATTERS

- 81** *A. Consideration of Recommendations from Executive Committee Regarding Pooled Liability Program Structure for the 2024/25 Program Year
Recommendation: Discuss the Executive Committees recommendation and provide direction.
- 132** *B. Consideration of Executive Committee's Recommendation Regarding Excess Liability Coverage Options for the 2024/25 Program Year
Recommendation: The Executive Committee recommends the Board authorize the Executive Director to rescind BCJPIA's notice of withdrawal from CARMA.

7. ADMINISTRATIVE MATTERS

- 201** *A. Consideration of Proposed Alliant Renewal Contract
Recommendation: The Executive Committee recommends the Board approve the proposed contract extension.

8. FINANCIAL MATTERS

- 203** *A. Presentation of 2024/25 Draft Actuarial Study for the Liability Program
Recommendation: Staff recommends the Board receive and file the Liability Program Actuarial Report and Experience Modification Plan.

- 230 *B. Presentation of 2024/25 Draft Actuarial Study for the Workers' Compensation Program
Recommendation: Staff recommends the Board receive and file the Workers' Compensation Program Actuarial Report
- 319 *C. Presentation of 2024/25 Draft Actuarial Study for the Auto Physical Damage Program
Recommendation: Staff recommends the Board receive and file the Auto Physical Damage Program Actuarial Report.
- 375 *D. Presentation of 2024/25 Draft Actuarial Study for the Pooled Property Program
Recommendation: Staff recommends the Board receive and file the Property Program Actuarial Report
- 430 *E. Preliminary Indications for the APIP Property Program and Other Ancillary Programs
Recommendation: Staff recommend the Board receive and accept the update and provide additional feedback, if warranted.
- 434 *F. Proposed Operating Budget for the 2024/25 Program Year
Recommendation: Staff recommends the Board approve the 2024/25 preliminary draft budget pending the final amounts for excess and purchased coverages.
- 450 *G. Discussion Regarding Liquidity Account and Review of Resolution No. 03-2023/2024
Recommendation: Staff recommends the Board approve resolution No. 03-2023/2024, opening a California Asset Management Program (CAMP) liquidity account.

9. **CLOSED SESSION** – Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority:

Liability Claims

Gabrielson v. Sposeto Engineering Inc. and City of Berkeley
Romero v. City of Berkeley
Rose v. City of Larkspur
Britt v. City of Mil Valley
Coopey v. City of Piedmont
Portje v. City of Sausalito

Workers' Compensation Claims

Allen v. City of Mill Valley

REPORT FROM CLOSED SESSION - Pursuant to Government Code Section 54957.1, the Committee must report in open session any action taken, or lack thereof, in closed session.

10. EXECUTIVE DIRECTOR'S REPORT

- A. Report by Executive Director
Recommendation: None.

11. CLOSING COMMENTS

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

- A. Board of Directors
B. Staff

12. ADJOURNMENT

NOTICES:

- The next BCJPIA Executive Committee meeting will be held on Thursday, May 23, 2024, via Zoom.
- The next ERMA Board of Directors Meeting will be held Monday, June 3, 2024, in Sacramento. The BCJPIA representative to the ERMA Board is Jason Castleberry, City of Union City, and the alternate is Jon Maginot, City of Los Altos.
- The next LAWCX Board of Directors Meeting will be held on Tuesday, June 4, 2024. Location: The Westin Sacramento, 4800 Riverside Blvd, Sacramento, CA 95822. The BCJPIA representative to the LAWCX Board is Ruben Martin, Central Marin Fire Authority, and the alternate is Adam Wolff, Town of Corte Madera.
- The next BCJPIA Board of Directors Meeting will be held on Thursday, June 6, 2024, Via Zoom