

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

BOARD OF DIRECTORS MEETING

AGENDA

Friday, October 27, 2023

8:30 a.m.

Silverado Resort, 1600 Atlas Peak Blvd, Napa, CA 94558

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact John Burdette at (916) 244-1169 or John.burdette@sedgwick.com.

<u>Page</u>	1. CALL TO ORDER
	2. INTRODUCTIONS
	3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)
	4. PUBLIC COMMENTS - The Public may submit any questions in advance of the meeting by contacting John Burdette at: John.burdette@sedgwick.com . This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
	5. PRESENTATIONS
4	*A. Presentation of Financial Audit for the Year Ended June 30, 2023 <i>Recommendation: The Board receives and files the audited financial statements for the year ended June 30, 2023</i>
64	*B. Presentation by Chandler Asset Management Regarding Investment Management Services <i>Recommendation: None.</i>
101	*C. Update Regarding Cyber Incident from Acclamation Insurance Management Services (AIMS) <i>Recommendation: None.</i>

* Reference materials enclosed with staff report.

6. ADMINISTRATIVE MATTERS

- 102 *A. Review of Draft Resolution Outlining Allocation of CARMA Sub and Aggregate Limits for Inverse Condemnation Claims Incurred During the 2022/23 Program Year
Recommendation: The Executive Committee recommends approval of draft Resolution 01-2023/24 Outlining Allocation of CARMA Sub and Aggregate Limits for Inverse Condemnation Claims Incurred During the 2022/23 Program Year.
- 106 *B. Proposed Changes to the Workers' Compensation Memorandum of Coverage for 2023/24
Recommendation: Staff recommends the Board approve Endorsement #3 and Endorsement #4 to the BCJPIA 2023/24 Workers' Compensation MOC as presented to be retroactively effective July 1, 2023.
- 124 *C. Review of Sedgwick and Service Provider Evaluations
Recommendation: Board provide additional feedback with regard to service provider performance, if warranted.

7. ELECTIONS AND APPOINTMENTS

- 144 *A. Election of BCJPIA Treasurer and Two Executive Committee Members; and Appointment of ERMA Representative
Recommendation: The Nominating Committee recommends the Board approve Jon Maginot as BCJPIA Treasurer; ratify Marc Shapp's appointment to the Executive Committee; and appoint Jason Castleberry as the ERMA Representative.
- 150 *B. Appointment of BCJPIA Board Secretary, John Burdette
Recommendation: Staff recommends the Board consider appointing John Burdette as BCJPIA Board Secretary, effective October 27, 2023.

8. RISK SERVICES MATTERS

- 151 *A. 2023/24 Risk Control Plan and Delivery of Services Update
Recommendation: None.
- 157 *B. Update on CARMA's ABLE Program
Recommendation: None.

9. EXECUTIVE DIRECTOR'S REPORT

- A. Report by Executive Director
Recommendation: None

10. CLOSING COMMENTS

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

- A. Board of Directors
B. Staff

11. ADJOURNMENT

NOTICES:

- The next BCJPIA Executive Committee meeting will be held on Thursday, December 14, 2023, via Zoom.
- The next BCJPIA Board of Directors Meeting will be held on Thursday, February 8, 2024, via Zoom.
- The next CARMA Board of Directors meeting will be held on Friday, January 12, 2024, location TBD. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next ERMA Board of Directors meeting will be held on Friday, February 2, 2024, in Sacramento. The BCJPIA alternate to the ERMA Board is Jon Maginot, City of Los Altos.
- The next LAWCX Board of Directors meeting will be held on Tuesday, November 7, 2023, in Santa Cruz, CA. The BCJPIA representative is Ruben Martin, Central Marin Fire Authority, and the alternate is Adam Wolff, City of Corte Madera.

October 27, 2023

Agenda Item 5.A.

PRESENTATIONS

SUBJECT: Presentation of Financial Audit for the Year Ended June 30, 2023
Prepared by Lam Le, BCJPIA Finance Manager; Presented by James Marta and Company LLP

BACKGROUND AND STATUS:

Mr. James Marta from James Marta and Company, LLP will be in attendance to review and discuss the audited financial statements as of June 30, 2023, and to answer questions of the Board.

The following are the financial highlights for the year ended June 30, 2023:

Revenues	\$35.4 million	Operating revenues increased \$6.5 million or 23% over the prior year primarily due to increases in actuarially determined funding rates for the pooled liability program and increases in payroll and property values, which drive increases in member contributions, as well as increases in the cost of purchased coverages. CARMA (excess liability) contributions increased by \$3.4 million or 35% over the prior year. Additionally, investment returns (non-operating revenue) increased by \$2.3 million or 124% over the prior year.
Expenses	\$26.3 million	There is not a significant change in total expenses. Insurance, member dividends, and general/admin expenses increased by \$5.2 million or 30% over the prior year. These increases were offset by a decrease in claims expenses. Claims expenses decreased by \$5.3 million or 58% over the prior year.
Assets	\$68.6 million	Increased \$7.9 million or 13%, primarily attributable to the increase in the annual contributions.
Liabilities	\$35.5 million	Decreased \$1.2 million or 3%, primarily due to decreases in claims liability.

RECOMMENDATION:

The Board receives and files the audited financial statements for the year ended June 30, 2023.

REFERENCE MATERIALS ATTACHED:

- Draft Audited Financial Statements for the Year Ended June 30, 2023
- Letter to the Governing Board
- Internal Control Letter



BAY CITIES JOINT POWERS INSURANCE AUTHORITY

**FINANCIAL STATEMENTS
WITH
INDEPENDENT AUDITOR'S REPORT**

**FOR THE FISCAL YEARS ENDED
JUNE 30, 2023 AND 2022**

JAMES MARTA & COMPANY LLP
701 HOWE AVENUE, E3
SACRAMENTO, CA

(916) 993-9494
(916) 993-9489 FAX

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

BOARD OF DIRECTORS

President

Dan Schwarz, City of Larkspur

Vice President

Julie Harryman, City of Pleasanton

Treasurer

Heather Rowden, City of Albany

Board Members

Sam Harvey, City of Berkeley
Ruben Martin, Central Marin Fire Authority
Michael Norton, Central Marin Police Authority
Adam Wolff, Town of Corte Madera
Lilybell Nakamura, City of Emeryville
Michael Vivrette, Town of Fairfax
Jon Maginot, City of Los Altos
Brittany Mello, City of Menlo Park
Todd Cusimano, City of Mill Valley
Steve Leonardis, City of Monte Sereno

Jessica Collins, City of Novato
John Tulloch, City of Piedmont
Michelle Flaherty, City of Redwood City
Jeff Zuba, Town of San Anselmo
Chris Zapata, City of Sausalito
Suzanne Creekmore, Town of Tiburon
Jackie Acosta, City of Union City
Carolina Yuen, City of Brisbane

Executive Director

Jaesa Cusimano

Finance Manager

Lam Le

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

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James Marta & Company LLP

Certified Public Accountants

Accounting, Auditing, Consulting, and Tax

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Bay Cities Joint Powers Insurance Authority
Sacramento, California

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying Statement of Net Position of Bay Cities Joint Powers Insurance Authority (the Authority), as of June 30, 2023 and 2022, and the related Statement of Revenues, Expenses and Changes in Net Position, and Statement of Cash Flows for the years then ended and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the Authority, as of June 30, 2023 and 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America, as well as accounting systems prescribed by the State Controller's Office and state regulations governing special districts.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and the State Controller's *Minimum Audit Requirements for California Special Districts*. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

The Authority's management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for one year after the date that the financial statements are issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, Reconciliation of Claims Liabilities by Program and Claims Development Information be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion

or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Authority's basic financial statements. The Combining Statement of Net Position, Combining Statement of Revenues, Expenses and Changes in Net Position, and Graphical Summary of Claims are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Combining Statement of Net Position, Combining Statement of Revenues, Expenses and Changes in Net Position, and Graphical Summary of Claims is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining Statement of Net Position, Combining Statement of Revenues, Expenses and Changes in Net Position, and Graphical Summary of Claims is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated **DATE** on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

DRAFT

James Marta & Company LLP
Certified Public Accountants
Sacramento, California

DATE

MANAGEMENT'S DISCUSSION AND ANALYSIS

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

The management of Bay Cities Joint Powers Insurance Authority (BCJPIA) is pleased to present the following discussion and analysis of the operating results, financial condition, and liquidity of BCJPIA for the fiscal year ended June 30, 2023. This discussion should be read in conjunction with the financial statements and notes to the financial statements included with this report.

Overall Program Highlights

BCJPIA is a public agency created in 1986 by and among various municipalities in Northern California to provide a pooled approach to insurance pursuant to the California Government Code. BCJPIA consists of 21 members throughout Northern California and maintains pooled coverage programs (self-insured with excess coverage) for its members for general liability, workers' compensation, auto physical damage (APD), and property coverage. BCJPIA also participates in a pool for primary layer employment practices liability (EPL) coverage and provides group purchase insurance programs for its members for flood, deadly weapons response, cyber, business continuity, marina, fidelity, and excess EPL for those members interested. BCJPIA began with a pooled Liability Program. APD, Workers' Compensation, and Property programs were added in July 1, 2001, 2002, and 2003, respectively.

Within BCJPIA's retention, a risk sharing pool arrangement has been established whereby each member selects its own self-insured retention (SIR) level for the Liability, Workers' Compensation, and Property Programs. The Auto Physical Damage Program (APD) offers a deductible of \$1,000 for each loss and either \$10,000 or \$15,000 for a total loss of a vehicle depending upon the vehicle classification. Each member of BCJPIA then assumes its own losses up to its selected retention for the given program year, and any losses in excess of its retention up to \$1,000,000 for both general liability and workers' compensation, up to \$25,000, \$50,000, \$100,000, or \$250,000 depending upon the vehicle classification for APD and up to \$250,000 for property, are shared by participating members. With regard to the liability and workers' compensation programs, BCJPIA initially makes payment on the losses up to the member's retention and invoices the members after the end of each month. To compensate BCJPIA for the loss of interest for the time lag between payment of these reimbursements and actual receipt of cash by BCJPIA, each member is required to retain a deposit referred to as a pay-as-you-go deposit, which is based on a 3-month average of claims payments for that member for the general liability and workers' compensation programs. This deposit is adjusted every four years, based on actual experience, through the annual budget process.

BCJPIA offered coverage from \$1,000,000 to \$29,500,000 to its members for the Liability Program (PLP), by participating in the California Affiliated Risk Management Authorities (CARMA). BCJPIA offers coverage from \$1,000,000 to the statutory limit for the Workers' Compensation Program (PWCP), by participating in the Local Agency Workers Compensation Excess Joint Powers Authority (LAWCX). With regard to the Pooled Property Program (PPP), excess insurance is purchased for losses in excess of \$250,000 up to the replacement value of the property. The Pooled Auto Physical Damage Program (PAPDP) purchases excess insurance for losses in excess of \$25,000, \$50,000, \$100,000, or \$250,000 depending upon the vehicle classification up to the replacement value of the vehicle. Excess coverage for both the PPP and PAPDP is provided by the Alliant Property Insurance Program.

BCJPIA contracts with the Risk Pooling Services division of Sedgwick, a firm specializing in the management of joint powers authorities (JPA), to handle the day-to-day operations of BCJPIA. The firm's employees provide general administration, financial management, underwriting, loss prevention, claims management oversight, risk management, litigation management, and other services as necessary for the operations of BCJPIA.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

2022/23 Program Highlights

Over the 2022/23 program year, BCJPIA enjoyed numerous successes. A few program highlights are the following:

- BCJPIA continued its financial stability and enhanced its strength by continuing its collection of premiums to the 80% confidence level for both the Workers' Compensation Program and the Liability Program. By collecting at this level of funding, members have greater certainty that the individual program years are healthy and able to sustain the financial uncertainties relating to inverse condemnation or any other high severity, low frequency claims.
- BCJPIA continues to contract with Chandler Asset Management (Chandler) to manage BCJPIA's investments. As of June 30, 2023, approximately \$38 million is being actively managed by Chandler.
- BCJPIA's Pooled Property Program equity position has been steadily increasing over the last ten years. In accordance with the Board approved dividend calculation for the Pooled Property Program, while a dividend release was available last year, the Board approved that the funds would be retained in the Program. This was due to the hard and volatile insurance market. The net position of the Pooled Property Program was \$3,223,401 at June 30, 2023.
- BCJPIA's Pooled Auto Physical Damage Program funding was allocated according to each member's reported insured values by value range and corresponding pool rate. The net position in this program as of June 30, 2023, was \$437,300.
- An experience rating formula continues to augment member contributions to the Pooled Property and Auto Physical Damage Programs, serving to further protect program equity as this experience modifier actually represents additional amounts collected from members with higher than average experience in the pool, rather than a re-allocation of rate-based contributions, like the calculations for the Pooled Liability and Workers' Compensation Programs.
- BCJPIA is a progressive JPA, one that embraces proactive risk control programs. Over the 2022/23 fiscal year, risk control services included providing tailored, specific programs for individual member needs, increased personalized staff services, as well as having access to a wide range of other ancillary risk control products such as annual regional workshops, monthly webinars, and 24/7 online access to streaming videos and sample programs. BCJPIA's risk control program is reviewed annually and modified as necessary to ensure it suits the needs of the membership. In response to the COVID-19 pandemic, risk control services were provided via a virtual platform.
- The Employment Risk Management Authority (ERMA) approved a dividend in the amount of \$2,500,000 in June 2023. BCJPIA's share of the dividend was \$335,495.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

Financial Highlights for the Fiscal Year Ended June 30, 2023

Revenues	\$35.4 million	Operating revenues increased \$6.5 million or 23% over the prior year primarily due to increases in actuarially determined funding rates for the pooled liability program and increases in payroll and property values, which drive increases in member contributions, as well as increases in the cost of purchased coverages. CARMA (excess liability) contributions increased by \$3.4 million or 35% over the prior year. Additionally, investment returns (non-operating revenue) increased by \$2.3 million or 124% over the prior year.
Expenses	\$26.3 million	There is not a significant change in total expenses. Insurance, member dividends, and general/admin expenses increased by \$5.2 million or 30% over the prior year. These increases were offset by a decrease in claims expenses. Claims expenses decreased by \$5.3 million or 58% over the prior year.
Assets	\$68.6 million	Increased \$7.9 million or 13%, primarily attributable to the increase in the annual contributions.
Liabilities	\$35.5 million	Decreased \$1.2 million or 3%, primarily due to decreases in claims liability.

Description of the Basic Financial Statements

BCJPIA's financial statements are prepared in conformity with accounting principles generally accepted in the United States of America and include amounts based upon reliable estimates and judgments. The financial statements include a Statement of Net Position; Statement of Revenues, Expenses and Change in Net Position; and Statement of Cash Flows. The statements are accompanied by footnotes to clarify unique accounting policies and other financial information and required supplementary information.

The **Statement of Net Position** presents information on BCJPIA's assets and liabilities, the difference between the two representing net position. Assets and liabilities are classified as current or non-current. Changes from one year to the next in net position as presented on the Statement of Net Position are based on the activity presented on the Statement of Revenues, Expenses and Change in Net Position.

The **Statement of Revenues, Expenses and Change in Net Position** presents information showing total revenues versus total expenses and how BCJPIA's net position changed during the fiscal year. Revenues earned and expenses incurred during the year are classified as either "operating" or "non-operating." All revenues and expenses are recognized as soon as the underlying event occurs, regardless of timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will result in the disbursement or collection of cash during future fiscal years (e.g., the expense associated with the increase in the claims liability involves cash outlay beyond the date of the financial statements).

The **Statement of Cash Flows** presents the changes in BCJPIA's cash and cash equivalents during the fiscal year. This statement identifies the sources and uses of cash and cash equivalents into operating, capital and related financing, and investing categories.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

The **Notes to the Basic Financial Statements** provide additional information that is essential to a full understanding of the data provided in the financial statements. The notes describe the nature of BCJPIA's operations and significant accounting policies as well as clarify unique financial information.

Following the basic financial statements and footnotes is **Required Supplementary Information**, which provides further detail on claims activities.

BCJPIA's accounting system is organized so that each of the major pooled and group purchase programs, in addition to the program years in the Liability and Workers' Compensation Program, can be accounted for and evaluated independently. The assets, liabilities, revenues, and expenses are reported on a full-accrual basis.

James Marta and Company LLP has performed an independent audit of the financial statements in accordance with auditing standards generally accepted in the United States of America. Their opinion is included in this report.

With oversight by Sedgwick, claims adjusting services for BCJPIA's general liability claims are provided by Acclamation Insurance Management Services (AIMS). Claims adjusting services for BCJPIA's workers' compensation claims are provided by Innovative Claim Solutions, Inc. (ICS) and overseen by Sedgwick. AIMS and ICS are responsible for the day-to-day administration and payment of reported claims and for estimating the cost of such claims. These estimates are used by BCJPIA in the preparation of its financial statements.

Bickmore Actuarial Services provides an independent actuarial review of the Liability, Workers' Compensation, Property, and Auto Physical Damage Programs to provide recommended funding levels as well as to value the outstanding claim reserves.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

Analysis of Overall Financial Position and Results of Operations

Condensed Statement of Net Position

	June 30, 2023	June 30, 2022	% Change	Amount change
Cash & cash equivalents	\$ 27,199,732	\$ 18,500,719	47%	\$ 8,699,012
Current portion of investments	7,332,334	4,499,427	63%	2,832,907
Other current assets	3,410,853	4,157,678	-18%	(746,825)
Non-current investments	30,687,719	33,551,605	-9%	(2,863,886)
Total Assets	68,630,639	60,709,429	13%	7,921,210
Current liabilities	8,856,306	6,999,695	27%	1,856,611
Non-current liabilities	26,609,271	29,620,857	-10%	(3,011,586)
Total Liabilities	35,465,577	36,620,552	-3%	(1,154,975)
Net Position	\$ 33,165,062	\$ 24,088,877	38%	\$ 9,076,185

Current and Non-current Assets

Total assets increased \$7.9 million from \$60.7 million at June 30, 2022 to \$68.6 million at June 30, 2023. Cash assets have increased due to the increase in annual contributions.

The majority of BCJPIA's assets are maintained in cash and investments. Chandler Asset Management (Chandler) was contracted by BCJPIA July 1, 2014, to provide portfolio investment management services. BCJPIA's investments are actively managed by Chandler and funds are held in a custodial account with US Bank. As of June 30, 2023, and 2022, the managed portfolio consists of fixed income securities in accordance with BCJPIA's Investment Policy and the California Government Code.

BCJPIA maintains those funds not immediately needed for the payment of claims and administrative expenses, approximately \$25.9 million at June 30, 2023, in the Local Agency Investment Fund (LAIF), that is administered by the State Treasurer's Office.

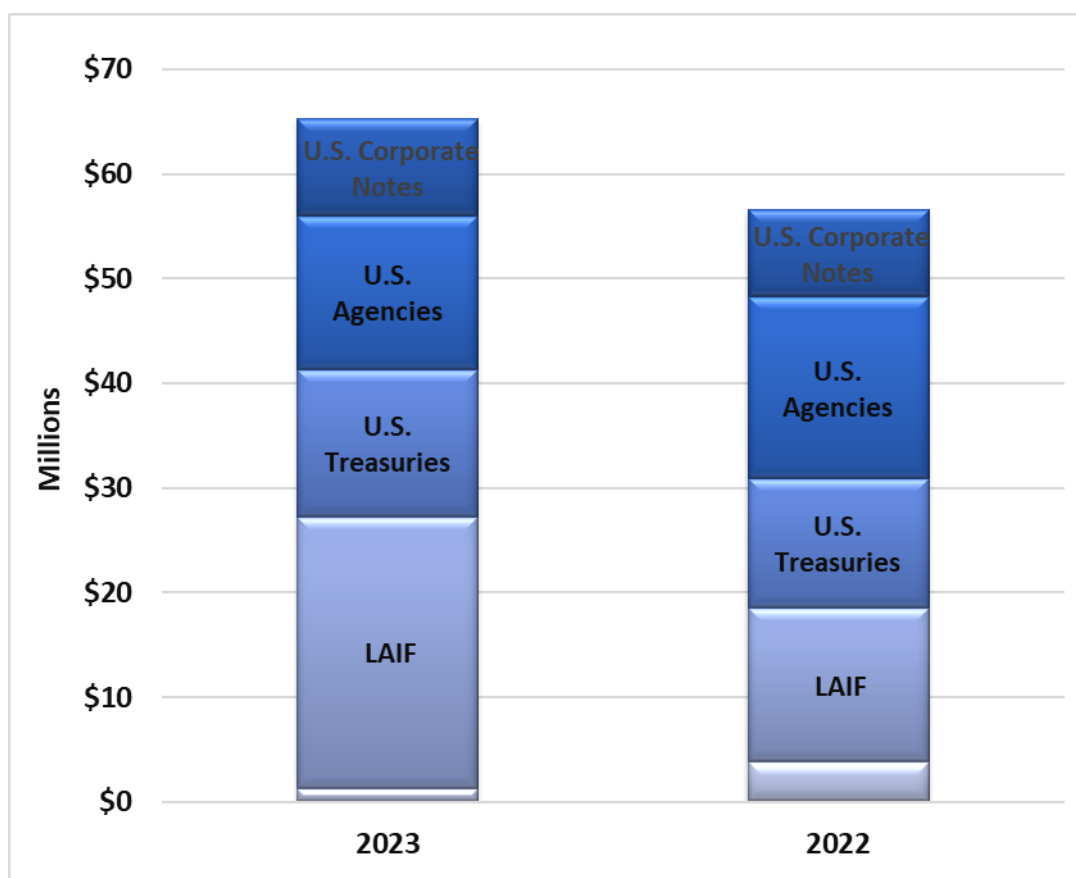
The graph on the following page depicts the make-up of BCJPIA's cash and investments at June 30, 2023, and 2022.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

Cash and Investments at June 30, 2023, and June 30, 2022



Elements of investment income for the past two years are presented below. The BCJPIA portfolio is exposed to interest rate risk: the risk that changes in market interest rates will adversely affect the fair value of an investment. Market interest rates were falling during 2019 and 2020, which increased the market value of the portfolio. In contrast, market interest rates were rising in 2021, which drove down the market value of BCJPIA's long term securities. As the balance of the portfolio appears on the Statement of Net Position at market value, any changes in fair market value must be reported as an element of investment income.

	Fiscal Year Ended June 30, 2023	Fiscal Year Ended June 30, 2022
Dividends and Interest, Net of Fees	\$ 965,138	\$ 771,061
Change in Fair Market Value	(561,097)	(2,466,464)
Realized Gains (Losses) on Investments	\$14,418.93	(138,558)
Total BCJPIA Portfolio Investment Income	\$ 418,460	\$ (1,833,961)

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

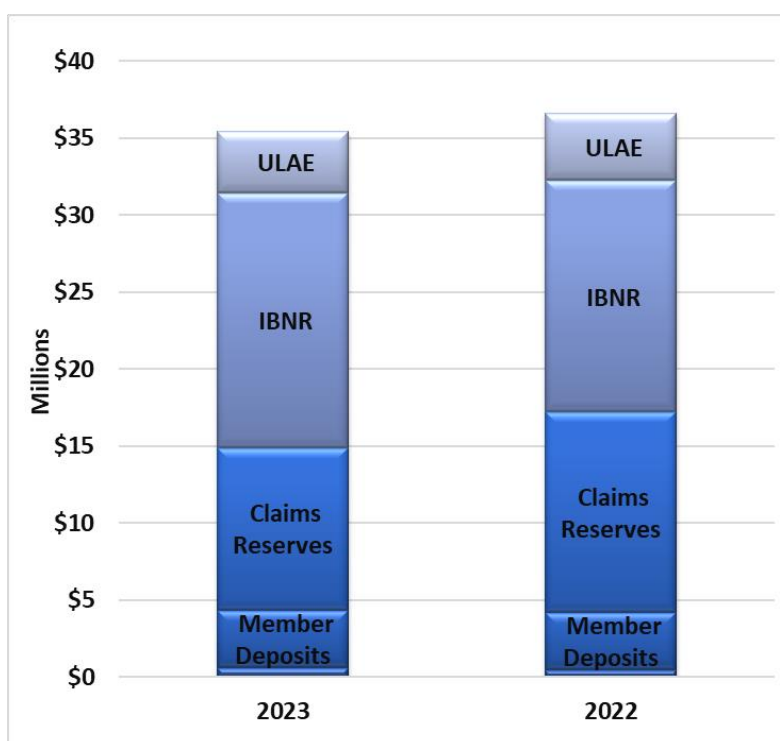
The ability of BCJPIA's excess funds to earn investment income has a direct effect on the program rates, as this income is used to discount future liabilities. When investments fall short of projections, additional funding may be required to meet actuarial estimates. BCJPIA takes these interest rate conditions into consideration when developing annual premium contributions.

Current and Non-current Liabilities

Total liabilities decreased \$1.2 million from \$36.6 million at June 30, 2022, to \$35.5 million at June 30, 2023. A chart depicting the make-up of liabilities at year end is presented below. It includes member deposits consisting of the Safety Fund, Member Contingency Fund, and Pay-as-you-go deposits, as well as the three elements of claims liabilities:

- Claims Reserves – the estimated liability for reported claims;
- Incurred But Not Reported (IBNR) – the amount by which the actuarial estimate of ultimate losses for the year exceeds the reserves for known claims; and
- Unallocated Loss Adjustment Expense (ULAE) – the estimated future cost of administering claims.

Liabilities at June 30, 2023, and June 30, 2022



BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

The portion of claims considered to be currently payable (in less than one year) is actuarially determined. The current portion of claims payable for the Liability Program at June 30, 2023, and 2022, is \$4.9 million and \$3.5 million, respectively. The current portion of claims payable for the Workers' Compensation Program at June 30, 2023, and 2022, is \$2.8 million and \$2.5 million, respectively.

The liability for Member Deposits decreased by \$18,000 due to a decrease of the same amount in the member contingency fund balance. All other liabilities accounted for 2% of the total liabilities of the pool and experienced a net increase of \$173,000 from the prior year.

Statements of Revenue, Expenses, and Change in Net Position

	Fiscal Year Ended June 30, 2023	Fiscal Year Ended June 30, 2022	% Change
Operating Revenues:			
Member contributions	\$ 34,631,645	\$ 28,230,365	23%
Dividends	335,495	265,972	26%
Total Operating Revenues	34,967,140	28,496,337	23%
Operating Expenses:			
Direct Operating Expenses:			
Claims paid and adjustments	3,843,737	9,190,401	-58%
Insurance expense	20,159,940	15,418,959	31%
Total Direct Operating Expenses	24,003,677	24,609,360	-2%
General and Admin Expenses	2,051,728	1,833,081	12%
Member Dividends	265,972	-	-
Total Operating Expenses	26,321,377	26,442,441	0%
Operating Income	8,645,763	2,053,896	321%
Non-Operating Income:			
Investment and Other Income	430,422	(1,828,768)	-124%
Change in Net Position	9,076,185	225,128	3932%
Net Position, Beginning Of Year	24,088,877	23,863,749	1%
Net Position, End Of Year	\$ 33,165,062	\$ 24,088,877	38%

Revenues (Operating and Non-operating)

Total operating revenues increased approximately 23% over the prior year. Operating revenues consist mainly of current year member contributions which experienced an increase of 23% over the prior year from \$28.2 million to \$34.6 million. This was largely due to increases in actuarially determined funding rates, increases in payroll and property values that are factored with the rates, and the cost of excess and reinsurance coverages. Loss fund contributions were calculated using the 80% confidence level for both the Liability and Workers' Compensation Programs. Other operating revenue consists of dividends from

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

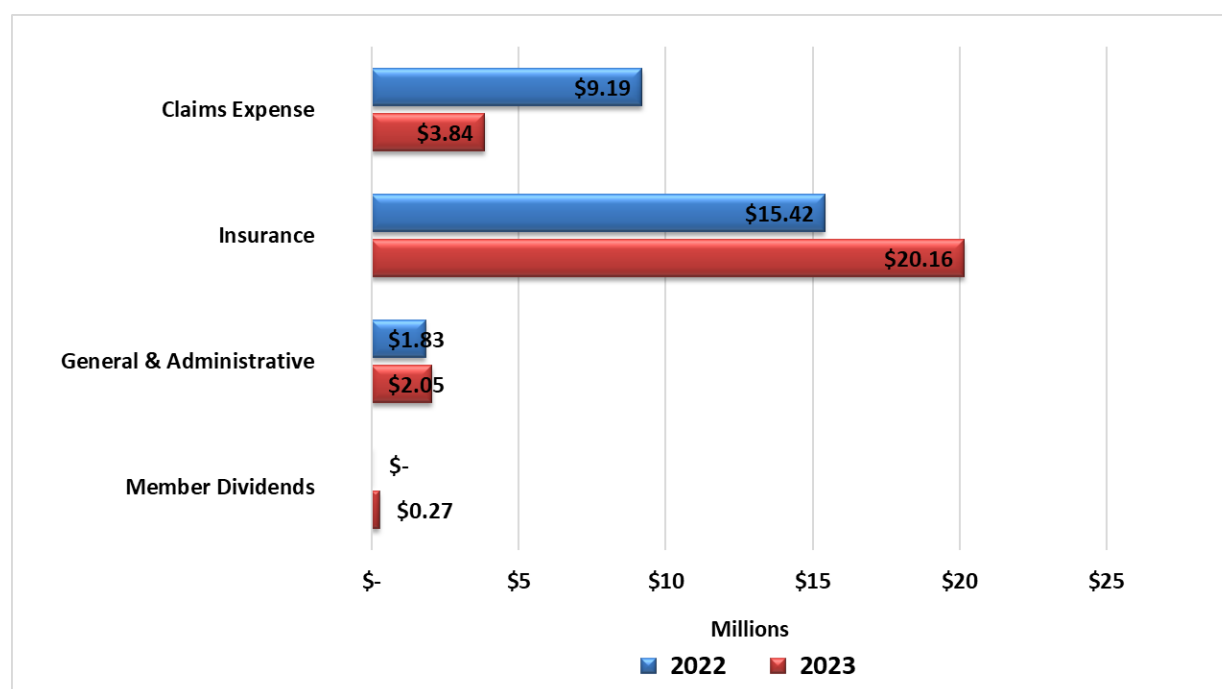
JUNE 30, 2023

joint powers authorities (JPAs) of which BCJPIA is a member. The Employment Risk Management Authority declared dividends of \$335,495 and \$265,972 for the 2022/23 and 2021/22 fiscal years, respectively.

BCJPIA's non-operating revenues consist mainly of earnings from its investment portfolio, the details of which were discussed under the Current and Non-current Assets section. The portfolio has been managed by Chandler Asset Management since July 1, 2014. As of June 30, 2023, approximately \$38 million is actively managed. The investment portfolio produced an income of \$980,000 but was reduced by an unrealized loss of \$561,000, resulting in a net income in the amount of \$419,000 for the current year.

Operating Expenses

The following represents the composition of expenses for the years ended June 30, 2023, and 2022:



Claims Expense

BCJPIA contracts with Bickmore Actuarial Services for an actuarial valuation of the ultimate claim costs for the Liability and Workers' Compensation Programs. This evaluation is used to project outstanding liabilities for past years as well as provide projected funding levels for future years. Funding for the Liability and Workers' Compensation Programs' 2022/23 year was calculated at the 80% confidence level, discounted at 2.0% and 2.5% respectively to recognize future investment earnings. The 80% confidence level assumes there is an 80% chance that the amount collected to cover losses will be sufficient. Consistent with Generally Accepted Accounting Principles (GAAP), BCJPIA records its claims liabilities at the expected (approx. 55%) confidence level. The difference between the level of

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

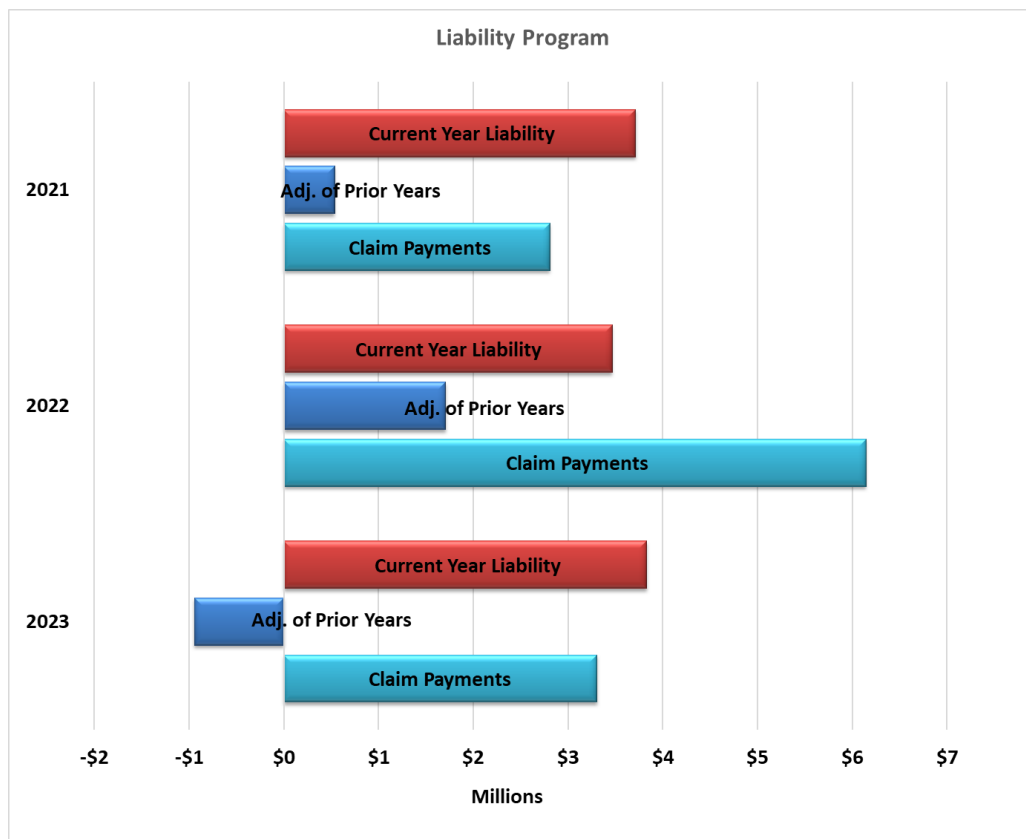
MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

collection and that recorded in the accompanying financial statements represents the confidence level risk margin.

The 2022/23 actuarial funding rates increased 4.7% over the prior year for the Liability Program. The rates for the Workers' Compensation Program increased 0.6% - 1.06% from the prior year for all member self-insured retention (SIR) levels. Amounts paid for excess insurance coverage increased 6% for the Workers' Compensation Program and increased 35% for the Liability Program.

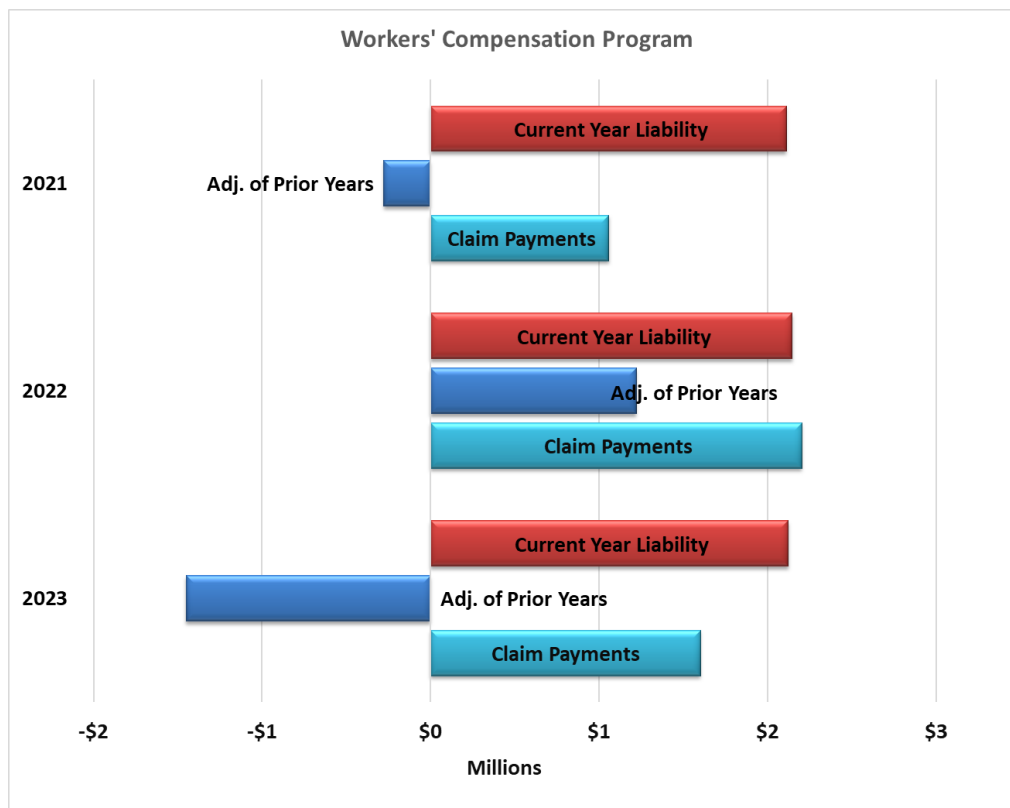
The following graphs illustrate the claims activity experienced by BCJPIA for current and prior program years identifying the introduction of the current year's liability, changes to prior years' liabilities, and payments made against all liabilities during the fiscal years ended June 30, 2023, 2022, and 2021.



BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023



Insurance Expense

BCJPIA operates in an environment that is partially dependent on the insurance market. The pool purchases property, APD, flood, deadly weapons response, cyber, business continuity, marina, fidelity, and excess EPL coverages and also participates in CARMA for excess liability coverage, LAWCX for excess workers' compensation coverage, and ERMA for primary EPL coverage.

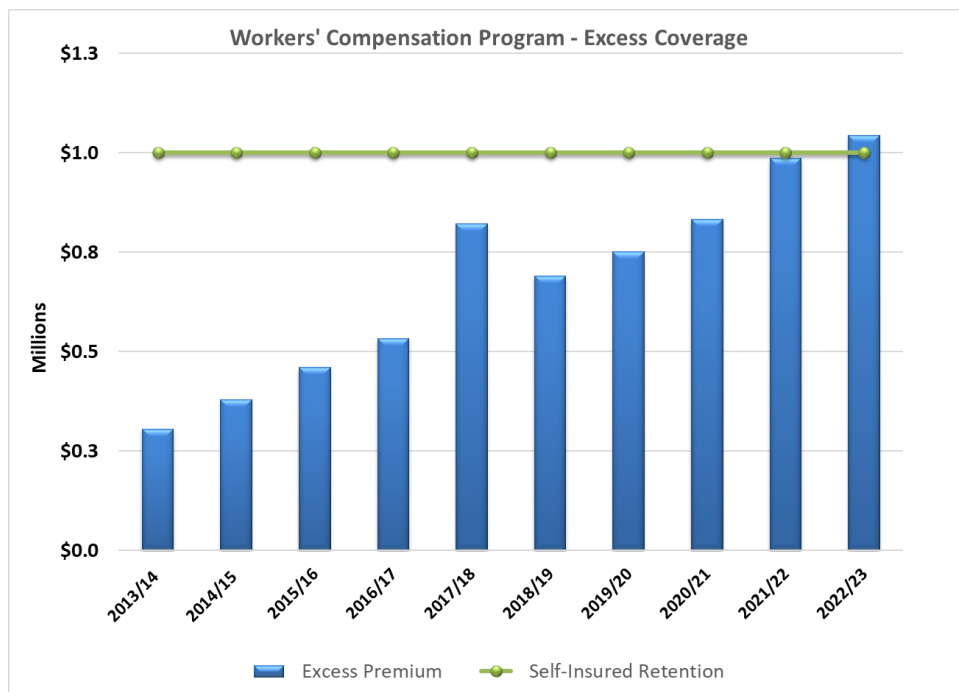
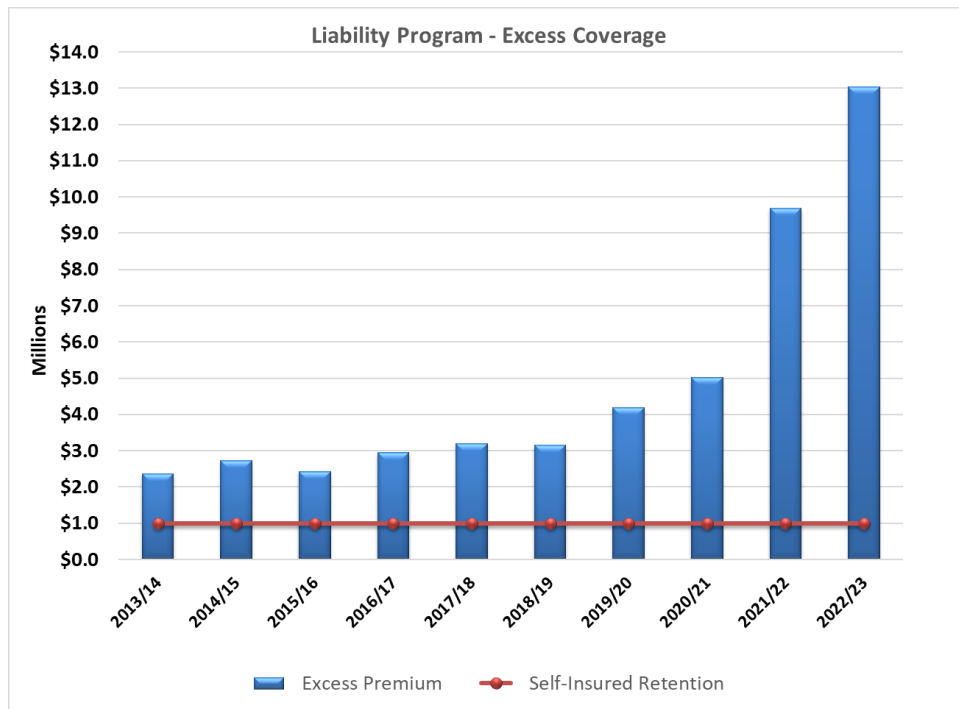
The 2022/23 insurance expense increased approximately \$4.7 million over the prior year. Increases in the various programs are as follows: Liability Program excess premium (CARMA): \$3.4 million; Workers' Compensation Program excess premium (LAWCX): \$58,000; Property: \$1.2 million; APD: \$70,000; and the EPL excess premium: \$8,000.

The graphs on the following page depict BCJPIA's excess insurance premiums for the last ten years for both the Liability and Workers' Compensation Programs.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023



BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

General and Administrative Expenses

Total administrative expenses increased \$219,000, or 12%, from the prior year was largely due to increases in the Department of Industrial Relations Annual Self Insurance Assessment, Return to Work, financial audit fee, and meeting expenses.

Member Dividends

Member dividends released from the EPL program for the 2022/23 fiscal year was \$335,495.

Economic and Other Factors

In developing the budget for the fiscal year ended June 30, 2023, pool administration staff and the Board of Directors took into account the factors that had significant potential to adversely affect the budgeted figures; primarily the claims, investment, and insurance environments. Projections for investment income took into consideration the trends in the interest income generated by BCJPIA's cash and the resulting affect it would have on the funding levels.

BCJPIA enjoys the stability of a joint pooling arrangement that has been in operation for 37 years and a membership that remains stable. As a governmental agency, BCJPIA collects contributions based on actuarial analysis and underwriting criteria, and funding remains adequate to meet obligations.

Description of Facts or Conditions that are expected to have a Significant Effect on Financial Position or Results of Operations

Economic Factors:

The 2022/23 fiscal year continued to experience economic volatility as the Federal Reserve and other central banks including Bank of England, Bank of Japan and European Central Bank worked to contain inflation globally. Amid the volatility of the economic market, the Federal Reserve has now raised the fed funds rate to a 22 year high of a range of 5.25% to 5.50%. Even with rising rates to combat inflation, employment has remained resilient throughout the year. The unemployment rate has remained below four percent and wage growth has aided consumers through the period of inflationary prices. Consumer spending may begin to slow as high interest rates have continued and student loan repayments are set to begin. Heated internationally rhetoric has continued as a result of the war in Ukraine all while there is a backdrop of less firm global financial conditions and slowing economic growth.

Investment Arena:

The current economic environment has impacted BCJPIA's investment portfolio in significant ways. Continued increased inflation caused market interest rates to rise which provided BCJPIA's portfolio a reinvestment rate higher than the previous years. With the continued volatility in the economic conditions, the portfolio moved up in credit quality with strong agency and treasury exposures. Investments continued to be made in securities in demand with strong secondary markets which provides for ample liquidity should the need arise. By years end, the Authority will have seen earnings grow almost \$640,000. The duration of the portfolio extended longer to allow for investments on the longer end to take advantage of the higher rates. The Authority's manager continues to be vigilant in the investments with competitive returns and a growth in interest earnings.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2023

Workers' Compensation Arena:

BCJPIA saw an increase in incurred value for claims entered in FY 22-23 with the severity of several claims over \$100,000 and an increase in litigated claims for psychiatric and cumulative trauma. Although new claims have seen a rise in overall estimated costs, there has been a decrease in medical care paid for all dates of injury as procedures delayed during the covid period have leveled out.

The anticipated Workers' Compensation Reform has once again been delayed and may be a focus in the second year of this two-year Legislative Session.

Insurance Markets:

The hard market conditions that developed in California over the past 10 years are now spreading nationally. Catastrophic property claims are occurring at higher rates than historical norms, Catastrophic property losses in the 2000's averaged \$27B, in the 2010's they averaged \$37B, and in the 2020's the average through 2023 is \$85B (*Insurance Information Institute*). These losses and the speed of their development have greatly impacted the insurance market, especially for property insurance, and especially for communities that face catastrophic exposure. Heading into the July 1, 2022 insurance renewal pricing increased dramatically due to the cost of insurance capacity. Underwriters have increased rates, reduced available coverage limits, and are pushing for increased retentions and coverage restrictions. While some coverage lines remain relatively stable, coverage lines with loss development experienced significant pricing increases. In these market conditions a JPA's self-insured program provides greater benefit, softening the impact of excess insurance market conditions. BCJPIA is providing critical risk financing programs to its members.

BASIC FINANCIAL STATEMENTS

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

STATEMENT OF NET POSITION

JUNE 30, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
ASSETS		
Current Assets:		
Cash and cash equivalents	\$ 27,199,731	\$ 18,500,720
Investments	7,332,334	4,499,427
Accounts receivable		
Members	1,167,132	1,888,504
Excess insurance	1,658,353	1,890,796
Interest	390,634	188,601
Prepaid expenses	194,736	189,776
Total Current Assets	<u>37,942,920</u>	<u>27,157,824</u>
Noncurrent Assets:		
Investments	<u>30,687,719</u>	<u>33,551,605</u>
Total Noncurrent Assets	<u>30,687,719</u>	<u>33,551,605</u>
Total Assets	<u>68,630,639</u>	<u>60,709,429</u>
LIABILITIES		
Current Liabilities:		
Accounts payable	114,937	28,555
Grant fund program	204,431	141,028
Risk management fund program	319,811	296,331
Current portion of claims liability	8,217,127	6,533,781
Total Current Liabilities	<u>8,856,306</u>	<u>6,999,695</u>
Noncurrent Liabilities:		
Member deposits	3,714,590	3,732,927
Claims liability	22,894,681	25,887,930
Total Noncurrent Liabilities	<u>26,609,271</u>	<u>29,620,857</u>
Total Liabilities	<u>35,465,577</u>	<u>36,620,552</u>
NET POSITION		
Unrestricted	<u>33,165,062</u>	<u>24,088,877</u>
Total Net Position	<u>\$ 33,165,062</u>	<u>\$ 24,088,877</u>

The accompanying notes are an integral part of these financial statements.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
Operating Revenues:		
Member contributions	\$ 34,631,645	\$ 28,230,365
ERMA dividend	335,495	265,972
Total Operating Revenues	<u>34,967,140</u>	<u>28,496,337</u>
Operating Expenses:		
Claims and claim adjustment expenses	3,843,737	9,190,402
Insurance expense	20,159,940	15,418,964
General and administrative	2,051,728	1,833,075
Dividend expense	265,972	-
Total Operating Expenses	<u>26,321,377</u>	<u>26,442,441</u>
Operating Income (Loss)	<u>8,645,763</u>	<u>2,053,896</u>
Nonoperating Income		
Investment income (loss)	418,460	(1,833,961)
Other income	11,962	5,193
Net Nonoperating Income	<u>430,422</u>	<u>(1,828,768)</u>
Change in Net Position	9,076,185	225,128
Net Position - Beginning of Year	<u>24,088,877</u>	<u>23,863,749</u>
Net Position - End of Year	<u>\$ 33,165,062</u>	<u>\$ 24,088,877</u>

The accompanying notes are an integral part of these financial statements.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

STATEMENT OF CASH FLOWS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

	<u>2023</u>	<u>2022</u>
Cash Flows From Operating Activities		
Cash received from members and others	\$ 35,688,512	\$ 27,587,034
Cash paid for claims	(3,611,294)	(8,646,696)
Cash paid for dividends	(265,972)	-
Cash paid for insurance premiums	(21,469,842)	(14,875,255)
Cash paid to suppliers for goods and services	(1,901,760)	(4,349,568)
Net Cash Flows Provided (Used) by Operating Activities	<u>8,439,644</u>	<u>(284,485)</u>
Cash Flows From Investing Activities		
Purchase of investment securities	(8,104,594)	(15,424,213)
Proceeds from sales and maturities of investment securities	7,398,823	14,576,914
Interest received and other income	965,138	771,061
Net Cash Flows Provided (Used) by Investing Activities	<u>259,367</u>	<u>(76,238)</u>
Net Change in Cash	8,699,011	(360,723)
Beginning balance	18,500,720	18,861,443
Ending balance	<u><u>\$ 27,199,731</u></u>	<u><u>\$ 18,500,720</u></u>
Reconciliation of Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities		
Operating income	\$ 8,645,763	\$ 2,053,896
Changes in assets and liabilities:		
Accounts receivable	953,815	(1,628,094)
Prepaid expenses	(4,960)	28,126
Accounts payable	86,382	(184,273)
Grant fund program	63,403	(58,536)
Risk management fund program	23,480	39,267
Excess insurance assessment payable		
Member deposits	(18,337)	(1,078,577)
Unpaid claims and claim adjustment expense	(1,309,902)	543,706
Net Cash Provided (Used) by Operating Activities	<u><u>\$ 8,439,644</u></u>	<u><u>\$ (284,485)</u></u>
Supplementary Information		
Noncash Financing and Investing Activities		
Change in Fair Market Value of Investments	<u><u>\$ (561,098)</u></u>	<u><u>\$ (2,466,464)</u></u>

The accompanying notes are an integral part of these financial statements.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. ORGANIZATION

Bay Cities Joint Powers Insurance Authority (the "Authority") is a public agency created in 1986 by and among various municipalities in Northern California to provide a pooled approach to liability insurance pursuant to the California Government Code. The Authority was established to develop risk management programs, share the risk of self-insured losses, and jointly purchase primary and excess insurance, administrative and other services. The Authority currently pools primary coverage and group purchases excess coverage for liability, workers' compensation, property, and auto physical damage. It also group purchases coverage for deadly weapons response, cyber liability, business continuity, flood, marina, fidelity and employment practices liability for those members interested.

The Authority is governed by a Board of Directors which is comprised of appointed officials from the member entities. Member entities at June 30, 2023 included the Cities of Albany, Berkeley, Brisbane, Emeryville, Larkspur, Los Altos, Menlo Park, Mill Valley, Monte Sereno, Novato, Piedmont, Pleasanton, Redwood City, Sausalito and Union City, the towns of Corte Madera, Fairfax, San Anselmo, Tiburon, the Central Marin Police Authority and the Central Marin Fire Authority

B. DESCRIPTION OF PROGRAMS

LIABILITY PROGRAM:

The Liability Program was established in 1986. The components to calculate the annual premiums are participant's estimated annual payroll, funding level as determined by the actuary, adjusted loss experience, retained limit, administrative and claims servicing expenses, and cost of excess coverage. The Authority offers excess coverage by participating in the California Affiliated Risk Management Authorities (CARMA).

SELF-INSURED

Limits: \$1,000,000 each occurrence less member's retained limit

Retained Limits:

\$5,000/\$10,000/\$25,000/\$50,000/\$100,000/\$250,000/\$350,000/\$500,000

EXCESS LIABILITY

CALIFORNIA AFFILIATED RISK MANAGEMENT AUTHORITIES

Limits: \$28,500,000 in excess of \$1,000,000

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

AUTO PHYSICAL DAMAGE (APD) PROGRAM:

The APD program was established in 2001. The annual premiums include a pool premium (calculated by multiplying the pool rate times the Total Insured Value (TIV) of the participant's automobiles), administrative expenses, excess insurance expenses, and an experience rating, if any. The pool rates are actuarially calculated.

SELF-INSURED

Limits:	Various ranging from \$25,000 to \$250,000
Deductible:	\$1,000 repair/\$10,000 or \$15,000 replacement

EXCESS AUTO PHYSICAL DAMAGE

ALLIANT PROPERTY INSURANCE PROGRAM

Limits:	Repair and replacement costs
Deductible:	Various ranging from \$25,000 to \$250,000

WORKERS' COMPENSATION PROGRAM:

The Workers' Compensation program became effective in 2002. The annual premiums consist of the amount needed to cover excess insurance, administrative expenses, and actuarially-determined losses, plus a margin for added confidence as determined by the Board. The premiums are calculated by taking the participant's estimated annual payroll and multiplied by the Board-adopted rate per \$100 of payroll. The Authority offers excess coverage by participating in the Local Agency Workers' Compensation Excess JPA (LAWCX).

SELF-INSURED

Limits:	\$1,000,000 each occurrence less member's retained limit
Retained Limits:	\$150,000/\$250,000/\$350,000/\$500,000

EXCESS WORKERS' COMPENSATION

LOCAL AGENCY WORKERS COMPENSATION EXCESS JPA

Limits:	\$1,000,000 up to Statutory
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PROPERTY PROGRAM:

The Authority began its Pooled Property Program in 2003. The annual deposit premium for each participant is calculated by multiplying the appropriate premium rate times the values of the covered properties for each participant then adding an administrative charge and the expected costs of insurance. If applicable, an experience rating premium is added to participant's deposit premium. Excess coverage is purchased through the Alliant Property Insurance Program (APIP).

SELF-INSURED

Limits:	\$250,000 each occurrence less member's retained limit
Retained Limits:	\$10,000/\$50,000

EXCESS PROPERTY

ALLIANT PROPERTY INSURANCE PROGRAM

Limits:	Total insured value for each member excess of \$250,000
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BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

EMPLOYMENT PRACTICES LIABILITY COVERAGE:

The Authority obtains primary layer employment practices liability coverage through the Employment Risk Management Authority (ERMA). Excess coverage is purchased through Alliant. The annual premiums consist of the amount needed to purchase the primary, excess coverages, and administrative expenses.

EMPLOYMENT RISK MANAGEMENT AUTHORITY

Limits: \$1,000,000 per occurrence less member's retained limit
Retained Limit: Various ranging from \$25,000 to 250,000

EXCESS EMPLOYMENT PRACTICES LIABILITY COVERAGE

BEAZLEY INSURANCE, A LLOYD COMPANY

Limits: \$2,000,000 in excess of \$1,000,000

MARINA COVERAGE:

The Authority obtains the primary and excess coverages for the Marina program through Alliant. The annual premiums consist of the amount needed to purchase the primary, excess coverages, and administrative expenses.

ATLANTIC SPECIALTY INSURANCE COMPANY

	<u>Limits</u>	<u>Deductible</u>
Hull & Machinery:	Per schedule of vessels	Various ranging from \$250 to \$10,000
Protection & Indemnity:	\$1,000,000	\$1,000
Marina Operators Legal Liability (Docktown Only):	\$1,000,000	\$5,000 each claim

EXCESS MARINA

NAVIGATORS INSURANCE COMPANY

	<u>Limits</u>	<u>Deductible</u>
Protection & Indemnity, Collision incl. Tower's, Marina Operators Legal Liability:	\$6,000,000 in excess of \$1,000,000	

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

CRIME COVERAGE:

The Authority obtains the primary and excess coverages for the Crime program through Alliant. The annual premiums consist of the amount needed to purchase the primary, excess coverages, and administrative expenses.

FIDELITY & DEPOSIT COMPANY OF MARYLAND (ZURICH U.S.)

Limits: \$1,000,000

Deductible: \$10,000

EXCESS CRIME

GREAT AMERICAN INSURANCE COMPANY

Limits: \$2,000,000/\$1,000,000 in excess of \$1,000,000

All member entities at June 30, 2023 were members of the liability program except the Town of Tiburon. All member entities at June 30, 2022 were members of the property program except Central Marin Fire Authority and the Town of Tiburon. All member entities at June 30, 2023 were members of the workers' compensation program except the cities of Berkeley, Los Altos, Monte Sereno, Pleasanton, and Redwood City. Seventeen members participated in the Auto-Physical Damage program during the 2022/2023 year.

C. REPORTING ENTITY

The reporting entity includes all activities considered to be part of the Authority. This includes financial activity relating to all of the membership years of the Authority.

In determining the reporting entity, the Authority considered all governmental units that were members of the Authority since inception. The criteria do not require the inclusion of these entities in the Authority's financial statements principally because the Authority does not exercise oversight responsibility over any members.

D. ADMISSION AND WITHDRAWAL OF MEMBERS

Under the Authority's Joint Powers Agreement, new members may be admitted by a two-thirds vote of the Board. Upon entry into the Authority, members may not voluntarily withdraw for a period of three years. Members must submit written notice at least six months prior to the start of the next program year to voluntarily withdraw. The effect of withdrawal does not terminate the responsibility of the member for any unpaid contributions and debts or assessments levied against its years of participation.

E. BASIS OF ACCOUNTING

These statements are prepared using the accrual basis of accounting in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board. Under the accrual basis, revenues and the related assets are recognized when earned, and expenses and related liabilities are recognized when incurred.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

F. FUND ACCOUNTING

The accounts of the Authority are organized on the basis of funds, each of which is considered to be a separate accounting entity. The Authority's funds have been combined for the presentation of the financial statements. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, net position, revenue and expenses. The Authority's resources are allocated to and accounted for in individual funds based upon the purpose for which they are spent and the means by which spending activities are controlled. The Authority maintains five funds, which are considered proprietary-enterprise funds.

Proprietary funds are used to account for activities similar to those found in the private sector, where the determination of net income is necessary or useful to sound financial administration. The Authority maintains five pools to account for risk-sharing and insurance purchasing activities of its members.

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus.

Proprietary funds are accounted for on a flow of economic resources measurement focus. This measurement focus includes all assets and liabilities associated with the operation of these funds on the Statement of Net Position. The operating statements present revenue and expenses to reflect changes in net position. The accrual basis of accounting is used, whereby revenues are recorded when earned and expenses are recorded when incurred.

G. CASH AND CASH EQUIVALENTS

For purposes of the statement of cash flows, cash and cash equivalents include all checking and savings accounts, cash in bank and all highly liquid investments purchased with an original maturity of three months or less.

H. RECEIVABLES

All receivables are reported at their gross value, and where appropriate, are reduced by the estimated portion that is expected to be uncollectible. At June 30, 2023 and 2022 the total accounts receivable portfolio was considered collectible.

I. UNPAID CLAIM LIABILITIES (CLAIMS PAYABLE AND CLAIMS INCURRED BUT NOT REPORTED)

The Authority's policy is to establish claims liabilities based on estimates of the ultimate cost of claims that have been reported but not settled, and of claims that have been incurred but not reported. The length of time for which such costs must be estimated varies depending on the coverage involved. Estimated amounts of salvage, subrogation and reinsurance recoverable on unpaid claims are deducted from the liability for unpaid claims. The Authority increases the liability for unallocated claims adjustment expenses.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

Because actual claims costs depend on such complex factors as inflation, changes in doctrine of legal liability and damage awards, the process used in computing claims liabilities does not necessarily result in an exact amount. Claims liabilities are recomputed periodically using a variety of actuarial and statistical techniques to produce current estimates that reflect recent settlements, claims frequency and other economic and social factors. A provision for inflation in the calculation of estimated future claims cost is implicit in the calculation because reliance is placed both on actual historical data that reflect past inflation and on other factors that are considered to be appropriate modifiers of past experience. Adjustments to claims liabilities are charged or credited to expense in the period in which they are made. The portion of claims considered currently payable is actuarially determined.

J. UNALLOCATED LOSS ADJUSTMENT EXPENSE (ULAE)

ULAE includes all costs expected to be incurred in connection with the settlement of unpaid claims that cannot be related to a specific claim.

K. CLAIMS ADMINISTRATION

The Authority contracts out to Innovative Claims Solutions for the administration of its workers' compensation claims and to Acclamation Insurance Management Services for the administration of its property/liability programs. For purposes of the financial statements, claims administration is grouped with claims expense.

L. OPERATING AND NONOPERATING REVENUES

Proprietary fund operating revenues, which include program contributions, related fees and assessments, result from exchange transactions associated with the principal activity of the fund. Exchange transactions are those in which each party receives and gives up essentially equal values. Revenues classified as non-operating revenues, such as subsidies and investment earnings, result from non-exchange transactions or ancillary activities

M. MEMBER CONTRIBUTION INCOME

Member contributions are recognized as revenues when earned based on coverage. If the Authority's Board of Directors determines that the insurance funds for a program are insufficient to pay losses, the Authority may impose a supplemental assessment on all participating members. Supplemental assessments are recognized as income in the period assessed.

N. DIVIDENDS

Dividends may be declared by the Board for claim years that are at least five years old, provided the 90% confidence level for the liability program, workers' compensation program and property program is maintained overall, and by program year, for those years that are at least five years old. In addition, dividends for all programs may only be declared if the equity at the 90% confidence level is five times the self-insured retention.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

O. REINSURANCE/EXCESS INSURANCE

The Authority enters into reinsurance agreements, whereby it cedes various amounts of risk to other reinsurance companies or joint powers authorities. During the fiscal year ended June 30, 2023, the Authority and its members retained the first \$1,000,000 of liability claims per incident and purchased reinsurance up to \$29,500,000. For the year ended June 30, 2023, the Authority retained the first \$1,000,000 of workers' compensation claims and purchased reinsurance up to statutory limits. Risks ceded to other entities are treated as though they were not risks for which the Authority is liable.

The Authority retains the first \$250,000 and \$25,000 to \$250,000 for property and auto physical damage claims, respectively, and purchases excess insurance up to the replacement cost of the property and vehicles in these programs.

P. MANAGEMENT ESTIMATES

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the reporting date and revenues and expenses during the reporting period. Actual results could differ from those estimates. Material estimates that are particularly susceptible to significant change in the near term are described elsewhere in this report.

Q. INCOME TAXES

The Authority's income is exempt from federal and state income taxes under Internal Revenue Code Section 115, as a governmental entity. IRC Section 115 excludes income derived from the exercise of any essential governmental function and accruing to a state political subdivision.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

2. CASH AND INVESTMENTS

A. CASH AND CASH EQUIVALENTS

Cash consisted of the following as of June 30:

	<u>2023</u>	<u>2022</u>
Cash in bank	\$ 1,244,827	\$ 3,766,833
Money market	70,430	29,233
Local Agency Investment Fund	<u>25,884,474</u>	<u>14,704,654</u>
Total Cash and Cash Equivalents	<u>\$ 27,199,731</u>	<u>\$ 18,500,720</u>

The carrying amount of the Authority's cash is covered by federal depository insurance up to \$250,000. Should deposits exceed the insured limits, the balance is covered by collateral held by the bank in accordance with California law requiring the depository bank to hold collateral equal to 110% of the excess government funds on deposit. This collateral must be in the form of government-backed securities.

Local Agency Investment Fund

The Authority is a voluntary participant in Local Agency Investment Fund (LAIF), which is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the state of California and the Pooled Money Investment Board. The State Treasurer's Office pools these funds with those of other governmental agencies in the state and invests the cash. The fair value of the Authority's investment in this pool, which approximates cost, is reported in the accompanying financial statements based upon the Authority's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis. Funds are accessible and transferable to the master account within twenty-four hours notice. The Pooled Money Investment Board has established policies, goals, and objectives to make certain that their goal of safety, liquidity, and yield are not jeopardized.

Included in LAIF's investment portfolio are collateralized mortgage obligations, mortgage-backed securities, other asset backed securities, and floating rate securities issued by Federal Agencies, government-sponsored enterprises and corporations. This fund has an average life of 260 days. The monies held in the LAIF are not subject to categorization by risk category. It is also not rated as to credit risk by a nationally recognized statistical rating organization.

LAIF is administered by the State Treasurer and audited annually by the Pooled Money Investment Board and the State Controller's Office. Copies of this audit may be obtained from the State Treasurer's Office: 915 Capitol Mall, Sacramento, California 95814.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

B. INVESTMENTS

The table below identifies the investment types that are authorized for the Authority by the California Government Code and the Authority's investment policy. The table also identifies certain provisions of the California Government Code that addresses interest rate risk and concentration of credit risk.

Investment Types Authorized by State Law	Authorized By Investment Policy	*Maximum Maturity	*Maximum Percentage of Portfolio	*Maximum Investment In One Issuer
U.S. Treasury Notes	Yes	5 years	None	None
Federal Agencies	Yes	5 years	None	30%
Banker's Acceptances	Yes	180 days	40%	5%
Commercial Paper	Yes	270 days	25%	5%
Negotiable Certificates of Deposit	Yes	5 years	30%	5%
Federally Insured Time Deposits	Yes	2 years	20%	Per FDIC
Collateralized Time Deposits	Yes	2 years	20%	Per FDIC
Repurchase Agreements	Yes	1 year	None	None
Mutual Funds	Yes	None	20%	10%
Money Market Mutual Funds	Yes	None	20%	20%
Asset/Mortgage Backed Securities	No	5 years	20%	5%
Local Agency Investment Fund (LAIF)	Yes	on demand	Per State Treasurer	N/A
Corporate Medium Term Notes	Yes	5 years	30%	5%
Municipal Securities	Yes	5 years	30%	5%
Supranational Bonds	Yes	5 years	30%	10%

*Based on state law requirements or investment policy requirements, whichever is more restrictive.

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair values to changes in market interest rates. The Authority's investment policy limits investment maturities at no greater than five years from the date of purchase unless specifically approved by the Board of Directors. Information about the sensitivity of the fair values of the Authority's investments to market interest rate fluctuations is provided by the following table that shows the distribution of Authority's investments by maturity

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

As of June 30, 2023, the Authority had the following investments held in a managed portfolio:

June 30, 2023		Investment Maturities		
Investment Type	Fair Value	<1 year	1-2 years	2-5 years
U.S. Agency Securities	\$ 14,676,978	\$ 4,001,508	\$ 8,921,675	\$ 1,753,795
U.S. Treasury Notes	14,101,467	736,231	10,047,415	3,317,821
U.S. Corporate Notes	9,241,608	2,594,595	4,656,751	1,990,262
	<u>\$ 38,020,053</u>	<u>\$ 7,332,334</u>	<u>\$ 23,625,841</u>	<u>\$ 7,061,878</u>

As of June 30, 2022, the Authority had the following investments held in a managed portfolio:

June 30, 2022		Investment Maturities		
Investment Type	Fair Value	<1 year	1-2 years	2-5 years
U.S. Agency Securities	\$ 17,297,620	\$ 2,608,683.00	\$ 5,621,221	\$ 9,067,716
U.S. Treasury Notes	12,423,369	543,662	2,196,794	9,682,913
U.S. Corporate Notes	8,330,043	1,347,082	2,604,315	4,378,646
	<u>\$ 38,051,032</u>	<u>\$ 4,499,427</u>	<u>\$ 10,422,330</u>	<u>\$ 23,129,275</u>

Investments with Fair Values Highly Sensitive to Interest Rate Fluctuations

The Authority's investments include the following investments that are highly sensitive to interest rate fluctuations (to a greater degree than already indicated in the information provided above):

	Fair Value at
Highly Sensitive Investments	Year End
Callable Corporate Notes	\$ 4,238,304

Credit Risk

The primary investment objective of the Authority's Investment Policy is to preserve capital by investing in securities in accordance with the Government Code while maintaining an appropriate level of risk. It limits investments in medium-term corporate notes to A-AAA ratings issued by nationally recognized statistical ratings organizations. As of June 30, 2023 and 2022, the Authority's investments in corporate notes were rated by Standard and Poor's. The following is the rating by Standard and Poor's:

June 30, 2023							
Investment Type	Fair Value	AA+	AA	AA-	A+	A	A-
U.S. Agency Securities	\$ 14,676,978	\$ 14,676,978	\$ -	\$ -	\$ -	\$ -	\$ -
U.S. Treasury Notes	14,101,467	14,101,467	-	-	-	-	-
U.S. Corporate Notes	9,241,608	83,618	1,218,575.00	878,752.00	2,735,832.00	3,096,051.00	1,228,780.00
	<u>\$ 38,020,053</u>	<u>\$ 28,862,063</u>	<u>\$ 1,218,575.00</u>	<u>\$ 878,752.00</u>	<u>\$ 2,735,832.00</u>	<u>\$ 3,096,051.00</u>	<u>\$ 1,228,780.00</u>

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

June 30, 2022							
Investment Type	Fair Value	AA+	AA	AA-	A+	A	A-
U.S. Agency Securities	\$ 17,297,620	\$ 17,297,620	\$ -	\$ -	\$ -	\$ -	\$ -
U.S. Treasury Notes	12,423,369	12,423,369	-	-	-	-	-
U.S. Corporate Notes	8,330,043	298,591	930,676	1,205,424	2,102,533	2,686,935	1,105,884
	<u>\$ 38,051,032</u>	<u>\$ 30,019,580</u>	<u>\$ 930,676</u>	<u>\$ 1,205,424</u>	<u>\$ 2,102,533</u>	<u>\$ 2,686,935</u>	<u>\$ 1,105,884</u>

Concentration of Risk

Investments in any one issuer (other than U.S. Treasury Securities, mutual funds, and external investment pools) that represent 5% or more of total BCJPIA investments are as follows:

Issuer	Investment Type	Fair Value	Portfolio Percentage
Federal National Mortgage Association	U.S. Agency Securities	\$ 4,372,306	11.50%
Federal Home Loan Banks	U.S. Agency Securities	\$ 6,007,168	15.80%
Federal Farm Credit Bank	U.S. Agency Securities	\$ 2,585,364	6.80%

Investments, including derivative instruments that are not hedging derivatives, are measured at fair value on a recurring basis. Recurring fair value measurements are those that Governmental Accounting Standards Board (GASB) Statements require or permit in the statement of net position at the end of each reporting period. Fair value measurements are categorized based on the valuation inputs used to measure an asset's fair value: Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Investments' fair value measurements at June 30, 2023 are as follows:

Fair Value Measurements at Reporting Date Using Quoted				
June 30, 2023	Fair Value	In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
U.S. Agency Securities	\$ 14,676,978	\$ -	\$ 14,676,978	\$ -
U.S. Treasury Notes	14,101,467	-	14,101,467	-
U.S. Corporate Notes	9,241,608	-	9,241,608	-
Total Investments	<u>\$ 38,020,053</u>	<u>\$ -</u>	<u>\$ 38,020,053</u>	<u>\$ -</u>

Investments' fair value measurements at June 30, 2022 are as follows:

Fair Value Measurements at Reporting Date Using Quoted				
June 30, 2022	Fair Value	In Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
U.S. Agency Securities	\$ 17,297,620	\$ -	\$ 17,297,620	\$ -
U.S. Treasury Notes	12,423,369	-	12,423,369	-
U.S. Corporate Notes	8,330,043	-	8,330,043	-
Total Investments	<u>\$ 38,051,032</u>	<u>\$ -</u>	<u>\$ 38,051,032</u>	<u>\$ -</u>

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

3. CLAIM LIABILITIES

The Authority establishes a liability for both reported and unreported insured events, which includes estimates of both future payments of losses and related claims adjustment expenses. The following represents changes in liabilities for the Authority during the years ended June 30:

	2023	2022
Unpaid claims and claim adjustment expenses at beginning of the fiscal year	\$ 32,421,711	\$ 31,878,005
Incurring claims and claim adjustment expenses:		
Provision for insured events of the current fiscal year	6,414,637	6,161,766
Changes in provision for insured events of prior fiscal years	(2,570,900)	3,028,636
Total incurred claims and claim adjustment expenses	3,843,737	9,190,402
Payments:		
Claims and claim adjustment expenses attributable to insured events of the current fiscal year	25,743	167,619
Claims and claim adjustment expenses attributable to insured events of prior fiscal years	5,127,897	8,479,077
Total payments	5,153,640	8,646,696
Total unpaid claims and claim adjustment expenses at end of the fiscal year	\$ 31,111,808	\$ 32,421,711
<u>Component of Claims Liabilities</u>		
Claims Reserves	\$ 10,514,316	\$ 13,004,216
Incurred but not reported (IBNR)	16,587,745	15,045,780
Unallocated loss adjustment expense (ULAE)	4,009,747	4,371,715
Total Claims Liabilities	\$ 31,111,808	\$ 32,421,711
Current portion	\$ 8,217,127	\$ 6,533,781
Noncurrent portion	22,894,681	25,887,930
	\$ 31,111,808	\$ 32,421,711

As of June 30, 2023 and 2022, \$36,063,778 and \$37,348,771 of unpaid claims and claim adjustment expenses were presented at their net present value of \$31,111,808 and \$32,421,711, respectively. These claims were discounted at an annual rate of 2.5% for worker's compensation and 2% for liability for 2023 and 2022. The Authority does not discount property or auto physical damage claims.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

4. RISK MANAGEMENT FUND PROGRAM

The Authority established a Risk Management Fund program to provide funding risk control activities to its members. Funds can be rolled over from year to year until the member's fund balance reaches \$25,000. The balance in the Risk Management fund at June 30, 2023 and 2022 was \$319,811 and \$296,331, respectively.

5. MEMBER DEPOSITS

Each member is required to make a deposit based on a 3-month average of claim payments for that member for the liability and workers' compensation programs, respectively. This deposit is adjusted periodically, based on actual experience, through the annual budget. The balance in member deposits at June 30, 2023 and 2022 was \$1,855,000 and \$1,855,000, respectively.

The Authority has established a Member Contingency Fund. These funds are accounted for by Member and can be withdrawn once per fiscal quarter for the purposes specified in the Member Contingency Fund Resolution: such as, to offset pool contributions, excess insurance, and assessments, or to cover the costs of a claim that has exceeded coverage limits. The balance in the Member Contingency Fund at June 30, 2023 and 2022 was \$1,859,590 and \$1,877,927, respectively.

6. GRANT FUND

The Authority established a grant Fund to provide funding for Liebert Cassidy Whitmore Consortium and Library memberships for all BCJPA/ERMA members. The balance in the Grant Fund at June 30, 2023 and 2022 was \$204,431 and \$141,028, respectively.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE FISCAL YEARS ENDED JUNE 30, 2023 AND 2022

7. JOINT VENTURE AGREEMENTS

The Authority participates in California Affiliated Risk Management Authorities (CARMA), Employment Risk Management Authority (ERMA) and Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX), joint powers authorities. The relationship between the Authority and CARMA, ERMA and LAWCX is such that CARMA, ERMA and LAWCX are not component units of the Authority for financial reporting purposes.

CARMA arranges for and provides excess liability coverage from \$1,000,000 to \$29,500,000 for its members. ERMA arranges for pooled risk sharing related to employment practices liability. Deductibles vary by member and coverage is provided up to \$1,000,000. LAWCX arranges for pooled risk sharing coverage for excess workers' compensation coverage from \$1,000,000 to statutory limits.

The joint powers authorities are governed by a Board consisting of representatives from member agencies. The Board controls the operations of the joint powers authority, including selection of management and approval of operating budgets, independent of any influence by the member agencies beyond their representation on the Board. Each member agency pays a contribution commensurate with the level of coverage requested and shares surplus and deficits proportionate to their participation in the joint powers authority.

Condensed audited financial information for CARMA, LAWCX, and ERMA for the year ended June 30, 2022, the most recent year available, follows:

	CARMA	LAWCX	ERMA
Total assets	\$75,243,205	\$135,850,358	\$32,888,523
Total liabilities	<u>51,304,953</u>	<u>112,889,040</u>	<u>19,668,316</u>
Net position	<u>\$23,938,252</u>	<u>\$ 22,961,318</u>	<u>\$13,220,207</u>
Total revenues	\$32,432,517	\$ 13,463,579	\$ 9,168,501
Total expenses and member dividends	<u>29,148,032</u>	<u>17,863,078</u>	<u>8,059,076</u>
Change in net position	<u>\$ 3,284,485</u>	<u>(\$ 4,399,499)</u>	<u>\$ 1,109,425</u>

8. EXCESS INSURANCE DIVIDENDS

ERMA declared dividends to BCJPIA in the amount of \$335,495 and \$265,972, for the years ending June 30, 2023 and 2022, respectively. The Board approved the ERMA dividend to be allocated to the members through the Member Contingency Fund.

9. SUBSEQUENT EVENTS

The Authority's management has reviewed its financial statements and evaluated subsequent events for the period of time from its year ended June 30, 2023 through **DATE**, the date the financial statements were issued.

REQUIRED SUPPLEMENTARY INFORMATION

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

RECONCILIATION OF CLAIMS LIABILITIES BY PROGRAM

AS OF JUNE 30, 2023

	Liability		Workers' Compensation		Auto-Physical Damage		Property		Totals	
	2023	2022	2023	2022	2023	2022	2023	2022	2023	2022
Unpaid claims and claim adjustment expenses at beginning of the fiscal year	\$ 15,027,119	\$ 15,996,541	\$ 16,860,811	\$ 15,695,163	\$ 108,000	\$ 69,561	\$ 425,781	\$ 116,740	\$ 32,421,711	\$ 31,878,005
Incurring claims and claim adjustment expenses:										
Provision for insured events of the current fiscal year	3,830,835	3,466,403	2,123,127	2,147,072	141,603	184,509	319,072	363,782	6,414,637	6,161,766
Changes in provision for insured events of prior fiscal years	(942,182)	1,707,880	(1,451,197)	1,222,196	39,280	71,561	(216,801)	26,999	(2,570,900)	3,028,636
Total incurred claims and claim adjustment expenses	2,888,653	5,174,283	671,930	3,369,268	180,883	256,070	102,271	390,781	3,843,737	9,190,402
Payments:										
Claims and claim adjustment expenses attributable to insured events of the current fiscal year	14,669	-	-	-	11,074	167,619	-	-	25,743	167,619
Claims and claim adjustment expenses attributable to insured events of prior fiscal years	3,290,351	6,143,705	1,601,754	2,203,620	48,660	50,012	187,132	81,740	5,127,897	8,479,077
Total payments	3,305,020	6,143,705	1,601,754	2,203,620	59,734	217,631	187,132	81,740	5,153,640	8,646,696
Total unpaid claims and claim adjustment expenses at end of the fiscal year	\$ 14,610,752	\$ 15,027,119	\$ 15,930,987	\$ 16,860,811	\$ 229,149	\$ 108,000	\$ 340,920	\$ 425,781	\$ 31,111,808	\$ 32,421,711
<u>Component of Claims Liabilities</u>										
Claims Reserves	\$ 6,951,910	\$ 7,789,645	\$ 3,438,095	\$ 4,934,166	\$ 86,611	\$ 100,405	\$ 37,700	\$ 180,000	10,514,316	\$ 13,004,216
Incurred but not reported (IBNR)	5,956,095	5,180,759	10,185,892	9,611,645	142,538	7,595	303,220	245,781	16,587,745	15,045,780
Unallocated loss adjustment expense (ULAE)	1,702,747	2,056,715	2,307,000	2,315,000	-	-	-	-	4,009,747	4,371,715
Total Claims Liabilities	\$ 14,610,752	\$ 15,027,119	\$ 15,930,987	\$ 16,860,811	\$ 229,149	\$ 108,000	\$ 340,920	\$ 425,781	\$ 31,111,808	\$ 32,421,711
Current portion	\$ 4,854,058	\$ 3,500,000	\$ 2,793,000	\$ 2,500,000	\$ 229,149	\$ 108,000	\$ 340,920	\$ 425,781	\$ 8,217,127	\$ 6,533,781
Noncurrent portion*	9,756,694	11,527,119	13,137,987	14,360,811	-	-	-	-	22,894,681	25,887,930
	\$ 14,610,752	\$ 15,027,119	\$ 15,930,987	\$ 16,860,811	\$ 229,149	\$ 108,000	\$ 340,920	\$ 425,781	\$ 31,111,808	\$ 32,421,711

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

CLAIMS DEVELOPMENT INFORMATION – LIABILITY PROGRAM

AS OF JUNE 30, 2023

	Fiscal and Policy Year Ended June 30,									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
1. Premiums and Investment Revenue										
Earned	\$ 5,001,280	\$ 5,179,212	\$ 5,581,084	\$ 6,050,952	\$ 7,451,466	\$ 8,175,556	\$ 10,230,887	\$ 12,027,787	\$ 16,897,977	\$ 21,278,298
Investment Income	64,492	128,145	42,467	51,233	300,605	332,554	196,476	2,058	(813,543)	200,947
Ceded	1,800,816	2,368,552	2,425,296	2,602,170	2,869,347	3,146,443	4,185,610	5,017,750	9,687,325	13,044,450
Net earned	3,264,956	2,938,805	3,198,255	3,500,015	4,882,724	5,361,667	6,241,753	7,012,095	6,397,109	8,434,795
2. Unallocated expenses	702,323	477,433	520,574	545,369	532,256	561,424	590,753	575,506	599,892	620,082
3. Estimated incurred claims and expense, end of policy year										
Incurred	1,734,641	2,131,798	2,303,314	2,695,040	2,925,052	3,377,003	3,552,216	3,715,016	3,466,403	3,830,835
Ceded										
Net Incurred	1,734,641	2,131,798	2,303,314	2,695,040	2,925,052	3,377,003	3,552,216	3,715,016	3,466,403	3,830,835
4. Paid (cumulative) as of:										
End of policy year	21,245	-	2,929	-	-	19,181	18,418	42,563	-	14,669
One year later	403,467	521,053	592,268	414,577	266,784	965,651	435,697	124,378	89,140	
Two years later	421,982	1,131,038	1,293,364	1,454,797	583,872	1,273,025	980,790	975,877		
Three years later	1,285,559	1,152,367	2,147,560	2,663,044	1,396,833	3,912,304	1,158,608			
Four years later	1,431,669	1,152,519	2,280,452	3,219,524	2,337,927	4,887,821				
Five years later	1,433,885	1,152,519	2,377,545	3,924,950	2,668,312					
Six years later	1,433,885	1,152,519	3,019,547	4,171,718						
Seven Years Later	1,433,885	1,152,519	3,041,057							
Eight Years Later	1,433,885	1,152,519								
Nine Years Later	1,433,885									
5. Reestimated ceded claims and expenses:	4,550,000	-	2,019,965	750,000	-	9,670,000	-	-	-	-
6. Reestimated net incurred claims and expenses:										
End of policy year	1,734,641	2,131,798	2,303,314	2,695,040	2,925,052	3,377,003	3,552,216	3,715,016	3,466,403	3,830,835
One year later	2,671,541	2,154,060	3,072,156	5,299,395	3,431,113	5,246,850	4,168,850	3,222,916	3,421,568	
Two years later	1,432,843	2,066,436	3,600,433	6,369,707	3,585,318	6,035,860	2,897,547	2,971,636		
Three years later	1,788,430	1,645,933	3,815,773	4,957,379	3,045,413	5,991,652	2,991,820			
Four years later	1,790,199	1,428,905	3,505,136	4,467,193	3,522,004	6,127,168				
Five years later	1,589,079	1,254,898	3,207,513	4,421,593	4,647,592					
Six years later	1,545,819	1,170,083	3,305,252	4,498,456						
Seven years later	1,518,205	1,153,418	3,041,058							
Eight Years Later	1,510,907	1,153,532								
Nine Years Later	1,520,692									
7. Increase (decrease) in estimated incurred claims and expense from end of policy year	\$ (213,949)	\$ (978,266)	\$ 737,744	\$ 1,803,416	\$ 1,722,540	\$ 2,750,165	\$ (560,396)	\$ (743,380)	\$ (44,835)	\$ -

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

CLAIMS DEVELOPMENT INFORMATION – WORKERS COMPENSATION PROGRAM

AS OF JUNE 30, 2023

	Fiscal and Policy Year Ended June 30,									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
1. Premiums and Investment Revenue										
Earned	\$ 2,660,351	\$ 3,297,233	\$ 3,950,383	\$ 4,424,858	\$ 4,964,157	\$ 5,352,836	\$ 5,492,412	\$ 5,698,136	\$ 5,468,439	\$ 5,983,117
Investment Income	74,540	193,484	200,434	206,603	269,168	303,750	142,220	2,407	(900,143)	186,947
Ceded	337,876	379,505	460,689	533,796	632,145	689,750	751,290	832,425	986,151	1,044,478
Net earned	2,397,015	3,111,212	3,690,128	4,097,665	4,601,180	4,966,836	4,883,342	4,868,118	3,582,145	5,125,586
2. Unallocated expenses	555,054	656,774	668,940	687,905	747,188	691,442	787,620	695,805	761,033	955,668
3. Estimated incurred claims and expense, end of policy year										
Incurred	1,281,568	1,710,488	1,770,552	1,910,220	2,106,004	2,224,570	2,141,538	2,112,248	2,147,072	2,123,127
Ceded										
Net Incurred	1,281,568	1,710,488	1,770,552	1,910,220	2,106,004	2,224,570	2,141,538	2,112,248	2,147,072	2,123,127
4. Paid (cumulative) as of:										
End of policy year	-	-	-	139,346	52,917	-	-	-	-	-
One year later	177,477	17,720	200,300	194,357	187,695	16,146	1,136	203,817	76,496	
Two years later	387,016	181,786	469,133	415,884	299,209	78,084	218,882	451,314		
Three years later	643,959	240,471	554,172	800,367	396,430	733,500	275,183			
Four years later	842,443	263,420	786,109	950,802	567,255	966,055				
Five years later	898,501	318,180	849,046	1,177,123	871,068					
Six years later	946,704	388,619	896,277	1,237,759						
Seven Years Later	993,005	421,682	998,754							
Eight Years Later	1,031,879	427,976								
Nine Years Later	1,080,132									
5. Reestimated ceded claims and expenses:	-	-	-	-	-	-	-	-	-	-
6. Reestimated net incurred claims and expenses:										
End of policy year	1,281,568	1,710,488	1,770,552	1,910,220	2,106,004	2,224,570	2,141,538	2,112,248	2,147,072	2,123,127
One year later	1,589,858	1,670,201	1,863,512	2,149,476	2,184,750	1,963,054	1,996,546	2,041,014	2,059,588	
Two years later	1,684,665	1,609,866	1,884,096	2,058,132	1,990,622	1,817,647	1,783,971	2,085,432		
Three years later	1,942,821	1,482,819	1,821,348	2,013,304	1,993,500	1,980,261	1,716,606			
Four years later	1,920,512	1,345,515	1,800,461	2,034,451	3,558,000	1,925,557				
Five years later	1,889,900	1,414,582	1,708,724	1,988,252	2,179,248					
Six years later	1,803,824	1,333,904	1,667,030	1,990,165						
Seven years later	1,838,476	1,278,153	1,658,066							
Eight Years Later	1,683,618	1,309,467								
Nine Years Later	1,504,405									
7. Increase (decrease) in estimated incurred claims and expense from end of policy year	\$ 222,837	\$ (401,021)	\$ (112,486)	\$ 79,945	\$ 73,244	\$ (299,013)	\$ (424,932)	\$ (26,816)	\$ (87,484)	\$ -

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

CLAIMS DEVELOPMENT INFORMATION – AUTO PHYSICAL DAMAGE PROGRAM

AS OF JUNE 30, 2023

	Fiscal and Policy Year Ended June 30,									
	2014*	2015*	2016*	2017*	2018*	2019*	2020*	2021*	2022	2023
1. Premiums and Investment Revenue										
Earned	\$ 95,274	\$ 205,999	\$ 217,037	\$ 191,127	\$ 259,873	\$ 236,491	\$ 285,789	\$ 312,117	\$ 546,534	\$ 644,355
Investment Income	2,707	6,615	14,978	973	857	27,113	28,638	1,442	(19,963)	5,163
Ceded	75,134	83,159	91,845	78,216	119,837	96,811	146,586	177,273	230,946	301,001
Net earned	22,847	129,455	140,170	113,884	140,893	166,793	167,841	136,286	295,625	348,517
2. Unallocated expenses	8,660	99,487	95,091	99,531	106,648	112,492	116,364	114,415	116,852	121,256
3. Estimated incurred claims and expense, end of policy year										
Incurred	36,691	24,410	50,624	74,154	185,901	39,110	20,274	90,599	184,509	141,603
Ceded										
Net Incurred	36,691	24,410	50,624	74,154	185,901	39,110	20,274	90,599	184,509	141,603
4. Paid (cumulative) as of:										
End of policy year									167,619	11,074
One year later								70,598	217,552	
Two years later							89,330	69,182		
Three years later						105,983	89,980			
Four years later					136,386	99,116				
Five years later				89,668	134,325					
Six years later			39,744	89,668						
Seven Years Later		24,410	39,744							
Eight Years Later	39,981	24,410								
Nine Years Later	39,381									
5. Reestimated ceded claims and expenses:										
6. Reestimated net incurred claims and expenses:										
End of policy year	36,691	24,410	50,624	74,154	185,901	39,110	20,274	90,599	184,509	141,603
One year later								89,182	296,172	
Two years later							89,329	88,182		
Three years later						64,330	89,329			
Four years later					134,325	64,330				
Five years later				88,668	134,325					
Six years later			36,212	88,668						
Seven years later		24,410	36,212							
Eight Years Later	39,981	24,410								
Nine Years Later	39,981									
7. Increase (decrease) in estimated incurred claims and expense from end of policy year	\$ 3,290	\$ -	\$ (14,412)	\$ 14,514	\$ (51,576)	\$ 25,220	\$ 69,055	\$ (2,417)	\$ 111,663	\$ -

*Some claims information for previous years unavailable

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

CLAIMS DEVELOPMENT INFORMATION – PROPERTY PROGRAM

AS OF JUNE 30, 2023

	Fiscal and Policy Year Ended June 30,									
	2014*	2015*	2016*	2017*	2018*	2019*	2020*	2021*	2022	2023
1. Premiums and Investment Revenue										
Earned	\$ 1,255,051	\$ 1,500,245	\$ 1,691,287	\$ 1,794,669	\$ 1,881,836	\$ 1,768,960	\$ 2,284,252	\$ 2,757,215	\$ 3,964,361	\$ 5,348,657
Investment Income	8,256	24,031	58,858	4,917	5,029	164,373	164,560	9,934	(100,312)	25,403
Ceded	724,022	843,699	943,651	987,100	1,005,288	1,129,462	1,633,396	2,022,472	3,245,783	4,464,232
Net earned	539,285	680,577	806,494	812,486	881,577	803,871	815,416	744,677	618,266	909,828
2. Unallocated expenses	110,715	137,275	125,448	128,057	220,291	232,362	240,363	247,436	262,666	272,265
3. Estimated incurred claims and expense, end of policy year										
Incurred	261,438	395,896	387,342	221,689	221,040	199,417	-	113,073	363,782	319,072
Ceded										
Net Incurred	261,438	395,896	387,342	221,689	221,040	199,417	-	113,073	363,782	319,072
4. Paid (cumulative) as of:										
End of policy year									-	-
One year later								113,073	93,276	
Two years later							157,426	206,929		
Three years later						17,125	174,552			
Four years later					203,124	203,124				
Five years later				-	-					
Six years later			357,608	357,608						
Seven Years Later		395,126	384,221							
Eight Years Later	395,871	395,871								
Nine Years Later	261,438									
5. Reestimated ceded claims and expenses:										
6. Reestimated net incurred claims and expenses:										
End of policy year	261,438	395,896	387,342	221,689	221,040	199,417	-	113,073	363,782	319,072
One year later								276,781	90,124	
Two years later							242,552	195,326		
Three years later						256,447	174,552			
Four years later					44,752	203,124				
Five years later				399,586	-					
Six years later			425,453	357,608						
Seven years later		435,758	384,221							
Eight Years Later	299,867	395,871								
Nine Years Later	261,438									
7. Increase (decrease) in estimated incurred claims and expense from end of policy year	\$ -	\$ (25)	\$ (3,121)	\$ 135,919	\$ (221,040)	\$ 3,707	\$ 174,552	\$ 82,253	\$ (273,658)	\$ -

*Some claims information for previous years unavailable

BAY CITIES JOINT POWERS INSURANCE AUTHORITY
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

1. RECONCILIATION OF CLAIMS LIABILITIES BY PROGRAM

The schedule represents the changes in claims liabilities for the past year for CRSIG's property and liability program, workers' compensation program, dental program, and vision program.

2. CLAIMS DEVELOPMENT INFORMATION

The tables on pages 37-40 illustrate each program's earned revenues (net of reinsurance) and investment income compared to related costs of loss (net of loss assumed by reinsurers) and other expenses assumed by CRSIG as of the end of each of the years.

The rows of the table are defined as follows:

1. This line shows the total of each fiscal year's gross earned contribution revenues and investment revenues, amounts of excess insurance premiums paid, dividends paid (if any) and net earned premiums and reported investment revenue.
2. This line shows each fiscal year's other operating costs of the program including overhead and loss adjustment expenses not allocable to individual claims. All un-allocable administration expenses are charged to the current year.
3. This line shows the program's incurred losses and allocated loss adjustment expense (both paid and accrued) as originally reported at the end of the year. This line includes management's adjustments to actuarial projections. The ceded claims are reinsurance premiums paid because the actuary did not estimate ceded claims.
4. This section shows the cumulative net amounts paid as of the end of the successive years for each policy year.
5. This line shows the latest re-estimated amount of claims assumed by reinsurers as of the end of the current year for each policy year.
6. This annual re-estimation of net incurred claims and expenses results from new information received on known losses, as well as emergence of new losses not previously known.
7. This line compares the latest re-estimated net incurred losses to the amount originally established (line 3) and shows whether this latest estimate of losses is greater or less than originally estimated.

As data for individual policy years mature, the correlation between original estimates and reestimated amounts is commonly used to evaluate the accuracy of the net incurred claims currently recognized in less mature policy years.

SUPPLEMENTARY INFORMATION

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

COMBINING STATEMENT OF NET POSITION

JUNE 30, 2023

ASSETS	Liability	Workers' Compensation	Auto-Physical Damage	Property	Other	Total
Current Assets:						
Cash and cash equivalents	\$ 11,307,009	\$ 13,034,703	\$ 277,963	\$ 1,486,528	\$ 1,093,528	\$ 27,199,731
Investments	3,048,073	3,513,814	74,932	400,729	294,786	7,332,334
Receivables						
Members	637,564	529,568	-	-	-	1,167,132
Excess insurance	1,613,162	45,191	-	-	-	1,658,353
Interest	-	-	-	-	390,634	390,634
Prepaid expenses	-	108,625	-	-	86,111	194,736
Total Current Assets	<u>16,605,808</u>	<u>17,231,901</u>	<u>352,895</u>	<u>1,887,257</u>	<u>1,865,059</u>	<u>37,942,920</u>
Non-Current Assets:						
Investments	<u>12,756,976</u>	<u>14,706,223</u>	<u>313,608</u>	<u>1,677,154</u>	<u>1,233,758</u>	<u>30,687,719</u>
Total Non-Current Assets	<u>12,756,976</u>	<u>14,706,223</u>	<u>313,608</u>	<u>1,677,154</u>	<u>1,233,758</u>	<u>30,687,719</u>
Total Assets	<u>29,362,784</u>	<u>31,938,124</u>	<u>666,503</u>	<u>3,564,411</u>	<u>3,098,817</u>	<u>68,630,639</u>
LIABILITIES						
Current Liabilities:						
Accounts payable	90,487	21,680	54	90	2,626	114,937
Grant fund program	-	-	-	-	204,431	204,431
Risk management fund program	-	-	-	-	319,811	319,811
Current portion of claims payable	<u>4,854,058</u>	<u>2,793,000</u>	<u>229,149</u>	<u>340,920</u>	<u>-</u>	<u>8,217,127</u>
Total Current Liabilities	<u>4,944,545</u>	<u>2,814,680</u>	<u>229,203</u>	<u>341,010</u>	<u>526,868</u>	<u>8,856,306</u>
Noncurrent Liabilities:						
Member deposits	995,000	860,000	-	-	1,859,590	3,714,590
Unpaid claims liability	<u>9,756,694</u>	<u>13,137,987</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>22,894,681</u>
Total Liabilities	<u>15,696,239</u>	<u>16,812,667</u>	<u>229,203</u>	<u>341,010</u>	<u>2,386,458</u>	<u>35,465,577</u>
NET POSITION						
Unrestricted	<u>13,666,545</u>	<u>15,125,457</u>	<u>437,300</u>	<u>3,223,401</u>	<u>712,359</u>	<u>33,165,062</u>
Total Net Position	<u>\$ 13,666,545</u>	<u>\$ 15,125,457</u>	<u>\$ 437,300</u>	<u>\$ 3,223,401</u>	<u>\$ 712,359</u>	<u>\$ 33,165,062</u>

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

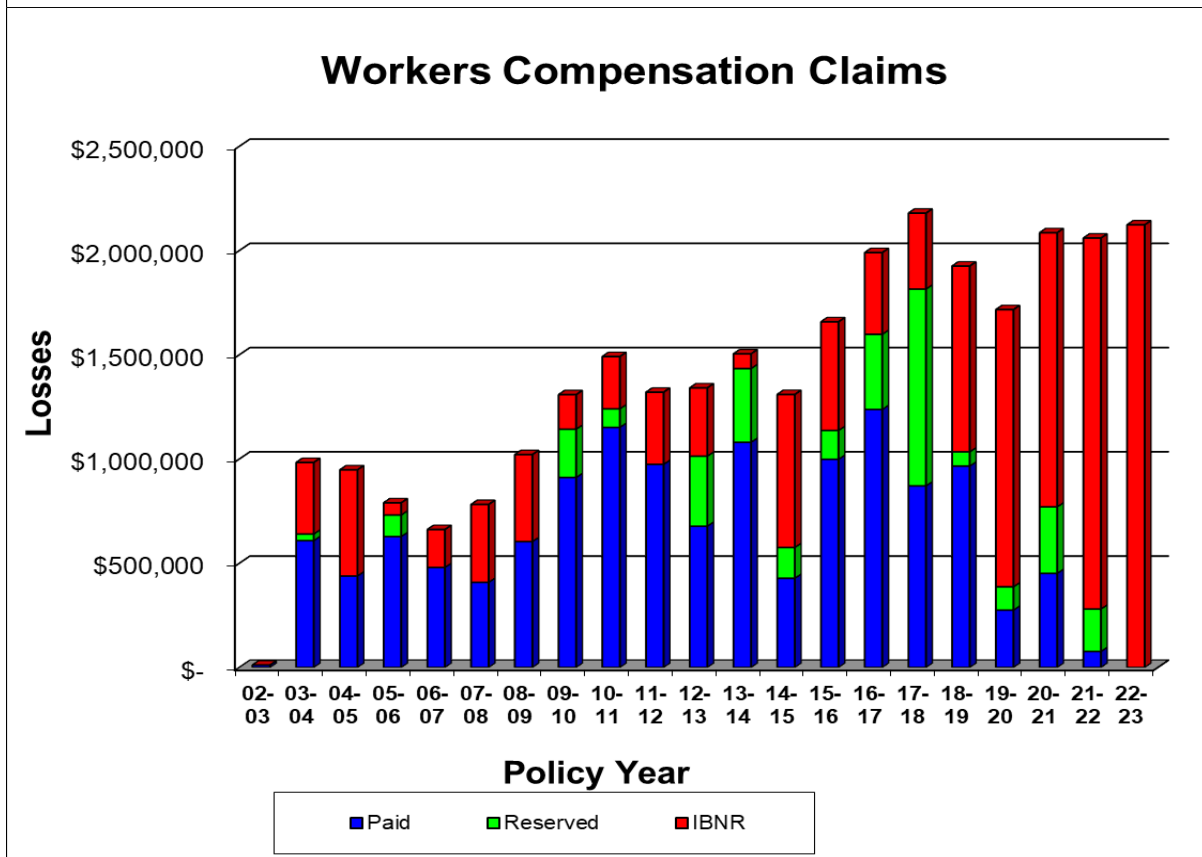
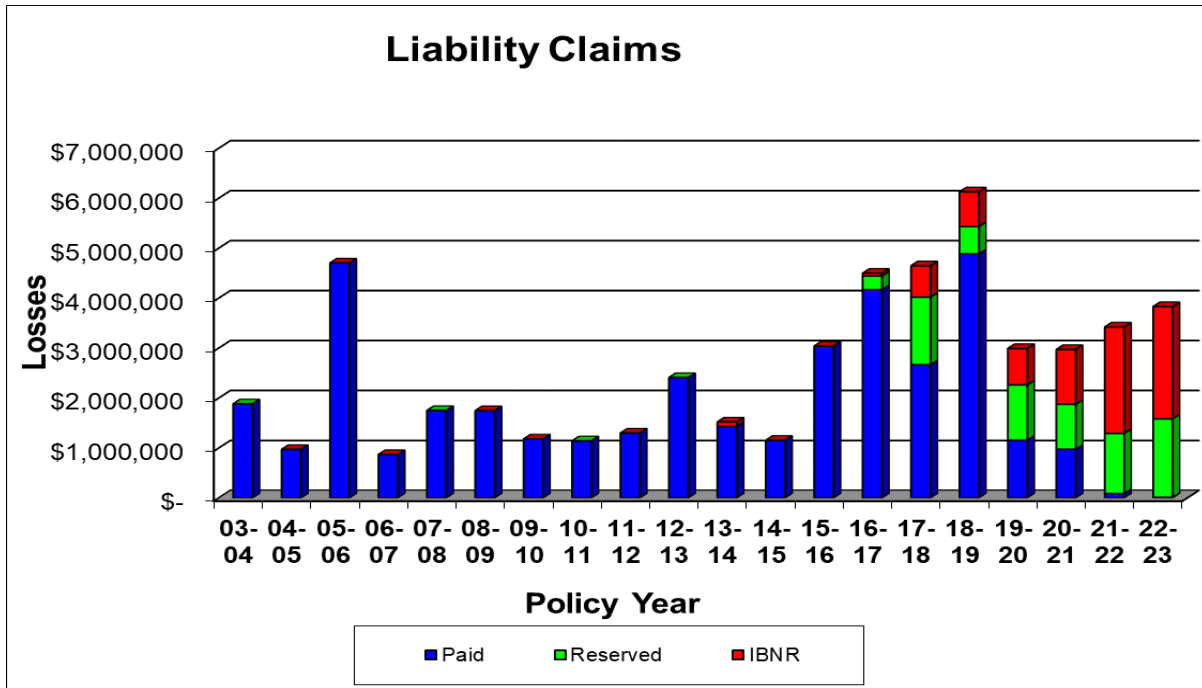
FOR THE FISCAL YEAR ENDED JUNE 30, 2023

	Liability Program	Worker's Compensation Program	Auto - Physical Damage Program	Property Program	Other	Total
Operating Revenues						
Member contributions	\$ 21,278,298	\$ 5,983,117	\$ 644,355	\$ 5,348,657	\$ 1,377,218	\$ 34,631,645
ERMA dividend	-	-	-	-	335,495	335,495
Total Operating Revenues	21,278,298	5,983,117	644,355	5,348,657	1,712,713	34,967,140
Operating Expenses						
Claims and claim adjustment expenses	2,888,653	671,930	180,883	102,271	-	3,843,737
Member dividends	-	-	-	-	265,972	265,972
Insurance expense	13,044,450	1,044,478	301,001	4,464,232	1,305,779	20,159,940
General and administrative	620,080	955,666	121,257	272,266	82,459	2,051,728
Total Operating Expenses	16,553,183	2,672,074	603,141	4,838,769	1,654,210	26,321,377
Operating Income (Loss)	4,725,115	3,311,043	41,214	509,888	58,503	8,645,763
Nonoperating Income						
Investment income (loss)	200,947	186,947	5,163	25,403	-	418,460
Other income	-	-	-	-	11,962	11,962
Net Nonoperating Income	200,947	186,947	5,163	25,403	11,962	430,422
Change in Net Position	4,926,062	3,497,990	46,377	535,291	70,465	9,076,185
Net Position, Beginning	8,740,483	11,627,467	390,923	2,688,110	641,894	24,088,877
Net Position, Ending	<u>\$ 13,666,545</u>	<u>\$ 15,125,457</u>	<u>\$ 437,300</u>	<u>\$ 3,223,401</u>	<u>\$ 712,359</u>	<u>\$ 33,165,062</u>

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

GRAPHICAL SUMMARY OF CLAIMS

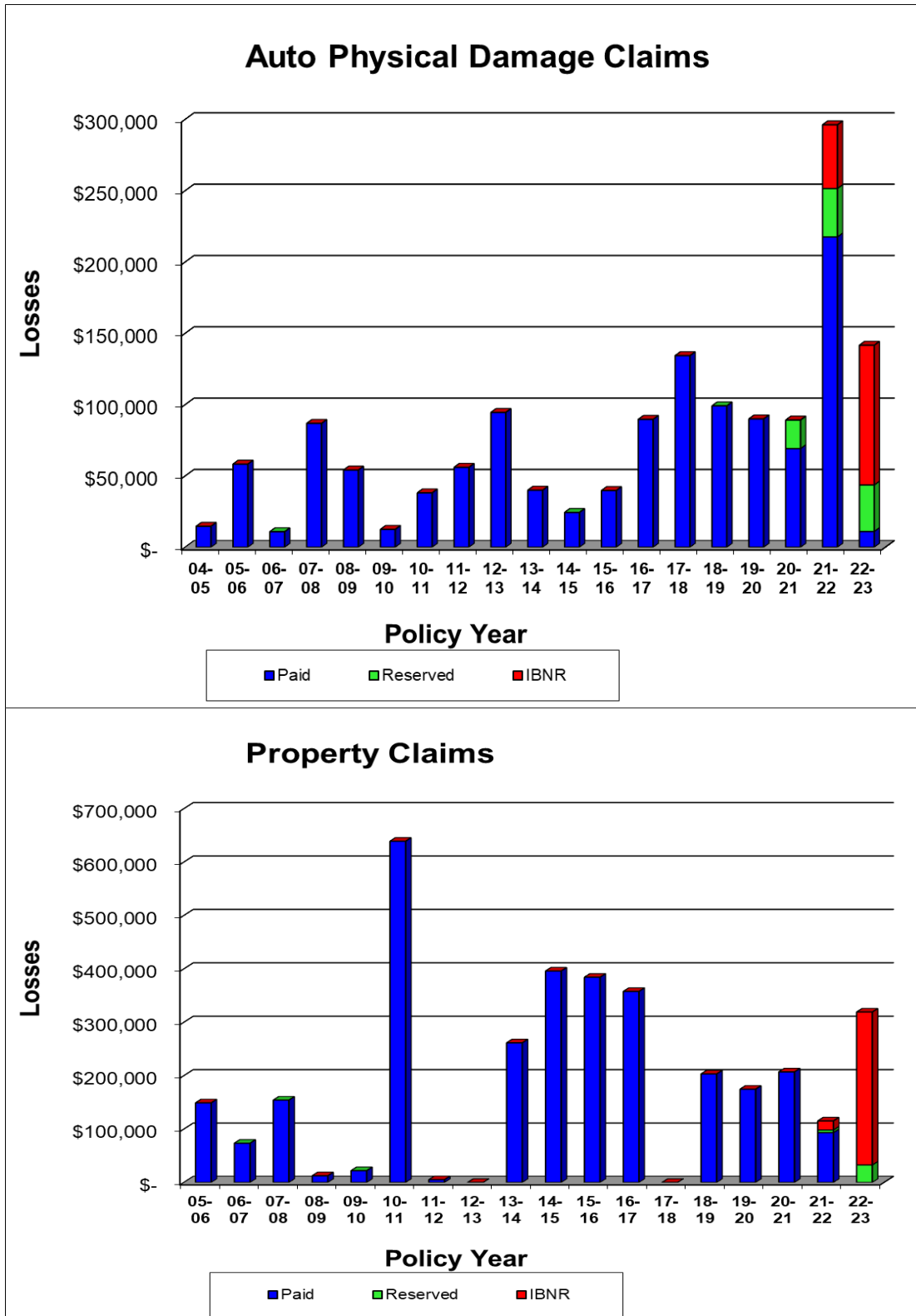
AS OF JUNE 30, 2023

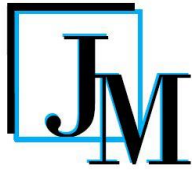


BAY CITIES JOINT POWERS INSURANCE AUTHORITY

GRAPHICAL SUMMARY OF CLAIMS

AS OF JUNE 30, 2023





James Marta & Company LLP
Certified Public Accountants

Accounting, Auditing, Tax, and Consulting

COMMUNICATION WITH THOSE CHARGED WITH GOVERNANCE

Board of Directors
Bay Cities Joint Powers Insurance Authority
Sacramento, California

We have audited the financial statements of Bay Cities Joint Powers Insurance Authority (BCJPIA) as of and for the year ended June 30, 2023 and 2022, and have issued our report thereon dated **DATE**. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit

As communicated in our engagement letter dated July 25, 2022, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of your respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of BCJPIA solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, and our firm has complied with all relevant ethical requirements regarding independence.

We follow the AICPA Ethics Standard Rule 201C, in conjunction with this, we annually review with all engagement staff potential conflicts and obtain a conflict certification. In addition, we inquire on each engagement about potential conflicts with staff. We have not identified any relationships or other matters that in the auditor's judgment may be reasonably thought to bear on independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by BCJPIA is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during fiscal year 2022-2023. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the claim liabilities and the related discount rate.

Management's estimate of the claim liabilities is based on calculations reported by the actuary and claim administrators. Management also estimates a discount rate based upon an expected future investment yield assumption. We evaluated the key factors and assumptions used to develop the claim liabilities and determined that it is reasonable in relation to the basic financial statements taken as a whole and in relation to the applicable opinion units.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting BCJPIA's financial statements relate to accounting policies affecting claim liabilities.

Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. We did not identify any uncorrected misstatements as a result of our audit procedures.

In addition, professional standards require us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. We have provided a listing of the misstatements identified by us as a result of our audit procedures and corrected by management which were material, either individually or in the aggregate, to the financial statements taken as a whole. See Attachment A.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to BCJPIA's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management, which are included in the attached letter dated **DATE**. See Attachment B.

Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with BCJPIA, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating and regulatory conditions affecting the entity, and operational plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as BCJPIA's auditors.

This report is intended solely for the information and use of the Board of Directors and management of Bay Cities Joint Powers Insurance Authority and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

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James Marta & Company LLP
Certified Public Accountants
Sacramento, California

DATE

None.

Pending.



James Marta & Company LLP

Certified Public Accountants

Accounting, Auditing, Consulting, and Tax

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT

Board of Directors
Bay Cities Joint Powers Insurance Authority
Sacramento, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Bay Cities Joint Powers Insurance Authority, as of and for the years ended June 30, 2023 and 2022, and the related notes to the financial statements, which collectively comprise the Bay Cities Joint Powers Insurance Authority's basic financial statements, and have issued our report thereon dated **DATE**.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Bay Cities Joint Powers Insurance Authority's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Bay Cities Joint Powers Insurance Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of Bay Cities Joint Powers Insurance Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Bay Cities Joint Powers Insurance Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. According, this communication is not suitable for any other purpose.

DRAFT

James Marta & Company LLP
Certified Public Accountants
Sacramento, California

DATE

October 27, 2023

Agenda Item 5.B.

PRESENTATIONS

**SUBJECT: Presentation by Chandler Asset Management Regarding Investment Management Services
Prepared by Lam Le, BCJPIA Finance Manager; Presented by Carlos Oblites and Kara (Raynor-Sanchez) Hooks, Chandler Asset Management**

BACKGROUND AND STATUS:

Mr. Carlos Oblites, Senior Vice President - Portfolio Strategist, and Ms. Kara (Raynor-Sanchez) Hooks, Associate Portfolio Strategist will be in attendance to review with the Board the BCJPIA Portfolio Review Report for the period ended September 30, 2023.

Chandler Asset Management Services (Chandler) has provided BCJPIA with professional investment advisor and management services since the approval of the contract for services at the June 5, 2014, meeting.

RECOMMENDATION:

None.

REFERENCE MATERIALS ATTACHED:

- Presentation from Chandler Asset Management

Bay Cities Joint Powers Insurance Authority

Period Ending June 30, 2023

CHANDLER ASSET MANAGEMENT, INC. | 800.317.4747 | www.chandlerasset.com



SECTION 1	Economic Update
SECTION 2	Account Profile
SECTION 3	Portfolio Holdings
SECTION 4	Transactions



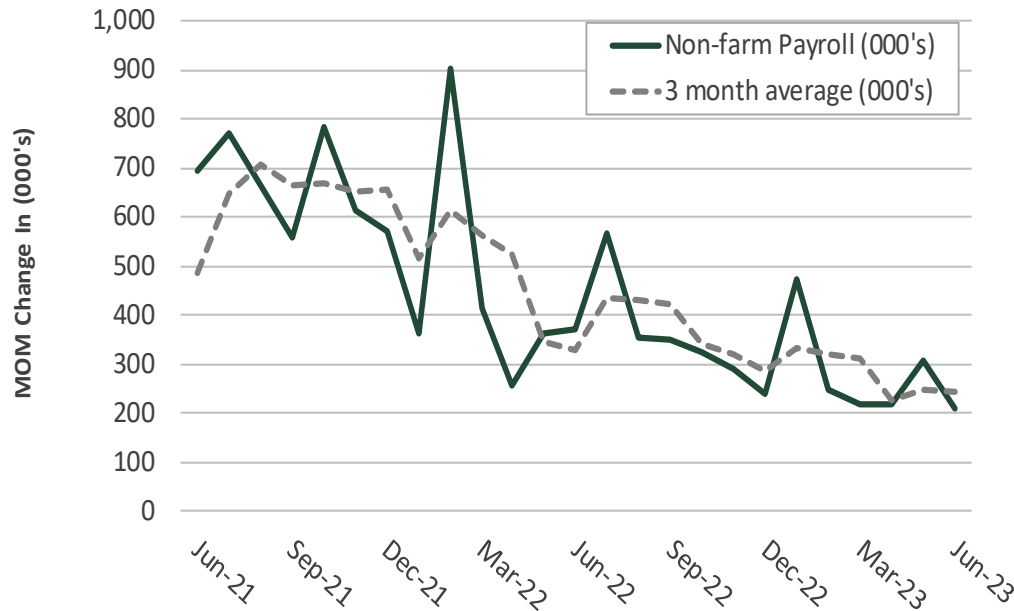
Section 1 | Economic Update

Economic Update

- Recent economic data continues to suggest positive but below trend growth this year. Although the pace of job growth is moderating, labor markets remain solid, and the U.S. consumer has demonstrated resiliency. Inflationary trends are subsiding, but core levels remain well above the Fed's target. Given the cumulative effects of restrictive monetary policy and tighter financial conditions, we believe the economy will gradually soften and the Fed will remain data dependent as they tread cautiously going forward.
- At the June meeting, the Federal Open Market Committee paused in their rate hiking campaign after ten straight rate increases and left the target Federal Funds rate in the current range of 5.00 - 5.25%. Market participants viewed the FOMC's decision as a 'hawkish' pause, expecting further tightening in the future, primarily based on the updated release of the FOMC's Summary of Economic Projections (SEP) forecast which reflected a stronger economic outlook and higher rates compared to the March forecast. We believe the resiliency of future economic data will determine if the Federal Reserve can stay on hold for a period of time or will be forced to tighten policy further to bring inflation back down towards their 2% policy objective.
- The yield curve remained inverted in June. The 2-year Treasury yield surged 50 basis points to 4.90%, the 5-year Treasury yield rose 40 basis points to 4.16%, and the 10-year Treasury yield increased 19 basis points to 3.84%. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -106 basis points at June month-end versus -76 basis points at May month-end. The spread between the 2-year Treasury and 10-year Treasury yield one year ago was +6 basis points. The inversion between 3-month and 10-year Treasuries narrowed to -146 basis points in June from -176 basis points in May. The shape of the yield curve indicates that the probability of recession is increasing.

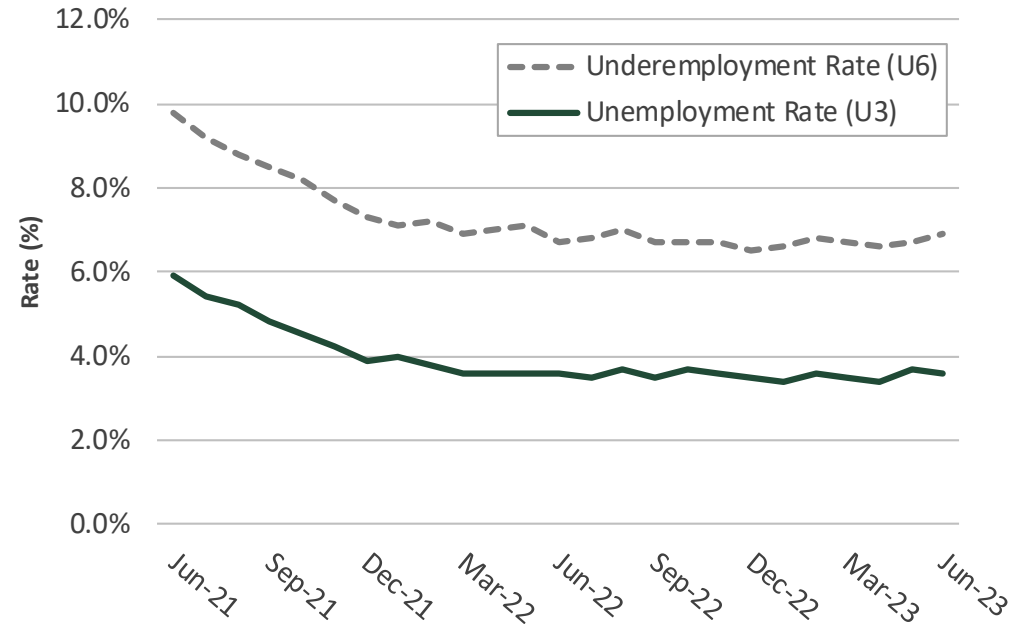
Employment

Nonfarm Payroll (000's)



Source: US Department of Labor

Unemployment Rate

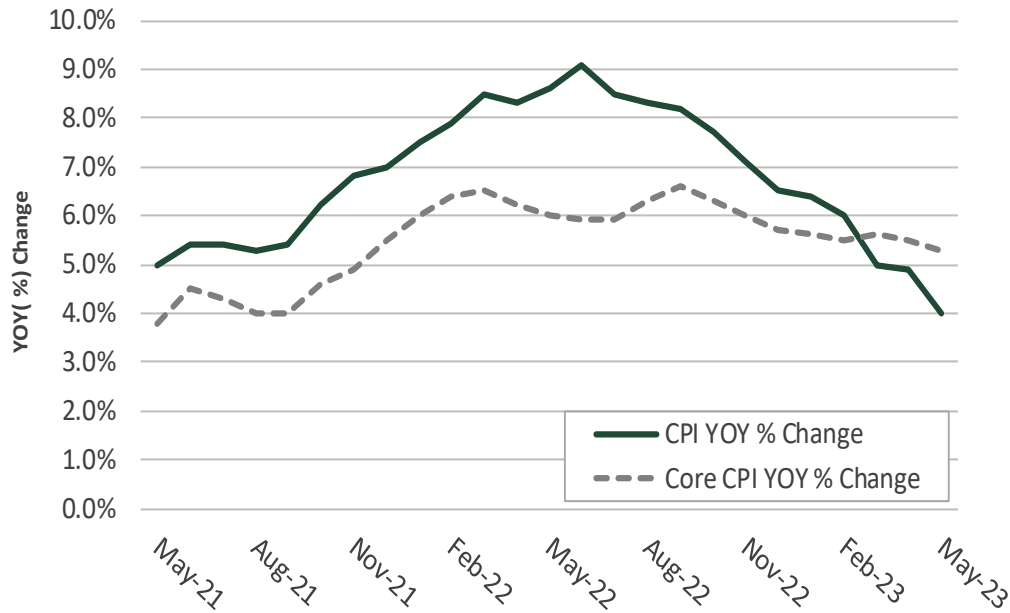


Source: US Department of Labor

The U.S. economy added 209,000 jobs in June, falling short of consensus expectations, and the last two months were revised downward by 110,000 jobs. Although decelerating, the pace of job growth remains healthy with the three-month moving average payrolls at 244,000 and the six-month moving average at 278,000. The unemployment rate declined to 3.6% in June from 3.7% in May, while the labor force participation rate remained at 62.6%. The U-6 underemployment rate, which includes those who are marginally attached to the labor force and employed part time for economic reasons, increased to 6.9% from the prior month at 6.7%. Average hourly earnings remained at 4.4% year-over-year in June, unchanged from an upwardly revised 4.4% increase in May. While the longer-term trend of hiring is slowing, levels remain consistent with a solid labor market.

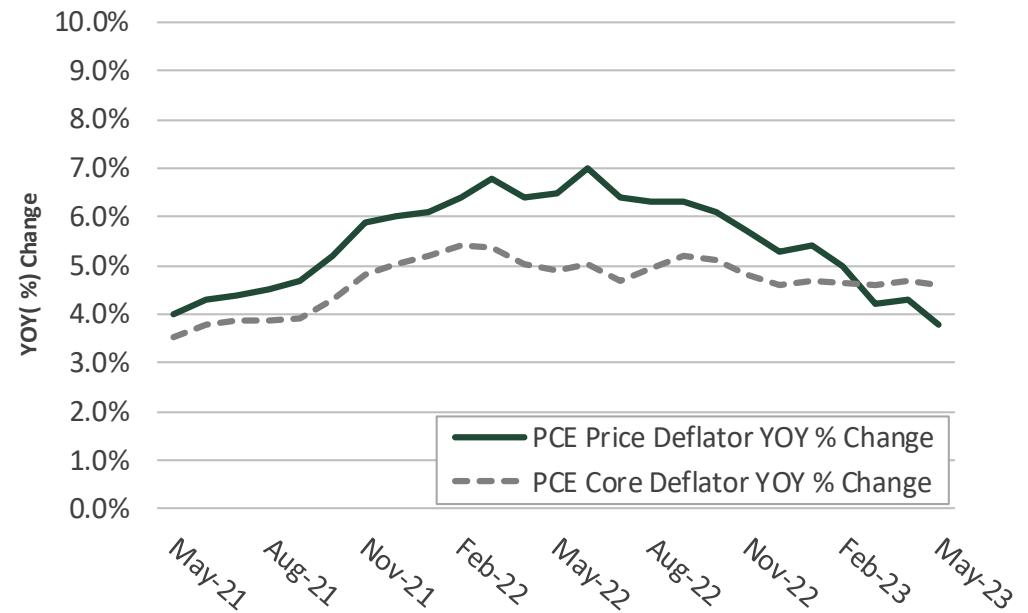
Inflation

Consumer Price Index (CPI)



Source: US Department of Labor

Personal Consumption Expenditures (PCE)

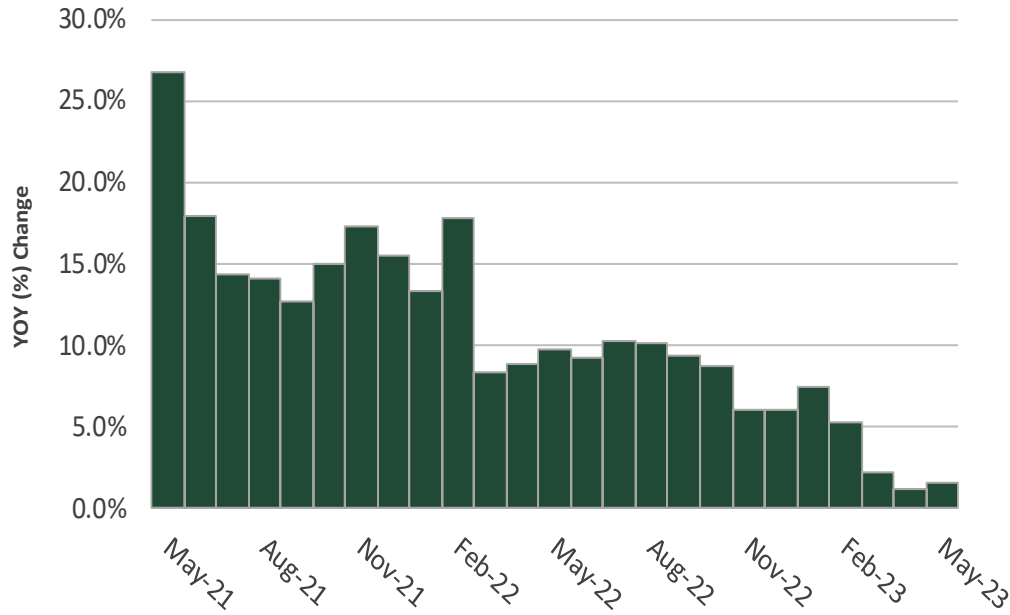


Source: US Department of Commerce

The Consumer Price Index (CPI) increased in May by 0.1% month-over-month and 4.0% year-over-year, down from 4.9% in April. The Core CPI, which excludes volatile food and energy components, remained firm at 0.4% month-over-month and 5.3% year-over-year, decelerating modestly from 5.5% in April. The Personal Consumption Expenditures (PCE) index rose 3.8% year-over-year in May, down from a 4.3% gain in April. Core PCE, the Federal Reserve's preferred inflation gauge, increased 4.6% year-over-year in May, down slightly from a 4.7% increase in April. Core inflation remains stubbornly elevated above the Fed's 2% target, with service-sector inflation and strong wage growth as headwinds.

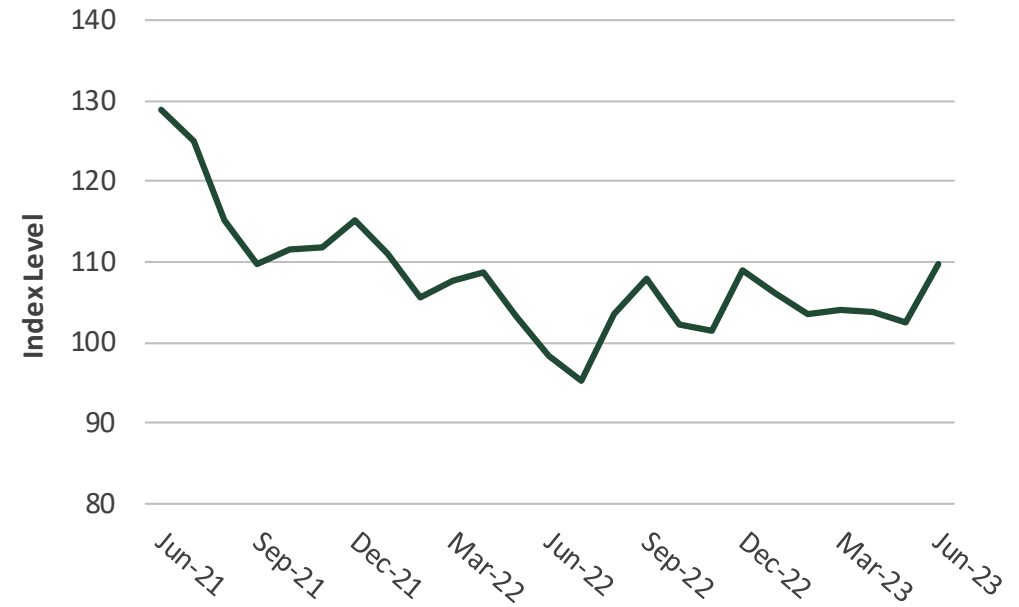
Consumer

Retail Sales YOY % Change



Source: US Department of Commerce

Consumer Confidence

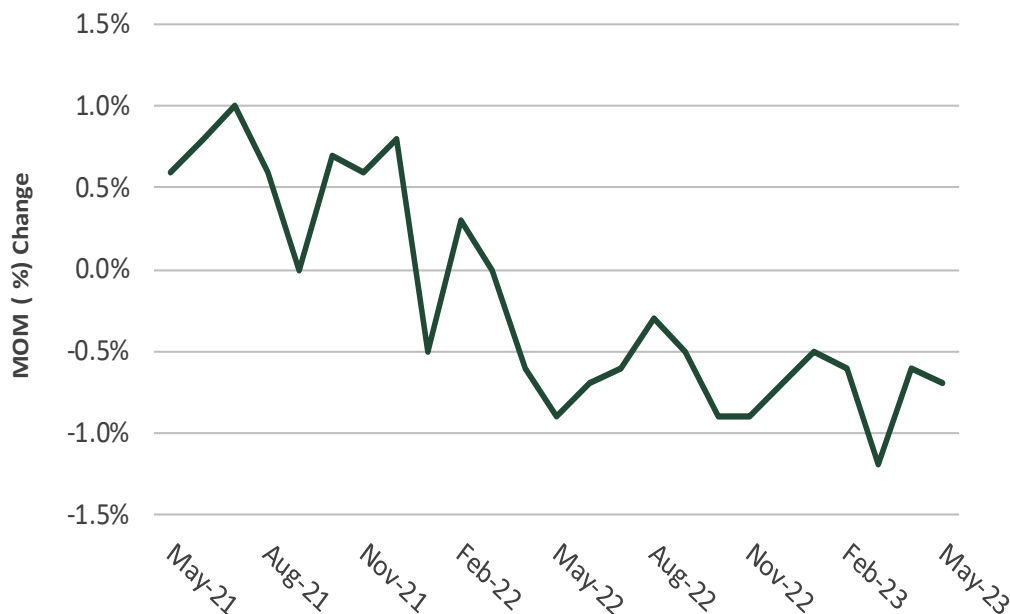


Source: The Conference Board

Advance Retail Sales rose 0.3% month-over-month in May, beating expectations but slowing from a 0.4% increase in April. Gains were broad-based and translated to a year-over-year increase of 1.5% in May versus a downwardly revised 1.2% increase in April. The Conference Board's Consumer Confidence Index surged to a better than expected 109.7 in June from 102.5 in May. Both current conditions and future expectations gained strength.

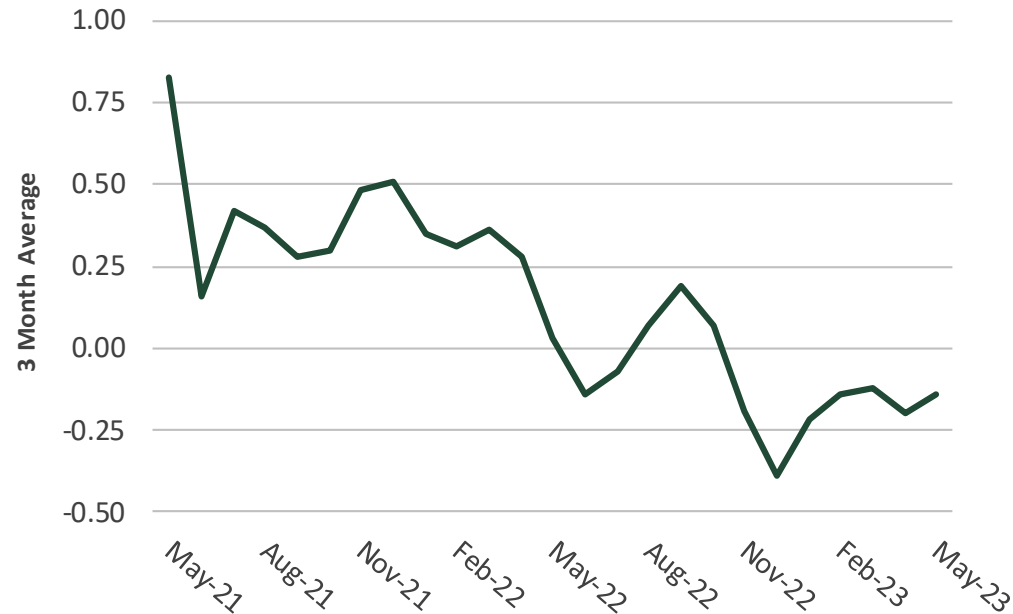
Economic Activity

Leading Economic Indicators (LEI)



Source: The Conference Board

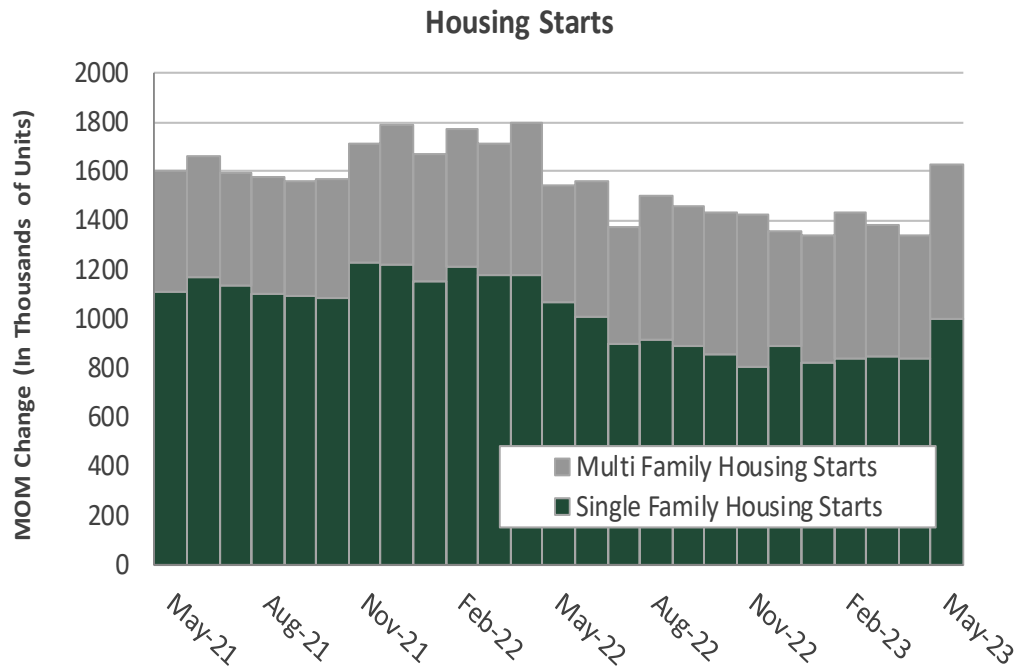
Chicago Fed National Activity Index (CFNAI)



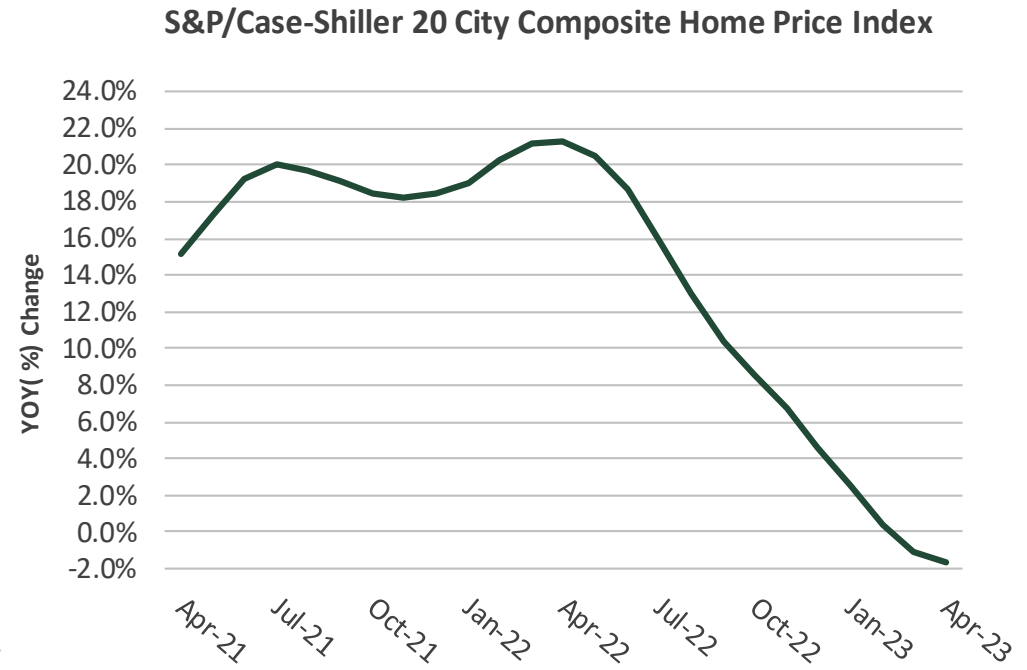
Source: Federal Reserve Bank of Chicago

The Conference Board's Leading Economic Index (LEI) remained in negative territory for the fourteenth consecutive month at -0.7% in May, versus -0.6% in April and was down 7.9% year-over-year in May. The consistent decline month-over-month continues to signal future contraction in the economy. The Chicago Fed National Activity Index (CFNAI) fell to -0.15 in May from 0.14 in April. On a 3-month moving average basis, the CFNAI remained negative at -0.14 in May, indicating a rate of growth below the historical average trend.

Housing



Source: US Department of Commerce

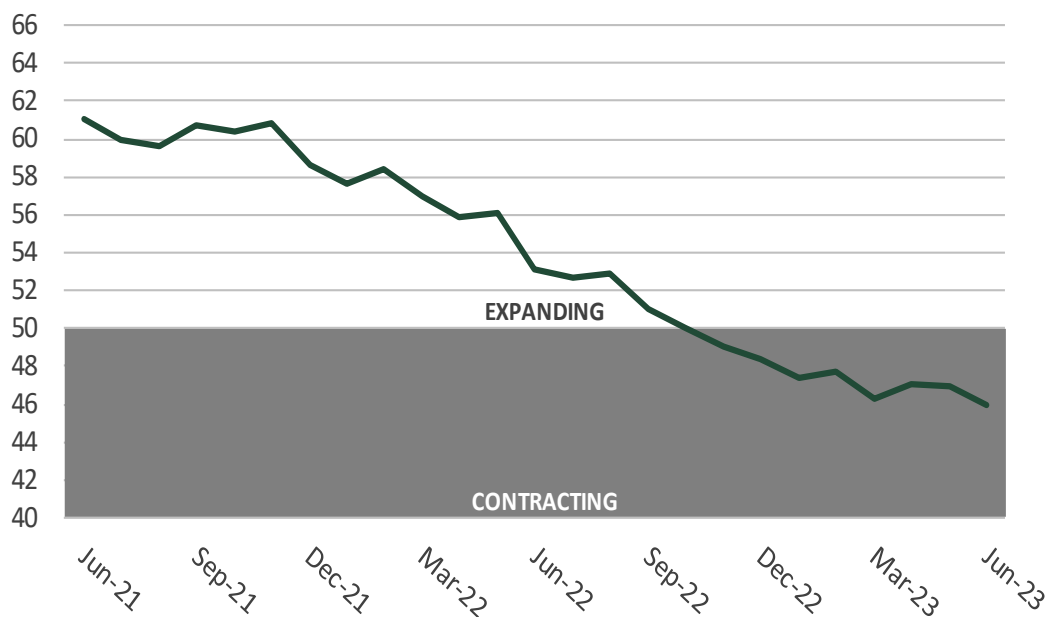


Source: S&P

Total housing starts rose 21.7% month-over-month in May to 1,631,000 units from a downwardly revised 1,340,000 in April and were up 5.7% compared to May 2022. Both single-family and multi-family construction increased as expectations for lower rates and greater availability of construction labor and materials drove the surge in starts. The 30-year fixed rate mortgage stabilized at an average of approximately 6.7% at June month-end according to Freddie Mac. According to the Case-Shiller 20-City Home Price Index, housing prices dropped 1.7% in April after falling 1.1% in March, clearly displaying the impact of higher mortgage rates year-over-year, which have reduced demand for homebuying as affordability has declined. The Southeast remains the strongest region, while the West continues to be the weakest.

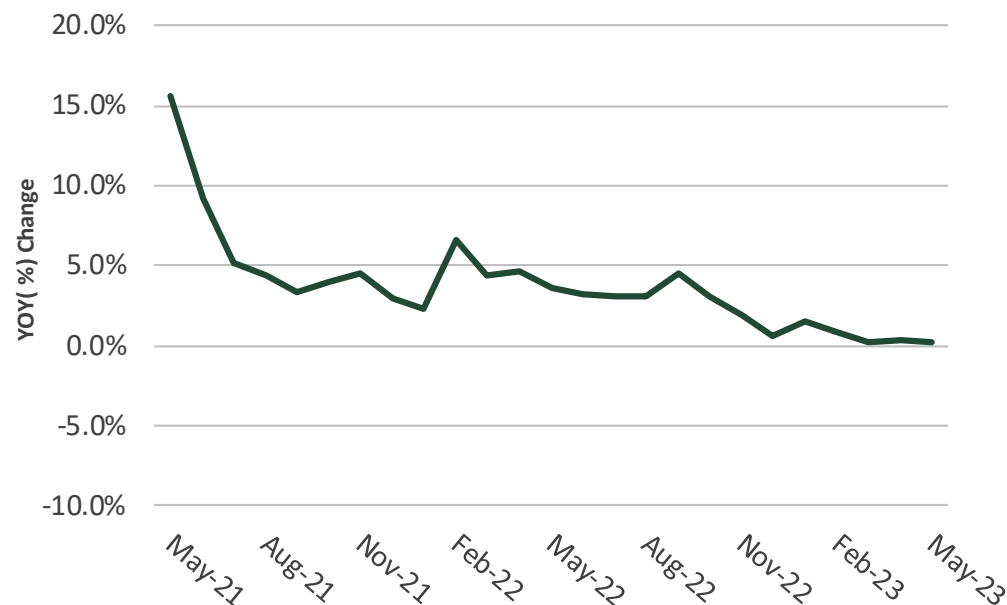
Manufacturing

Institute of Supply Management Purchasing Manager Index



Source: Institute for Supply Management

Industrial Production



Source: Federal Reserve

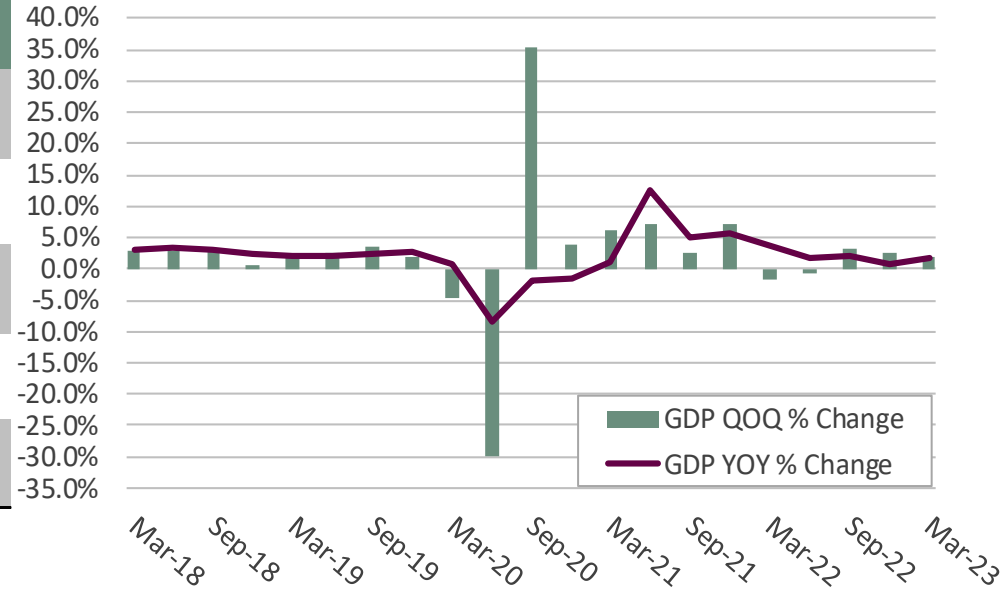
The Institute for Supply Management (ISM) manufacturing index fell to 46.0 in June from 46.9 in May. This is the eighth consecutive month of readings below 50.0, which is indicative of contraction in the manufacturing sector. Industrial production rose 0.5% in April due to increases in manufacturing and mining. This equates to a 0.24% increase in industrial production from the prior year. Capacity utilization increased to 79.7% in April from a downwardly revised 79.4% in March, inching above its 1972-2021 average of 79.6%.

Gross Domestic Product (GDP)

Components of GDP	6/22	9/22	12/22	3/23
Personal Consumption Expenditures	1.4%	1.5%	0.7%	2.8%
Gross Private Domestic Investment	-2.8%	-1.8%	0.8%	-2.2%
Net Exports and Imports	1.2%	2.9%	0.4%	0.6%
Federal Government Expenditures	-0.2%	0.2%	0.4%	0.4%
State and Local (Consumption and Gross Investment)	-0.1%	0.4%	0.3%	0.5%
Total	-0.6%	3.3%	2.6%	2.0%

Source: US Department of Commerce

Gross Domestic Product (GDP)

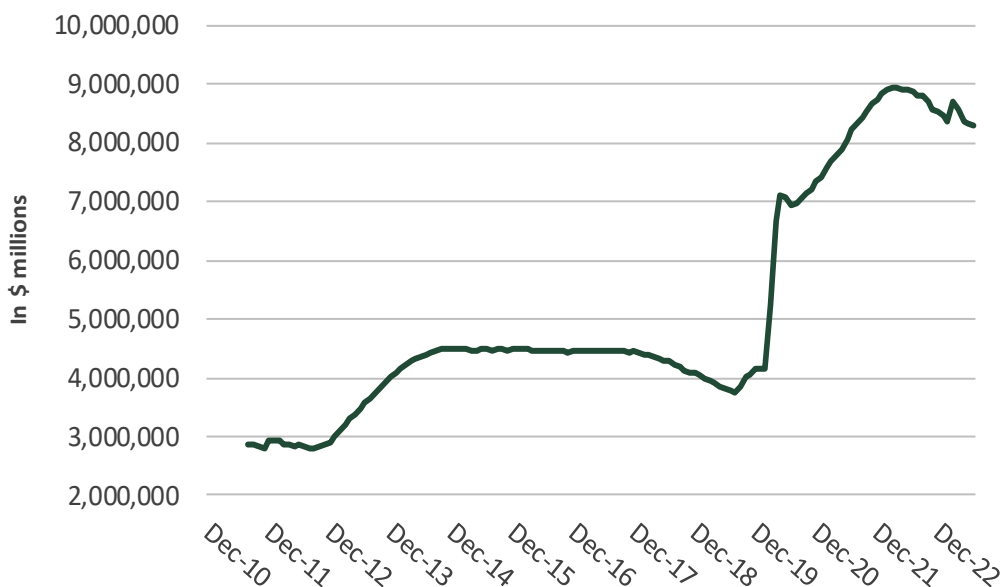


Source: US Department of Commerce

According to the third estimate, first quarter 2023 GDP growth was revised up to 2.0% from 1.3%. Stronger personal consumption expenditures were the primary driver of the upward revision. The consensus estimate calls for 1.2% growth for the second quarter and 1.3% growth for the full year 2023.

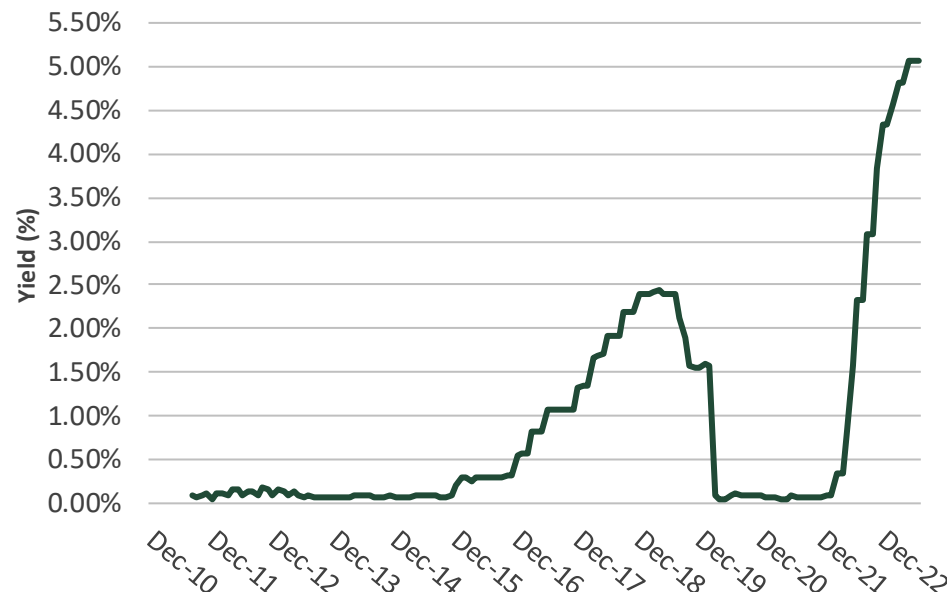
Federal Reserve

Federal Reserve Balance Sheet Assets



Source: Federal Reserve

Effective Federal Funds Rate

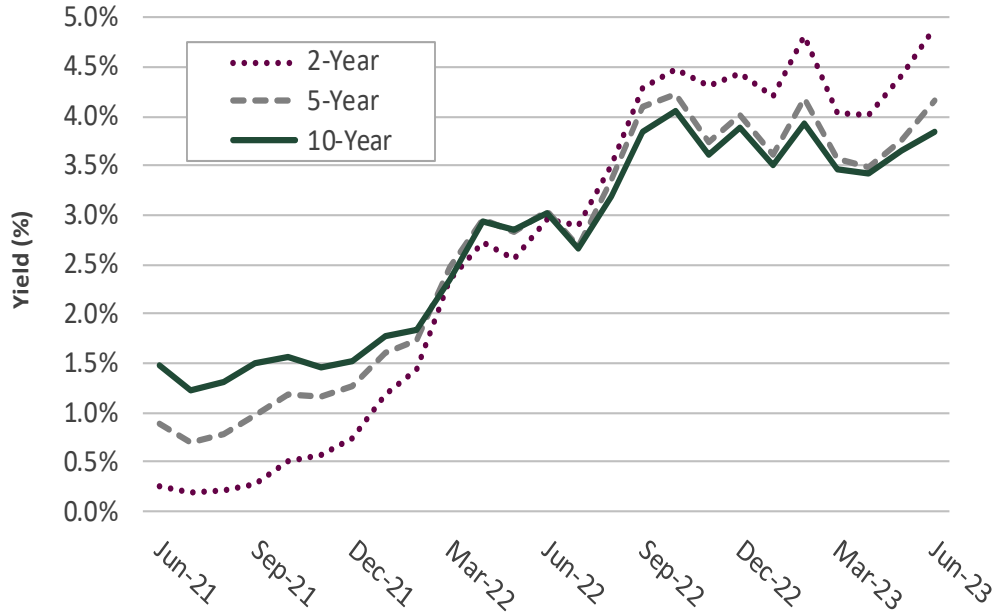


Source: Bloomberg

At the June meeting, the Federal Open Market Committee paused in their rate hiking campaign after ten straight rate increases and left the target Federal Funds rate in the current range of 5.00 - 5.25%. Market participants viewed the FOMC's decision as a 'hawkish' pause, expecting further tightening in the future, primarily based on the updated release of the FOMC's Summary of Economic Projections (SEP) forecast. The SEP is forecasting higher GDP, a lower unemployment rate, and higher PCE inflation compared to the March 2023 forecast. The median forecast for the Fed Funds rate was also increased to 5.6% in June, compared to the prior forecast of 5.1% in March, suggesting another 50 basis points of tightening in 2023. We believe the resiliency of future economic data will determine if the Federal Reserve can stay on hold for a period of time or will be forced to tighten policy further to bring inflation back down towards their 2% policy objective.

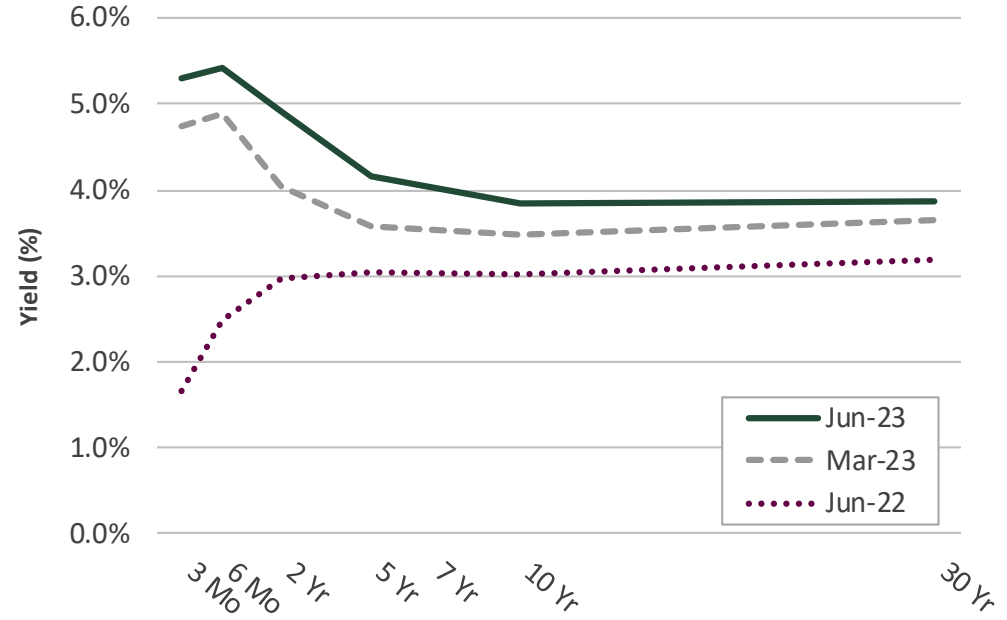
Bond Yields

US Treasury Note Yields



Source: Bloomberg

US Treasury Yield Curve



Source: Bloomberg

At the end of June, the 2-year Treasury yield was 194 basis points higher, and the 10-Year Treasury yield was about 82 basis points higher, year-over-year. The inversion between the 2-year Treasury yield and 10-year Treasury yield widened to -106 basis points at June month-end versus -76 basis points at May month-end. The average historical spread (since 2003) is about +130 basis points. The inversion between 3-month and 10-year Treasuries narrowed to -146 basis points in June from -176 basis points in May. The shape of the yield curve indicates that the probability of recession is increasing.



Section 2 | Account Profile

Investment Objectives

The principal investment objectives as stated in the Bay Cities Joint Powers Insurance Authority's Investment Policy are to ensure the safety for invested funds, maintain sufficient liquidity to meet the cash flow needs of the Authority, and attain maximum possible returns consistent with the previous two principals.

Chandler Asset Management Performance Objective

The performance objective for the portfolio is to earn a total return over a market cycle, which is approximately equal to the return of the benchmark index of the ICE BofA 1-5 Year US Treasury and Agency Index.

Strategy

In order to achieve this objective, the portfolio invests in a well-diversified mix of US Treasury and Agency securities and high-grade, US-dollar denominated corporate debt, with a maximum maturity of five years.

Bay Cities Joint Powers Insurance Authority

Assets managed by Chandler Asset Management are in full compliance with state law and with the investment policy.

Category	Standard	Comment
Treasury Issues	5 years max maturity	Complies
U.S. Agencies	25% max per issuer; 5 years max maturity	Complies
Supranational Bonds	AA rated or better by a NRSRO; 20% maximum; 10% max per issuer; 5 years max maturity; IBRD, IFC, IADB only	Complies
Municipal Securities	A rated or better by a NRSRO; 30% maximum; 5% max per issuer; 5 years max maturity; Muni securities issued by members of BCJPIA not authorized	Complies
Banker's Acceptances	A-1/P-1/F-1 rated or better by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity	Complies
Commercial Paper	A-1/P-1/F-1 rated or better by a NRSRO; 25% maximum (25% max combined Corporates/ NCD/ CP); 5% max per issuer; 270 days max maturity	Complies
Negotiable CDs	"A" rated or better by a NRSRO; 20% maximum (25% max combined Corporates/ NCD/ CP) ; 5% max per issuer; 2 years max maturity	Complies
Certificates of Deposit (CD)	20% maximum; 5% max per issuer; 2 years max maturity; Collateralized per CGC	Complies
Repurchase Agreements	10% max issuer; 30 days max maturity; Collateralized	Complies
Corporate Medium Term Notes	A rated or better by a NRSRO; 30% maximum; (25% max combined Corporates/ NCD/ CP) 5% max issuer; 5 years max maturity	Complies
Money Market Fund and Mutual Funds	Highest rating by two NRSROs; or SEC registered with 5 years experience min; Min \$500 million AUM; 20% maximum; 10% max per fund- for Mutual Funds; 20% max per fund- for Money Market Funds	Complies
LAIF	Max program limit per State Treasurer	Complies
Max Combined Limits (NCD/CP/ Corp)	The sum of investments in Negotiable CDs, Commercial Paper, and Corporate Medium Term Notes not to exceed 25% of portfolio	Complies
Maximum Maturity	5 years maximum maturity (Securities with maturities greater than 5 years can only be purchased with prior Board or Executive Committee approval)	Complies

Portfolio Characteristics

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority

	06/30/23	03/31/23
	Benchmark*	Portfolio
Average Maturity (yrs)	2.64	2.48
Average Modified Duration	2.49	2.32
Average Purchase Yield	n/a	1.99%
Average Market Yield	4.74%	4.87%
Average Quality**	AAA	AA/Aa1
Total Market Value		38,274,242
		38,743,193

*ICE BofA 1-5 Yr US Treasury & Agency Index

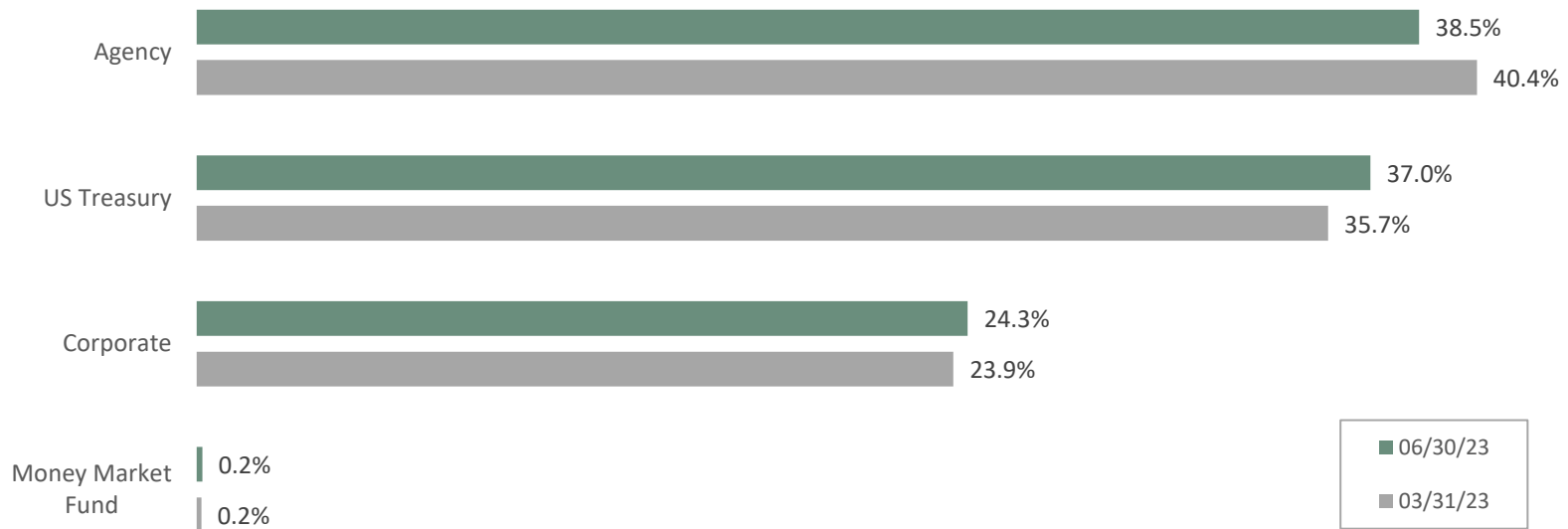
**Benchmark is a blended rating of S&P, Moody's, and Fitch. Portfolio is S&P and Moody's respectively.

Portfolio Allocation & Duration Changes

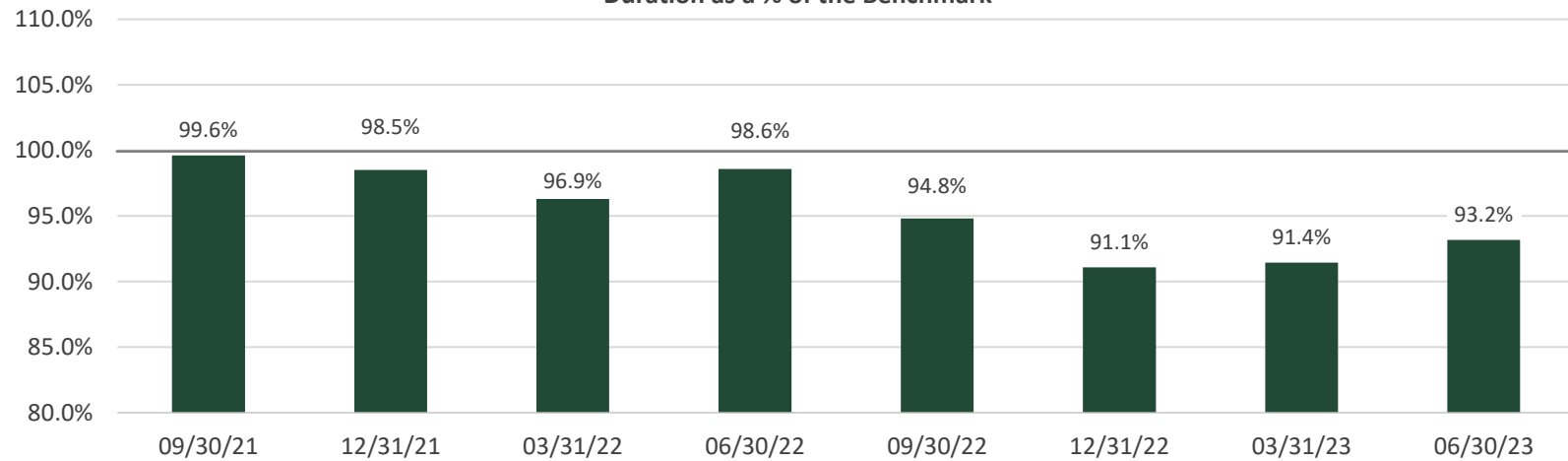
As of June 30, 2023

Bay Cities Joint Powers Insurance Authority

Portfolio Allocation



Duration as a % of the Benchmark

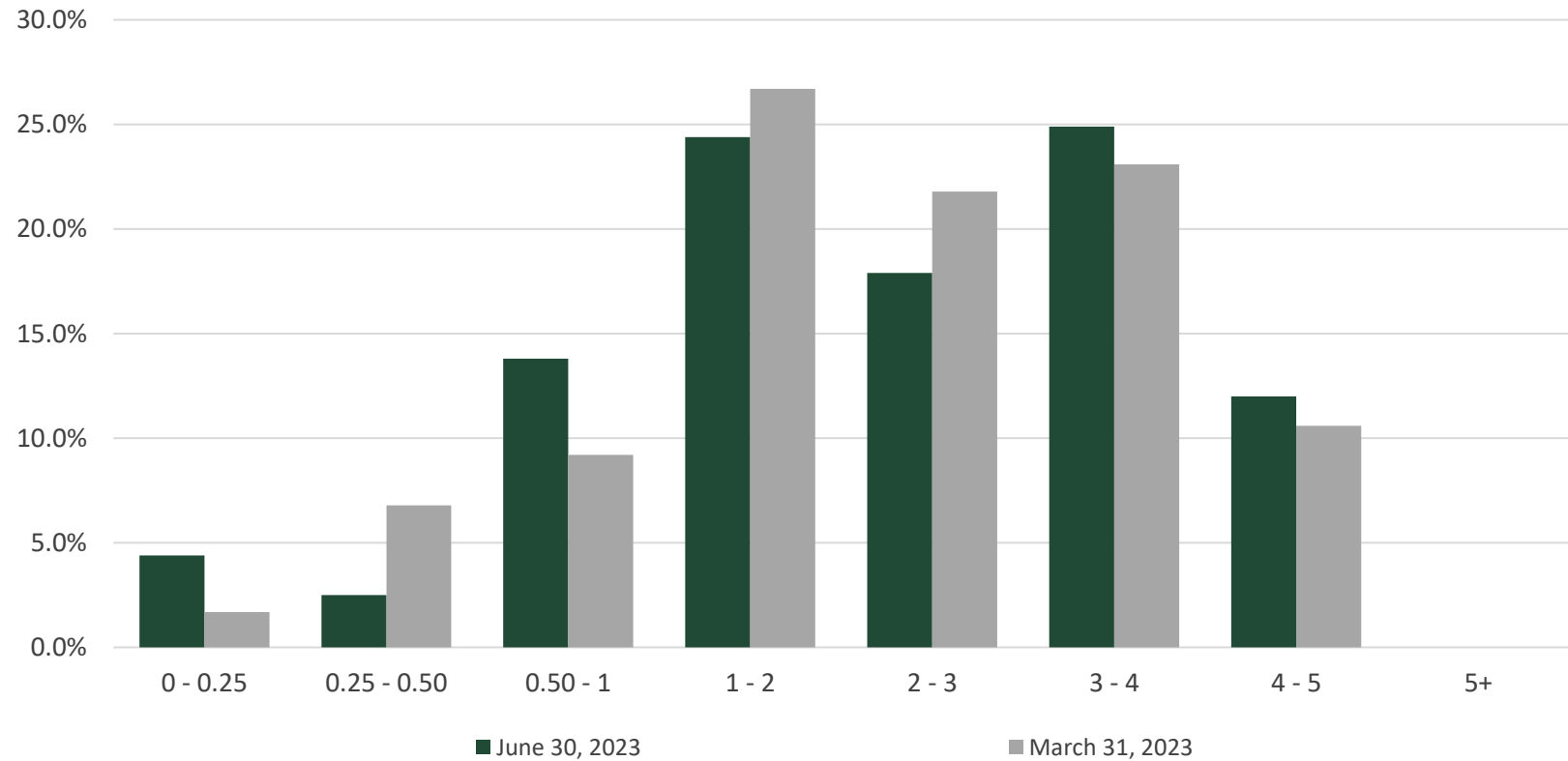


Benchmark: ICE BofA 1-5 Yr US Treasury & Agency Index

Duration Distribution

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority June 30, 2023 vs. March 31, 2023

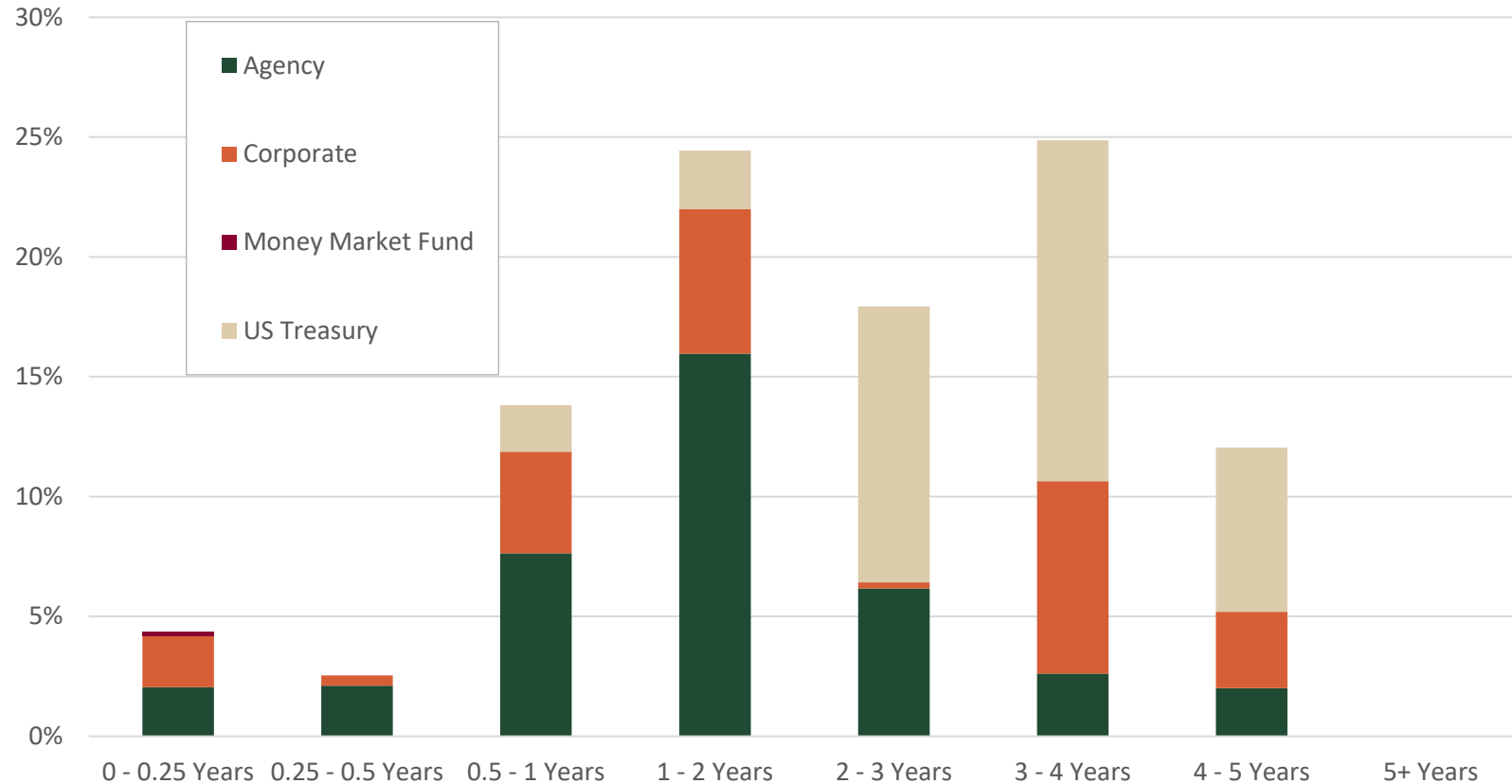


	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
06/30/23	4.4%	2.5%	13.8%	24.4%	17.9%	24.9%	12.0%	0.0%
03/31/23	1.7%	6.8%	9.2%	26.7%	21.8%	23.1%	10.6%	0.0%

Duration Allocation

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority



	0 - 0.25	0.25 - 0.50	0.50 - 1	1 - 2	2 - 3	3 - 4	4 - 5	5+
06/30/23	4.4%	2.5%	13.8%	24.4%	17.9%	24.9%	12.0%	0.0%

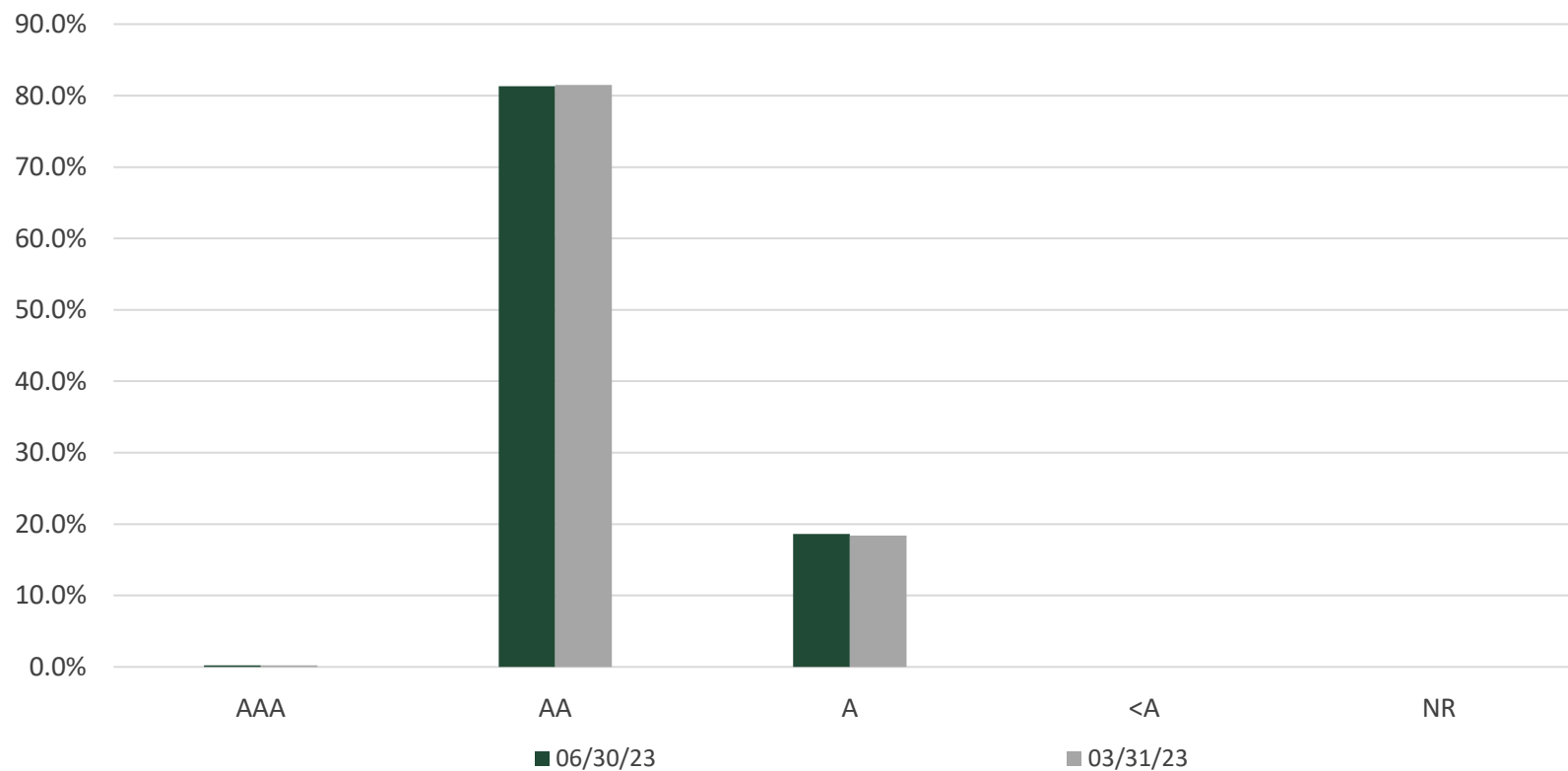
Bay Cities Joint Powers Insurance Authority – Account #10256

Issue Name	Investment Type	% Portfolio
Government of United States	US Treasury	36.99%
Federal Home Loan Bank	Agency	15.79%
Federal National Mortgage Association	Agency	11.54%
Federal Farm Credit Bank	Agency	6.84%
Federal Home Loan Mortgage Corp	Agency	4.36%
MasterCard Inc	Corporate	1.34%
Nextera Energy Capital	Corporate	1.34%
Wal-Mart Stores	Corporate	1.27%
Toronto Dominion Holdings	Corporate	1.27%
Caterpillar Inc	Corporate	1.26%
Bank of Montreal Chicago	Corporate	1.22%
US Bancorp	Corporate	1.22%
Paccar Financial	Corporate	1.21%
Royal Bank of Canada	Corporate	1.21%
Procter & Gamble Company	Corporate	1.19%
Toyota Motor Corp	Corporate	1.18%
Berkshire Hathaway	Corporate	1.13%
BlackRock Inc/New York	Corporate	1.12%
Deere & Company	Corporate	1.03%
Pfizer Inc.	Corporate	0.97%
Honeywell Corp	Corporate	0.92%
JP Morgan Chase & Co	Corporate	0.90%
Amazon.com Inc	Corporate	0.80%
Honda Motor Corporation	Corporate	0.74%
Bank of New York	Corporate	0.66%
Target Corp	Corporate	0.56%
Northern Trust Corp	Corporate	0.43%
Charles Schwab Corp/The	Corporate	0.37%
Merck & Company	Corporate	0.28%
United Health Group Inc	Corporate	0.25%
Apple Inc	Corporate	0.22%
Salesforce.com Inc	Corporate	0.20%
First American Govt Oblig Fund	Money Market Fund	0.18%
TOTAL		100.00%

Quality Distribution

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority June 30, 2023 vs. March 31, 2023



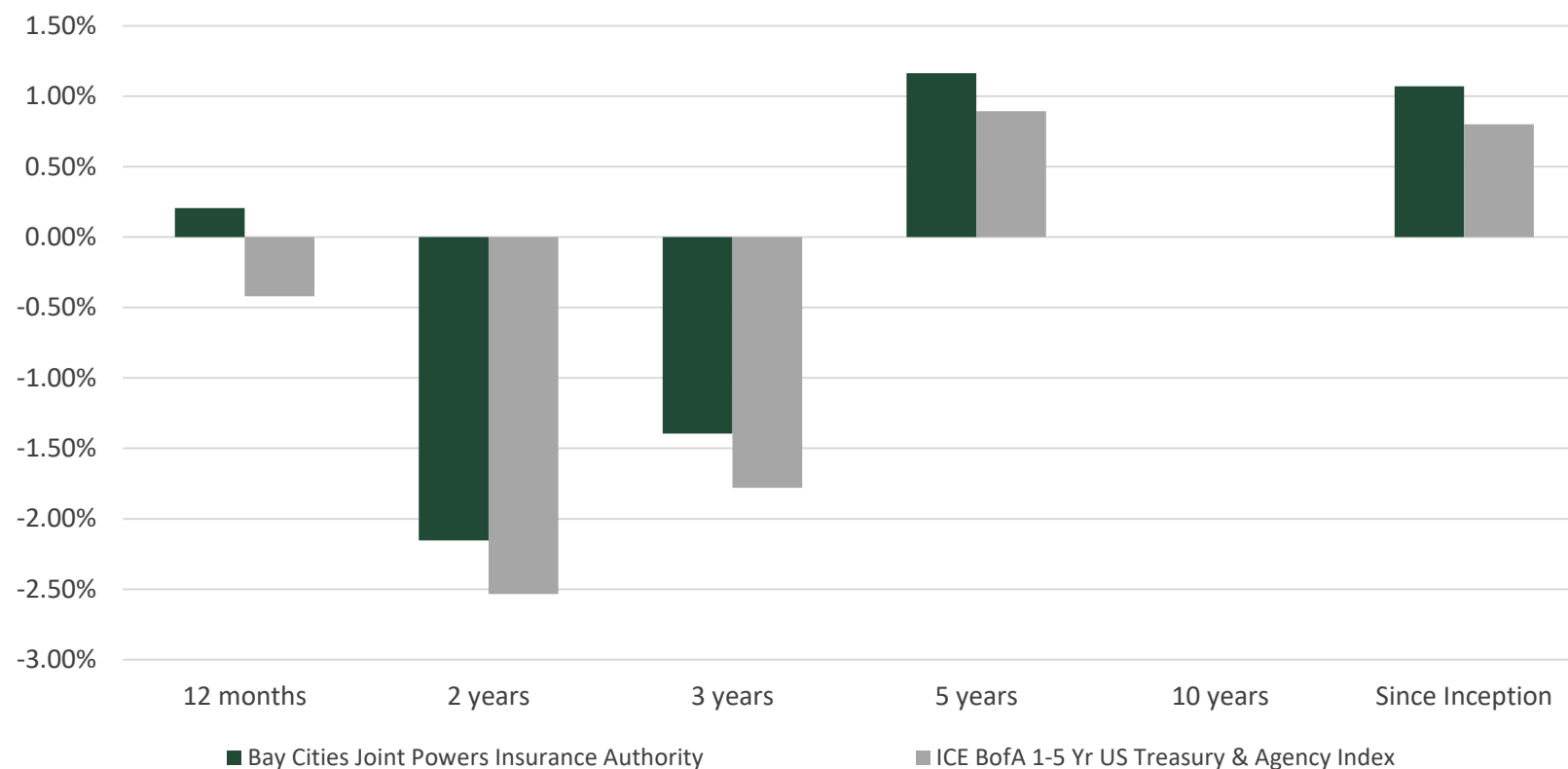
	AAA	AA	A	<A	NR
06/30/23	0.2%	81.3%	18.6%	0.0%	0.0%
03/31/23	0.2%	81.5%	18.4%	0.0%	0.0%

Source: S&P Ratings

Investment Performance

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority Total Rate of Return Annualized Since Inception October 31, 2014



TOTAL RATE OF RETURN	Annualized						Since Inception
	3 months	12 months	2 years	3 years	5 years	10 years	
Bay Cities Joint Powers Insurance Authority	-0.41%	0.21%	-2.15%	-1.40%	1.16%	N/A	1.07%
ICE BofA 1-5 Yr US Treasury & Agency Index	-0.85%	-0.42%	-2.53%	-1.78%	0.89%	N/A	0.80%

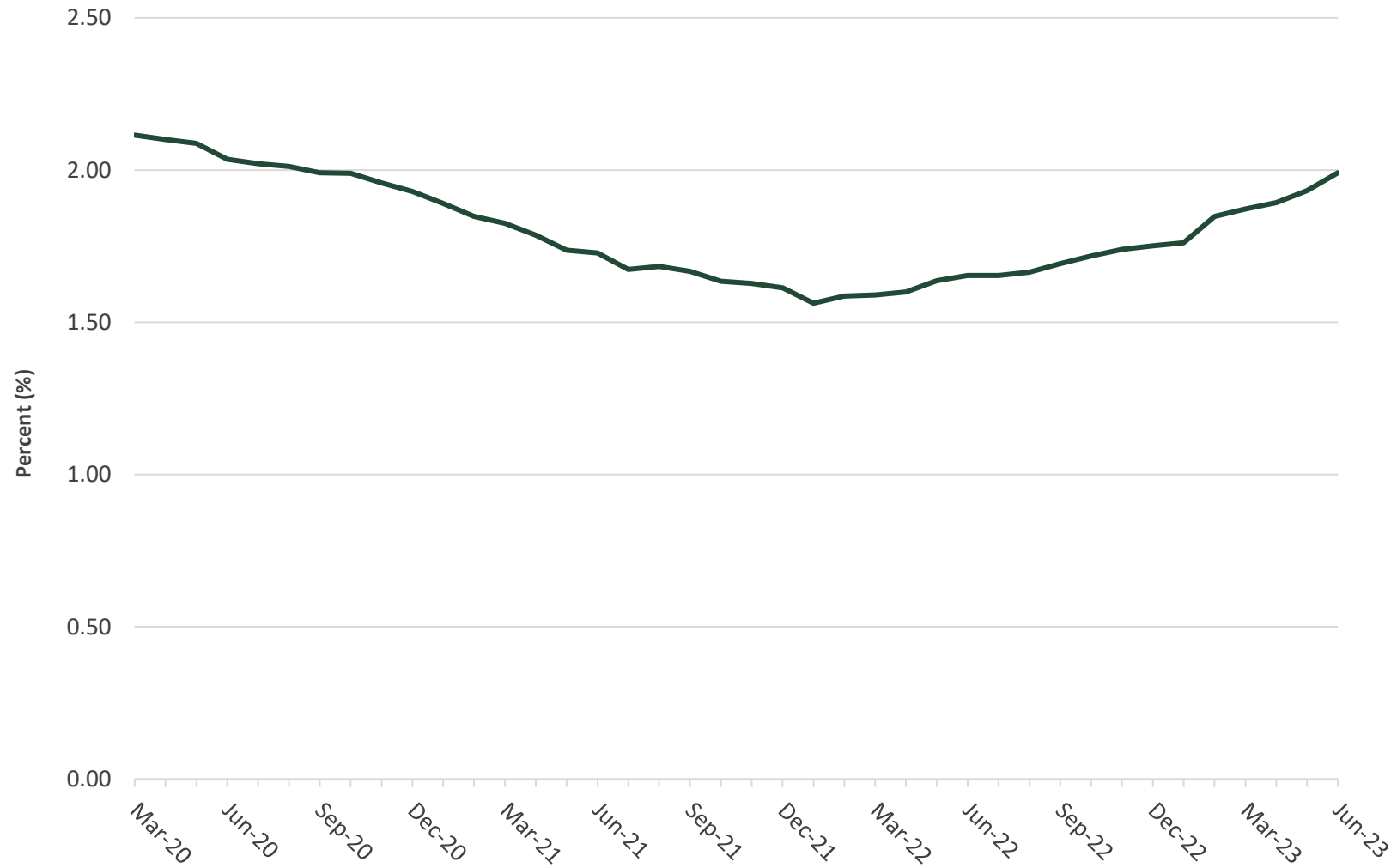
Total rate of return: A measure of a portfolio's performance over time. It is the internal rate of return, which equates the beginning value of the portfolio with the ending value; it includes interest earnings, realized and unrealized gains and losses in the portfolio.

Historical Average Purchase Yield

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority

Purchase Yield as of 06/30/23 = 1.99%





Section 3 | Portfolio Holdings

Holdings Report

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority - Account #10256

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
Agency									
3133EJUS6	FFCB Note 2.875% Due 07/17/2023	450,000.00	08/28/2018 2.88%	449,883.00 449,998.95	99.91 4.82%	449,573.40 5,893.75	1.19% (425.55)	Aaa / AA+ AAA	0.05 0.05
313383YJ4	FHLB Note 3.375% Due 09/08/2023	325,000.00	11/29/2018 3.00%	330,401.50 325,213.83	99.62 5.37%	323,754.60 3,442.97	0.85% (1,459.23)	Aaa / AA+ NR	0.19 0.19
3135G06H1	FNMA Note 0.250% Due 11/27/2023	320,000.00	11/23/2020 0.29%	319,635.20 319,950.45	97.95 5.37%	313,454.08 75.56	0.82% (6,496.37)	Aaa / AA+ AAA	0.41 0.40
3133EJ3Q0	FFCB Note 2.875% Due 12/21/2023	500,000.00	01/30/2019 2.72%	503,525.00 500,341.64	98.70 5.69%	493,477.00 399.31	1.29% (6,864.64)	Aaa / AA+ AAA	0.48 0.46
3135G0V34	FNMA Note 2.500% Due 02/05/2024	175,000.00	02/21/2019 2.62%	174,042.75 174,884.11	98.23 5.55%	171,901.45 1,774.31	0.45% (2,982.66)	Aaa / AA+ AAA	0.60 0.57
3130A0XE5	FHLB Note 3.250% Due 03/08/2024	450,000.00	03/19/2019 2.50%	465,601.50 452,157.56	98.53 5.45%	443,373.75 4,590.63	1.17% (8,783.81)	Aaa / AA+ NR	0.69 0.66
3130AB3H7	FHLB Note 2.375% Due 03/08/2024	750,000.00	04/08/2019 2.38%	749,827.50 749,975.88	97.97 5.42%	734,745.00 5,591.15	1.93% (15,230.88)	Aaa / AA+ NR	0.69 0.66
3133EKNX0	FFCB Note 2.160% Due 06/03/2024	500,000.00	06/25/2019 1.86%	506,945.00 501,301.23	97.16 5.34%	485,811.00 840.00	1.27% (15,490.23)	Aaa / AA+ AAA	0.93 0.90
3130A1XJ2	FHLB Note 2.875% Due 06/14/2024	600,000.00	Various 1.96%	625,872.00 604,953.01	97.57 5.52%	585,417.60 814.58	1.53% (19,535.41)	Aaa / AA+ NR	0.96 0.92
3135G0V75	FNMA Note 1.750% Due 07/02/2024	500,000.00	07/08/2019 1.92%	496,080.00 499,209.54	96.43 5.44%	482,160.00 4,350.69	1.27% (17,049.54)	Aaa / AA+ AAA	1.01 0.97
3130A2UW4	FHLB Note 2.875% Due 09/13/2024	700,000.00	09/13/2019 1.78%	736,323.00 708,762.13	97.17 5.33%	680,162.00 6,037.50	1.79% (28,600.13)	Aaa / AA+ AAA	1.21 1.15
3133EKP75	FFCB Note 1.600% Due 09/17/2024	750,000.00	10/15/2019 1.68%	747,202.50 749,309.18	95.64 5.35%	717,324.75 3,466.67	1.88% (31,984.43)	Aaa / AA+ AAA	1.22 1.17
3135G0W66	FNMA Note 1.625% Due 10/15/2024	750,000.00	10/17/2019 1.66%	748,717.50 749,668.13	95.41 5.35%	715,585.50 2,572.92	1.88% (34,082.63)	Aaa / AA+ AAA	1.30 1.25
3135G0X24	FNMA Note 1.625% Due 01/07/2025	290,000.00	01/08/2020 1.69%	289,074.90 289,718.01	94.82 5.22%	274,967.85 2,277.71	0.72% (14,750.16)	Aaa / AA+ AAA	1.53 1.46
3137EAEPO	FHLMC Note 1.500% Due 02/12/2025	855,000.00	02/13/2020 1.52%	854,341.65 854,786.44	94.40 5.16%	807,097.77 4,951.88	2.12% (47,688.67)	Aaa / AA+ AAA	1.62 1.55
3130A4CH3	FHLB Note 2.375% Due 03/14/2025	800,000.00	03/19/2020 1.18%	846,216.00 815,794.70	95.55 5.13%	764,410.40 5,647.22	2.01% (51,384.30)	Aaa / AA+ AAA	1.71 1.63
3135G03U5	FNMA Note 0.625% Due 04/22/2025	510,000.00	04/22/2020 0.67%	508,949.40 509,619.27	92.48 5.02%	471,656.16 610.94	1.23% (37,963.11)	Aaa / AA+ AAA	1.81 1.76

Holdings Report

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority - Account #10256

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
3133ELZM9	FFCB Note	500,000.00	05/28/2020	498,615.00	92.13	460,671.50	1.20%	Aaa / AA+	1.87
	0.500% Due 05/14/2025		0.56%	499,477.66	4.95%	326.39	(38,806.16)	AAA	1.82
3135G04Z3	FNMA Note	850,000.00	06/17/2020	848,240.50	91.81	780,370.55	2.04%	Aaa / AA+	1.97
	0.500% Due 06/17/2025		0.54%	849,308.35	4.93%	165.28	(68,937.80)	AAA	1.91
3137EAEU9	FHLMC Note	450,000.00	07/21/2020	447,759.00	91.24	410,575.05	1.07%	Aaa / AA+	2.06
	0.375% Due 07/21/2025		0.48%	449,077.31	4.90%	750.00	(38,502.26)	AAA	2.00
3135G05X7	FNMA Note	610,000.00	08/25/2020	607,145.20	90.99	555,068.89	1.45%	Aaa / AA+	2.16
	0.375% Due 08/25/2025		0.47%	608,769.81	4.83%	800.63	(53,700.92)	AAA	2.09
3137EAEX3	FHLMC Note	490,000.00	09/23/2020	488,525.10	90.74	444,609.83	1.16%	Aaa / AA+	2.24
	0.375% Due 09/23/2025		0.44%	489,340.98	4.80%	500.21	(44,731.15)	AAA	2.17
3135G06G3	FNMA Note	705,000.00	11/09/2020	702,476.10	90.63	638,953.49	1.67%	Aaa / AA+	2.36
	0.500% Due 11/07/2025		0.57%	703,808.04	4.76%	528.75	(64,854.55)	AAA	2.29
3130AKFA9	FHLB Note	800,000.00	12/16/2020	797,128.00	89.76	718,060.80	1.88%	Aaa / AA+	2.45
	0.375% Due 12/12/2025		0.45%	798,588.45	4.86%	158.33	(80,527.65)	NR	2.38
3130ATUS4	FHLB Note	1,000,000.00	Various	1,016,315.00	99.66	996,569.00	2.61%	Aaa / AA+	4.45
	4.250% Due 12/10/2027		3.87%	1,014,966.83	4.34%	2,479.16	(18,397.83)	NR	4.00
3130ATS57	FHLB Note	750,000.00	04/24/2023	775,095.00	100.96	757,226.25	2.01%	Aaa / AA+	4.70
	4.500% Due 03/10/2028		3.74%	774,164.51	4.27%	10,406.25	(16,938.26)	AAA	4.14
TOTAL Agency		15,380,000.00	1.69%	15,533,937.30 15,443,146.00	5.07%	14,676,977.67 69,452.79	38.53% (766,168.33)	Aaa / AA+ AAA	1.78 1.67
Corporate									
02665WCJ8	American Honda Finance Note	115,000.00	07/11/2018	114,801.05	99.95	114,937.10	0.31%	A3 / A-	0.04
	3.450% Due 07/14/2023		3.49%	114,998.58	4.78%	1,840.48	(61.48)	A	0.04
06406FAD5	Bank of NY Mellon Corp Callable Note Cont 6/16/2023	250,000.00	04/11/2019	242,972.50	99.59	248,980.00	0.66%	A1 / A	0.13
	2.200% Due 08/16/2023		2.89%	249,795.92	5.37%	2,062.50	(815.92)	AA-	0.13
89236TFN0	Toyota Motor Credit Corp Note	450,000.00	Various	454,969.00	99.49	447,691.50	1.18%	A1 / A+	0.22
	3.450% Due 09/20/2023		3.18%	450,257.34	5.73%	4,355.62	(2,565.84)	A+	0.22
02665WCQ2	American Honda Finance Note	165,000.00	10/03/2018	164,864.70	99.46	164,105.21	0.43%	A3 / A-	0.28
	3.625% Due 10/10/2023		3.64%	164,992.52	5.56%	1,345.78	(887.31)	A	0.27
023135BW5	Amazon.com Inc Note	320,000.00	05/10/2021	319,532.80	95.87	306,793.28	0.80%	A1 / AA	0.87
	0.450% Due 05/12/2024		0.50%	319,865.30	5.39%	196.00	(13,072.02)	AA-	0.84
46625HJX9	JP Morgan Chase Note	350,000.00	12/05/2019	370,958.00	98.23	343,812.70	0.90%	A1 / A-	0.87
	3.625% Due 05/13/2024		2.20%	354,108.65	5.73%	1,691.67	(10,295.95)	AA-	0.84

Holdings Report

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority - Account #10256

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
14913R2L0	Caterpillar Financial Service Note 0.450% Due 05/17/2024	505,000.00	05/10/2021 0.50%	504,323.30 504,801.81	95.72 5.49%	483,386.00 277.75	1.26% (21,415.81)	A2 / A A+	0.88 0.86
89114QCA4	Toronto Dominion Bank Note 2.650% Due 06/12/2024	500,000.00	04/23/2021 0.65%	530,930.00 509,398.17	96.98 5.97%	484,889.00 699.31	1.27% (24,509.17)	A1 / A AA-	0.95 0.92
79466LAG9	Salesforce.com Inc Callable Note Cont 7/15/2022 0.625% Due 07/15/2024	80,000.00	06/29/2021 0.64%	79,959.20 79,985.89	95.19 5.44%	76,151.84 230.56	0.20% (3,834.05)	A2 / A+ NR	1.04 1.01
69371RR40	Paccar Financial Corp Note 0.500% Due 08/09/2024	50,000.00	08/03/2021 0.52%	49,973.00 49,990.02	94.67 5.52%	47,334.25 98.61	0.12% (2,655.77)	A1 / A+ NR	1.11 1.07
69371RQ25	Paccar Financial Corp Note 2.150% Due 08/15/2024	200,000.00	08/08/2019 2.20%	199,558.00 199,900.57	96.26 5.62%	192,520.80 1,624.44	0.51% (7,379.77)	A1 / A+ NR	1.13 1.08
69371RR73	Paccar Financial Corp Note 2.850% Due 04/07/2025	230,000.00	03/31/2022 2.86%	229,940.20 229,964.75	95.71 5.42%	220,133.69 1,529.50	0.58% (9,831.06)	A1 / A+ NR	1.77 1.68
06367WB85	Bank of Montreal Note 1.850% Due 05/01/2025	500,000.00	08/06/2021 0.90%	517,335.00 508,552.61	93.42 5.67%	467,079.50 1,541.67	1.22% (41,473.11)	A2 / A- AA-	1.84 1.76
91159HHZ6	US Bancorp Callable Note Cont 4/11/2025 1.450% Due 05/12/2025	500,000.00	12/29/2021 1.33%	501,885.00 501,023.60	93.25 5.29%	466,261.50 986.81	1.22% (34,762.10)	A3 / A A	1.87 1.80
717081EX7	Pfizer Inc. Callable Note Cont 4/28/2025 0.800% Due 05/28/2025	400,000.00	06/03/2020 0.82%	399,612.00 399,851.25	92.33 5.06%	369,301.20 293.33	0.97% (30,550.05)	A1 / A+ A	1.91 1.85
78015K7H1	Royal Bank of Canada Note 1.150% Due 06/10/2025	500,000.00	05/20/2021 0.96%	503,840.00 501,844.65	92.31 5.37%	461,551.50 335.42	1.21% (40,293.15)	A1 / A AA-	1.95 1.88
91324PEC2	United Health Group Inc Callable Note Cont 4/15/2026 1.150% Due 05/15/2026	105,000.00	Various 1.08%	105,339.85 105,196.35	90.43 4.75%	94,952.03 154.29	0.25% (10,244.32)	A3 / A+ A	2.88 2.76
931142ER0	Wal-Mart Stores Callable Note Cont 08/17/2026 1.050% Due 09/17/2026	100,000.00	09/08/2021 1.09%	99,811.00 99,878.49	89.28 4.68%	89,282.80 303.33	0.23% (10,595.69)	Aa2 / AA AA	3.22 3.08
438516BL9	Honeywell Intl Callable Note 08/01/2026 2.500% Due 11/01/2026	375,000.00	12/13/2022 4.33%	350,681.25 354,079.35	93.36 4.67%	350,118.38 1,562.50	0.92% (3,960.97)	A2 / A A	3.34 3.13
87612EBM7	Target Corp Callable Note Cont 12/15/2026 1.950% Due 01/15/2027	230,000.00	01/19/2022 1.99%	229,609.00 229,721.54	91.54 4.56%	210,547.52 2,068.08	0.56% (19,174.02)	A2 / A A	3.55 3.32
742718FV6	Procter & Gamble Co Note 1.900% Due 02/01/2027	495,000.00	01/27/2022 1.93%	494,297.10 494,495.34	91.48 4.50%	452,823.53 3,918.75	1.19% (41,671.81)	Aa3 / AA- NR	3.59 3.37
808513BY0	Charles Schwab Corp Callable Note Cont 2/3/2027 2.450% Due 03/03/2027	155,000.00	03/01/2022 2.47%	154,832.60 154,877.06	89.58 5.63%	138,844.51 1,244.74	0.37% (16,032.55)	A2 / A- A	3.68 3.40

Holdings Report

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority - Account #10256

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
084664CZ2	Berkshire Hathaway Callable Note Cont 2/15/2027 2.300% Due 03/15/2027	460,000.00	03/07/2022 2.30%	459,912.60 459,935.24	93.51 4.21%	430,146.00 3,115.22	1.13% (29,789.24)	Aa2 / AA A+	3.71 3.47
09247XAN1	Blackrock Inc Note 3.200% Due 03/15/2027	450,000.00	04/27/2022 3.40%	445,936.50 446,913.02	94.65 4.79%	425,928.15 4,240.00	1.12% (20,984.87)	Aa3 / AA- NR	3.71 3.41
665859AW4	Northern Trust Company Callable Note Cont 4/10/2027 4.000% Due 05/10/2027	170,000.00	05/05/2022 4.04%	169,724.60 169,787.49	96.34 5.05%	163,773.41 963.33	0.43% (6,014.08)	A2 / A+ A+	3.86 3.50
931142EX7	Wal-Mart Stores Callable Note Cont 09/09/2027 3.950% Due 09/09/2027	400,000.00	10/05/2022 4.50%	390,356.00 391,788.12	98.09 4.45%	392,352.80 4,915.56	1.04% 564.68	Aa2 / AA AA	4.20 3.77
24422EWK1	John Deere Capital Corp Note 4.150% Due 09/15/2027	400,000.00	01/26/2023 4.20%	399,132.00 399,210.11	97.58 4.79%	390,317.20 4,887.78	1.03% (8,892.91)	A2 / A A+	4.21 3.76
57636QAW4	MasterCard Inc Callable Note Cont 2/9/28 4.875% Due 03/09/2028	500,000.00	Various 4.55%	506,888.60 506,519.05	101.13 4.60%	505,655.00 7,583.33	1.34% (864.05)	Aa3 / A+ NR	4.70 4.03
037833ET3	Apple Inc Callable Note Cont 4/10/2028 4.000% Due 05/10/2028	85,000.00	05/08/2023 4.04%	84,835.95 84,840.62	98.38 4.37%	83,619.09 481.67	0.22% (1,221.53)	Aaa / AA+ NR	4.87 4.34
341081GN1	Florida Power and Light Callable Note Cont 3/15/2028 4.400% Due 05/15/2028	520,000.00	05/23/2023 4.59%	515,580.00 515,670.01	98.12 4.84%	510,230.24 2,732.89	1.34% (5,439.77)	Aa2 / A+ AA-	4.88 4.31
58933YBH7	Merck & Co Callable Note Cont 4/17/2028 4.050% Due 05/17/2028	110,000.00	05/08/2023 4.07%	109,910.90 109,913.09	98.26 4.45%	108,088.09 544.50	0.28% (1,825.00)	A1 / A+ NR	4.88 4.36
TOTAL Corporate		9,670,000.00	2.43%	9,702,301.70 9,662,156.51	5.10%	9,241,607.82 57,825.42	24.30% (420,548.69)	A1 / A+ A+	2.52 2.31
Money Market Fund									
31846V203	First American Govt Obligation Fund Class Y	70,430.18	Various 4.70%	70,430.18 70,430.18	1.00 4.70%	70,430.18 0.00	0.18% 0.00	Aaa / AAA AAA	0.00 0.00
TOTAL Money Market Fund		70,430.18	4.70%	70,430.18	4.70%	70,430.18 0.00	0.18% 0.00	Aaa / AAA AAA	0.00 0.00
US Treasury									
912828V80	US Treasury Note 2.250% Due 01/31/2024	750,000.00	04/12/2019 2.38%	745,693.36 749,473.96	98.16 5.47%	736,230.75 7,039.02	1.94% (13,243.21)	Aaa / AA+ AAA	0.59 0.56
912828U3	US Treasury Note 1.875% Due 08/31/2024	550,000.00	12/30/2019 1.70%	554,382.81 551,097.63	96.08 5.38%	528,429.55 3,446.84	1.39% (22,668.08)	Aaa / AA+ AAA	1.17 1.12

Holdings Report

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority - Account #10256

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
912828YV6	US Treasury Note 1.500% Due 11/30/2024	425,000.00	12/11/2019 1.68%	421,397.46 423,971.84	94.95 5.24%	403,517.53 539.96	1.06% (20,454.31)	Aaa / AA+ AAA	1.42 1.37
91282CAT8	US Treasury Note 0.250% Due 10/31/2025	850,000.00	02/16/2021 0.49%	840,669.92 845,359.44	90.25 4.71%	767,125.00 358.02	2.01% (78,234.44)	Aaa / AA+ AAA	2.34 2.27
91282CBC4	US Treasury Note 0.375% Due 12/31/2025	800,000.00	01/08/2021 0.48%	795,812.50 797,891.25	90.14 4.60%	721,093.60 8.15	1.88% (76,797.65)	Aaa / AA+ AAA	2.51 2.43
91282CBH3	US Treasury Note 0.375% Due 01/31/2026	450,000.00	02/23/2021 0.59%	445,376.95 447,575.59	89.78 4.61%	404,015.85 703.90	1.06% (43,559.74)	Aaa / AA+ AAA	2.59 2.51
91282CBQ3	US Treasury Note 0.500% Due 02/28/2026	750,000.00	03/04/2021 0.77%	740,126.95 744,724.61	89.83 4.59%	673,710.75 1,253.40	1.76% (71,013.86)	Aaa / AA+ AAA	2.67 2.59
91282CBT7	US Treasury Note 0.750% Due 03/31/2026	450,000.00	03/30/2021 0.93%	446,009.77 447,806.03	90.38 4.51%	406,722.60 848.36	1.06% (41,083.43)	Aaa / AA+ AAA	2.75 2.66
91282CCF6	US Treasury Note 0.750% Due 05/31/2026	800,000.00	06/28/2021 0.87%	795,250.00 797,184.89	89.82 4.51%	718,593.60 508.20	1.88% (78,591.29)	Aaa / AA+ AAA	2.92 2.82
91282CCP4	US Treasury Note 0.625% Due 07/31/2026	800,000.00	08/05/2021 0.72%	796,406.25 797,776.61	89.09 4.45%	712,718.40 2,085.64	1.87% (85,058.21)	Aaa / AA+ AAA	3.09 2.98
91282CCW9	US Treasury Note 0.750% Due 08/31/2026	700,000.00	09/17/2021 0.87%	695,898.44 697,372.37	89.19 4.45%	624,312.50 1,754.76	1.64% (73,059.87)	Aaa / AA+ AAA	3.17 3.06
91282CCZ2	US Treasury Note 0.875% Due 09/30/2026	750,000.00	10/14/2021 1.05%	743,583.98 745,794.69	89.47 4.39%	671,016.00 1,649.59	1.76% (74,778.69)	Aaa / AA+ AAA	3.25 3.13
91282CDG3	US Treasury Note 1.125% Due 10/31/2026	550,000.00	11/29/2021 1.21%	547,744.14 548,470.14	89.92 4.41%	494,570.45 1,042.46	1.29% (53,899.69)	Aaa / AA+ AAA	3.34 3.20
91282CDK4	US Treasury Note 1.250% Due 11/30/2026	750,000.00	Various 1.46%	742,607.42 744,810.41	90.10 4.40%	675,732.75 794.06	1.77% (69,077.66)	Aaa / AA+ AAA	3.42 3.28
91282CDQ1	US Treasury Note 1.250% Due 12/31/2026	650,000.00	06/06/2022 3.04%	600,716.80 612,210.30	90.00 4.36%	585,000.00 22.08	1.53% (27,210.30)	Aaa / AA+ AAA	3.51 3.36
91282CEN7	US Treasury Note 2.750% Due 04/30/2027	650,000.00	05/17/2022 2.94%	644,439.45 645,697.34	94.46 4.33%	614,021.20 3,011.55	1.61% (31,676.14)	Aaa / AA+ AAA	3.84 3.57
91282CET4	US Treasury Note 2.625% Due 05/31/2027	500,000.00	06/28/2022 3.25%	485,781.25 488,685.13	93.96 4.32%	469,804.50 1,111.68	1.23% (18,880.63)	Aaa / AA+ AAA	3.92 3.66
91282CEW7	US Treasury Note 3.250% Due 06/30/2027	600,000.00	08/17/2022 3.05%	605,484.38 604,506.02	96.17 4.30%	577,031.40 52.99	1.51% (27,474.62)	Aaa / AA+ AAA	4.00 3.70
91282CFH9	US Treasury Note 3.125% Due 08/31/2027	750,000.00	09/29/2022 4.02%	720,263.67 724,800.28	95.64 4.28%	717,275.25 7,833.73	1.89% (7,525.03)	Aaa / AA+ AAA	4.17 3.81
9128283F5	US Treasury Note 2.250% Due 11/15/2027	700,000.00	11/28/2022 3.93%	647,335.94 653,555.65	92.11 4.25%	644,738.50 2,011.55	1.69% (8,817.15)	Aaa / AA+ AAA	4.38 4.08

Holdings Report

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority - Account #10256

CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
91282CGH8	US Treasury Note 3.500% Due 01/31/2028	750,000.00	02/03/2023 3.67%	744,199.22 744,661.37	97.11 4.20%	728,291.25 10,949.59	1.93% (16,370.12)	Aaa / AA+ AAA	4.59 4.12
91282CGT2	US Treasury Note 3.625% Due 03/31/2028	630,000.00	06/13/2023 3.96%	620,968.36 621,056.00	97.67 4.17%	615,332.97 5,740.57	1.62% (5,723.03)	Aaa / AA+ AAA	4.76 4.27
91282CHA2	US Treasury Note 3.500% Due 04/30/2028	630,000.00	06/13/2023 3.95%	617,547.66 617,666.45	97.17 4.15%	612,182.97 3,714.95	1.61% (5,483.48)	Aaa / AA+ AAA	4.84 4.37
TOTAL US Treasury		15,235,000.00	2.01%	14,997,696.68 15,052,148.00	4.52%	14,101,467.37 56,481.05	36.99% (950,680.63)	Aaa / AA+ AAA	3.21 3.02
TOTAL PORTFOLIO		40,355,430.18	1.99%	40,304,365.86 40,227,880.69	4.87%	38,090,483.04 183,759.26	100.00% (2,137,397.65)	Aa1 / AA AAA	2.48 2.32
TOTAL MARKET VALUE PLUS ACCRUALS						38,274,242.30			



Section 4 | Transactions

Transaction Ledger

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority - Account #10256

March 31, 2023 through June 30, 2023

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
ACQUISITIONS										
Purchase	04/26/2023	3130ATS57	750,000.00	FHLB Note 4.5% Due: 03/10/2028	103.346	3.74%	775,095.00	4,312.50	779,407.50	0.00
Purchase	05/10/2023	037833ET3	85,000.00	Apple Inc Callable Note Cont 4/10/2028 4% Due: 05/10/2028	99.807	4.04%	84,835.95	0.00	84,835.95	0.00
Purchase	05/17/2023	58933YBH7	110,000.00	Merck & Co Callable Note Cont 4/17/2028 4.05% Due: 05/17/2028	99.919	4.07%	109,910.90	0.00	109,910.90	0.00
Purchase	05/25/2023	341081GN1	520,000.00	Florida Power and Light Callable Note Cont 3/15/2028 4.4% Due: 05/15/2028	99.150	4.59%	515,580.00	444.89	516,024.89	0.00
Purchase	06/14/2023	91282CGT2	630,000.00	US Treasury Note 3.625% Due: 03/31/2028	98.566	3.96%	620,968.36	4,679.82	625,648.18	0.00
Purchase	06/14/2023	91282CHA2	630,000.00	US Treasury Note 3.5% Due: 04/30/2028	98.023	3.95%	617,547.66	2,696.33	620,243.99	0.00
Subtotal			2,725,000.00				2,723,937.87	12,133.54	2,736,071.41	0.00
TOTAL ACQUISITIONS			2,725,000.00				2,723,937.87	12,133.54	2,736,071.41	0.00
DISPOSITIONS										
Sale	04/25/2023	3135G0U43	580,000.00	FNMA Note 2.875% Due: 09/12/2023	99.197	2.96%	575,342.60	1,991.74	577,334.34	-4,474.88
Sale	05/24/2023	3133EKZK5	500,000.00	FFCB Note 1.6% Due: 08/14/2023	99.153	1.54%	495,765.00	2,222.22	497,987.22	-4,296.99
Sale	06/14/2023	3130A0F70	500,000.00	FHLB Note 3.375% Due: 12/08/2023	99.025	2.93%	495,125.00	281.25	495,406.25	-5,865.03
Sale	06/14/2023	912828X70	725,000.00	US Treasury Note 2% Due: 04/30/2024	97.250	1.60%	705,062.50	1,773.10	706,835.60	-22,408.42
Subtotal			2,305,000.00				2,271,295.10	6,268.31	2,277,563.41	-37,045.32

Transaction Ledger

As of June 30, 2023

Bay Cities Joint Powers Insurance Authority - Account #10256

March 31, 2023 through June 30, 2023

Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
Maturity	04/01/2023	911312BK1	300,000.00	UPS Callable Note Cont 3/1/2023 2.5% Due: 04/01/2023	100.000		300,000.00	0.00	300,000.00	0.00
Subtotal			300,000.00				300,000.00	0.00	300,000.00	0.00
TOTAL DISPOSITIONS			2,605,000.00				2,571,295.10	6,268.31	2,577,563.41	-37,045.32

Important Disclosures

As of June 30, 2023

2023 Chandler Asset Management, Inc, An Independent Registered Investment Adviser.

Information contained herein is confidential. Prices are provided by ICE Data Services Inc ("IDS"), an independent pricing source. In the event IDS does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.

Performance results are presented gross-of-advisory fees and represent the client's Total Return. The deduction of advisory fees lowers performance results. These results include the reinvestment of dividends and other earnings. Past performance may not be indicative of future results. Therefore, clients should not assume that future performance of any specific investment or investment strategy will be profitable or equal to past performance levels. All investment strategies have the potential for profit or loss. Economic factors, market conditions or changes in investment strategies, contributions or withdrawals may materially alter the performance and results of your portfolio.

Index returns assume reinvestment of all distributions. Historical performance results for investment indexes generally do not reflect the deduction of transaction and/or custodial charges or the deduction of an investment management fee, the incurrence of which would have the effect of decreasing historical performance results. It is not possible to invest directly in an index.

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This report is provided for informational purposes only and should not be construed as a specific investment or legal advice. The information contained herein was obtained from sources believed to be reliable as of the date of publication, but may become outdated or superseded at any time without notice. Any opinions or views expressed are based on current market conditions and are subject to change. This report may contain forecasts and forward-looking statements which are inherently limited and should not be relied upon as indicator of future results. Past performance is not indicative of future results. This report is not intended to constitute an offer, solicitation, recommendation or advice regarding any securities or investment strategy and should not be regarded by recipients as a substitute for the exercise of their own judgment.

Fixed income investments are subject to interest, credit and market risk. Interest rate risk: the value of fixed income investments will decline as interest rates rise. Credit risk: the possibility that the borrower may not be able to repay interest and principal. Low rated bonds generally have to pay higher interest rates to attract investors willing to take on greater risk. Market risk: the bond market in general could decline due to economic conditions, especially during periods of rising interest rates.

Ratings information have been provided by Moody's, S&P and Fitch through data feeds we believe to be reliable as of the date of this statement, however we cannot guarantee its accuracy.

Security level ratings for U.S. Agency issued mortgage-backed securities ("MBS") reflect the issuer rating because the securities themselves are not rated. The issuing U.S. Agency guarantees the full and timely payment of both principal and interest and carries a AA+/Aaa/AAA by S&P, Moody's and Fitch respectively.

Your qualified custodian bank maintains control of all assets reflected in this statement and we urge you to compare this statement to the one you receive from your qualified custodian. Chandler does not have any authority to withdraw or deposit funds from/to the custodian account.

ICE BofA 1-5 Yr US Treasury & Agency Index

The ICE BofA 1-5 Year US Treasury & Agency Index tracks the performance of US dollar denominated US Treasury and nonsubordinated US agency debt issued in the US domestic market. Qualifying securities must have an investment grade rating (based on an average of Moody's, S&P and Fitch). Qualifying securities must have at least one year remaining term to final maturity and less than five years remaining term to final maturity, at least 18 months to maturity at time of issuance, a fixed coupon schedule, and a minimum amount outstanding of \$1 billion for sovereigns and \$250 million for agencies.

October 27, 2023

Agenda Item 5.C.

PRESENTATIONS

SUBJECT: Update Regarding Cyber Incident from Acclamation Insurance Management Services, Inc. (AIMS)
Prepared by Jaesa Cusimano, BCJPIA Executive Director; Presented by Laurie Duneheew and LaTonya Lavergne, AIMS

BACKGROUND AND STATUS:

Ms. Laurie Duneheew and Ms. LaTonya Lavergne, AIMS, will be in attendance to provide an update to the Board regarding the cyber incident experienced at AIMS' data center on September 25, 2023, and to answer questions from the Board.

RECOMMENDATION:

None.

REFERENCE MATERIALS ATTACHED:

None.

October 27, 2023

Agenda Item 6.A.

ADMINISTRATIVE MATTERS

**SUBJECT: Review of Draft Resolution Outlining Allocation of CARMA Sub and Aggregate Limits for Inverse Condemnation Claims Incurred During the 2022/23 Program Year
Prepared and Presented by Jaesa Cusimano, BCJPIA Executive Director**

BACKGROUND AND STATUS:

BCJPIA's excess liability pool, the California Affiliated Risk Management Authority (CARMA), provides limited coverage for inverse condemnation (IC) claims. Specifically, in the 2022/23 program year, the CARMA Memorandum of Coverage outlined the following exclusion and coverage limits:

9. Claims arising out of:

(a) Land use regulations or planning policies, annexation, eminent domain by whatever name called, no matter how or under what theory such claims are alleged.

Notwithstanding this exclusion, coverage under this Memorandum is provided, in excess of the \$1,000,000 Covered Parties Retained Limit first paid, for Damages and Defense Costs of up to \$2,000,000 per Occurrence and subject to an aggregate limit of \$4,000,000 per Member for inverse condemnation claims due to Property Damage resulting from any of the following: weather acting upon or with the Covered Party's property or equipment, accidental failure of the Covered Party's property or equipment, negligent design or maintenance of or inadequate design of a public work or public improvement.

Notwithstanding the above, this Memorandum shall not afford inverse condemnation coverage for any claim arising out of the design, construction, ownership, maintenance, operation, or use of any water treatment plant or wastewater treatment plant, no matter how or under what theory such claim is alleged, except a claim based upon the accidental failure of the equipment utilized or contained within the water treatment plant or wastewater treatment plant.

At the time of the posting of this agenda, staff is aware of two members with IC claims, resulting from a storm in the 2022/23 program year. The Executive Committee discussed at its August 17, 2023, meeting, how to handle the CARMA aggregate limit if the total of the claims exceed the CARMA aggregate limit provided. The Executive Committee gave direction to draft a policy that outlined an equal share to impacted members and consideration was given to the timeline of the payout. Upon further discussion with Board Counsel, it was determined that attempting to draft a blanket policy that would cover this scenario as well as all future scenarios would be challenging due to the specifics of each claim and various nuanced differences claim to claim.

October 27, 2023

**Agenda Item 6.A.
Page 2**

Therefore, staff is proposing that this specific situation in 2022/23 be resolved via a Board approved resolution. The attached draft outlines a proposed resolution for the 2022/23 CARMA aggregate limit for IC claims. The resolution incorporates the following:

- Equal sharing in the CARMA Inverse Condemnation aggregate limit between the two impacted members;
- If one member does not exhaust their share, the excess would be allocated to the other members' claim so long as the occurrence does not exceed the CARMA sub-limit of \$2M per occurrence; and
- Inclusion of agreement that should any additional occurrences/claims arise, affected members may be subject to an assessment to re-allocate the limits equally.

The resolution was reviewed by the Executive Committee at their special meeting on September 28th and they are recommending approval by the Board.

RECOMMENDATION:

The Executive Committee recommends approval of draft Resolution 01-2023/24 Outlining Allocation of CARMA Sub and Aggregate Limits for Inverse Condemnation Claims Incurred During the 2022/23 Program Year.

REFERENCE MATERIALS ATTACHED:

- Draft Resolution 01-2023/24 Outlining Allocation of CARMA Sub and Aggregate Limits for Inverse Condemnation Claims Incurred During the 2022/23 Program Year

RESOLUTION NO. 01 2023-2024

**RESOLUTION OF THE BOARD OF DIRECTORS
OF THE BAY CITIES JOINT POWERS INSURANCE AUTHORITY
OUTLINING ALLOCATION OF CARMA SUB AND AGGREGATE LIMITS
FOR INVERSE CONDEMNATION CLAIMS INCURRED DURING THE 2022/23
PROGRAM YEAR**

WHEREAS, BCJPIA participated in the California Affiliated Risk Management Authority (CARMA) for excess liability coverage in the 2022/23 program year; and

WHEREAS, the 2022/23 CARMA Memorandum of Coverage contains a per occurrence and pool aggregate limit for claims arising out of Inverse Condemnation; and

WHEREAS, BCJPIA anticipates exceeding the applicable sub-limit per occurrence and pool aggregate limit in the 2022/23 program year based on claims received to date; and

WHEREAS, it is in the best interest of the impacted members to equitably allocate the available coverage.

NOW, THEREFORE, IT IS RESOLVED, THAT the available coverage in the 2022/23 program year shall be allocated as follows:

For claims implicating the CARMA \$4,000,000 aggregate Inverse Condemnation sublimit applicable to BCJPIA for the 2022-2023 Program Year, each individual BCJPIA member with such a claim shall be entitled to an equal share of coverage proceeds, however no single occurrence may exceed coverage in excess of the CARMA \$2,000,000 per-occurrence inverse condemnation sublimit. In the event a BCJPIA member's claims do not exhaust its respective share of the \$4,000,000 aggregate limit, available funds in excess of that member's share may be applied to one or more claims of other members, not to exceed the per-occurrence limit for any claim to which the funds are applied.

Payments made from CARMA funds on Inverse Condemnation claims for the 2022-2023 Program Year are to be considered loans to the member utilizing the funds for settlement and the member may be assessed for an ultimate allocation of previously-paid funds at the closure of all Inverse Condemnation claims for the 2022-2023 Program Year, or the expiration of the applicable statute of limitations for all Inverse Condemnation claims for the 2022-2023 Program Year, whichever is later, to account for subsequently received claims.

This Resolution was adopted by the Board of Directors at a regular meeting of the Board held on the 27th day of October 2022, in Napa, California by the following vote:

AYES	_____
NOES	_____
ABSENT	_____
ABSTAIN	_____

ATTEST:

PRESIDENT, BOARD OF DIRECTORS

EXECUTIVE DIRECTOR

October 27, 2023

Agenda Item 6.B.

ADMINISTRATIVE MATTERS

SUBJECT: Proposed Changes to the Workers' Compensation Memorandum of Coverage for 2023/24
Prepared and Presented by Yahaira Velasquez, BCJPIA Assistant Executive Director

BACKGROUND AND STATUS:

At the June Board meetings, staff reported that BCJPIA's excess workers' compensation coverage providers, the Local Agency Workers' Compensation Joint Powers Authority (LAWCX) and Public Risk Innovation, Solutions, and Management (PRISM), could potentially be making changes to the definition of an occurrence within their coverage documents, and that staff would make those changes to BCJPIA's Memorandum of Coverage (MOC) and bring to a future Board meeting for approval.

PRISM and LAWCX have since approved an endorsement to their MOCs that changes the definition of an occurrence effective July 1, 2023, and BCJPIA's MOC will need to be updated accordingly to prevent having a potential gap in coverage. Staff recommends the Board retroactively approve the endorsements effective July 1, 2023.

Enclosed for the Board's consideration are two draft endorsements to the 2023/24 WC MOC. Endorsement #3 amends the definition of an "occurrence" to match the definition approved by both LAWCX and PRISM. Additionally, Endorsement #4 has been provided to update language within Part IV, B. to add language explaining how a member's self-insured retention (SIR) would be adjusted if an occurrence involves multiple covered parties. This language is also part of the LAWCX and PRISM's MOCs and has been added to BCJPIA's so it is in alignment with the excess pools' handling of SIRs involving multiple covered parties.

RECOMMENDATION:

Staff recommends the Board approve Endorsement #3 and Endorsement #4 to the BCJPIA 2023/24 Workers' Compensation MOC as presented to be retroactively effective July 1, 2023.

REFERENCE MATERIALS ATTACHED:

- Workers' Compensation Program Memorandum of Coverage for 2023/24
- Endorsement #3
- Endorsement #4

**BAY CITIES JOINT POWERS INSURANCE
AUTHORITY (BCJPIA)**

POOLED WORKERS' COMPENSATION PROGRAM

MEMORANDUM OF COVERAGE

**FOR THE 2023-2024 PROGRAM YEAR EFFECTIVE
JULY 1, 2023**

FORM NO. BCJPIA 2023-24 WC

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

POOLED WORKERS' COMPENSATION COVERAGE

MEMORANDUM NUMBER BCJPIA 2023-24 WC

DECLARATIONS

NAMED COVERED PARTY:	Bay Cities Joint Powers Insurance Authority, et. al., as per Endorsement No. 1 1750 Creekside Oaks Drive, Suite 200 Sacramento, CA 95833
COVERAGE PERIOD:	From 7-1-2023 to 7-1-2024 12:01 a.m. Pacific Time
LIMIT OF LIABILITY:	\$1,000,000 Each Occurrence Less Member's Retained Limit listed in Endorsement No. 1
FORM AND ENDORSEMENTS: Forming Part of the Memorandum at Inception	Form No. BCJPIA 2023-24 WC, Endorsement No. 1 and No. 2

ON BEHALF OF BAY CITIES JOINT POWERS INSURANCE AUTHORITY



AUTHORIZED REPRESENTATIVE

**POOLED WORKERS' COMPENSATION PROGRAM
MEMORANDUM OF COVERAGE**

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BAY CITIES JOINT POWERS INSURANCE AUTHORITY (BCJPIA)

POOLED WORKERS' COMPENSATION PROGRAM (PWCP)

MEMORANDUM OF COVERAGE

FORM NO. BCJPIA 2023-24 WC

2023-2024

This Memorandum of Coverage (MOC) sets forth the terms, conditions, and limitations of coverage provided under the Pooled Workers' Compensation Program (PWCP). The terms of this MOC may not be changed or waived except by amendment made a part of this MOC.

Throughout this MOC, words and phrases that appear in **bold** have special meaning. They are defined in General Section A, "Definitions" or in the Master Program Document.

GENERAL SECTION

A. DEFINITIONS

The terms in bold print are defined as follows:

1. **Authority** shall mean the Bay Cities Joint Powers Insurance Authority.
2. **Bodily injury** shall mean bodily injury by accident or disease, including death resulting therefrom, but shall not include **occupational disease**.
3. **Covered Party** shall mean a participant in this PWCP which has sustained a **loss** which is covered under this MOC.
4. **Cumulative Injury or Illness** means **occupational disease** or cumulative injury caused by repeated events or repeated exposures at work, limited to the last date on which the **employee** was employed in an occupation exposing him or her to the hazards of the **occupational disease** or cumulative injury, whichever occurs first. The liability period for **occupational disease** or cumulative injury shall be limited to one year per California Labor Code 5500.5(a).
5. **Employee(s)** shall mean any person performing work which renders the **Covered Party** legally liable as an employer under the **Workers' Compensation Law**.
6. **Loss(es)** shall mean only such amounts as are actually paid by the **Covered Party** in payment or benefits under the **Workers' Compensation Law**, in settlement of claims submitted under the **Workers' Compensation Law**, or in satisfaction of awards or judgments for liabilities imposed by the **Workers' Compensation Law** for **bodily injury** or **occupational disease** to an **employee**.
7. **Occupational Disease** shall include (1) death resulting therefrom and (2) cumulative injuries.

8. **Occurrence** means an injury or disease of an **employee** arising out of and in the course of employment that is compensable under the **Workers' Compensation Law**. **Bodily injury**, illness, or disease sustained by one or more **employees**, as a result of a single accident, incident or exposure, shall be deemed to arise from a single **occurrence**. The **occurrence** shall be deemed to take place on the earlier of (a) the last day of the last exposure, in the employment of the **Covered Party**, to conditions causing or aggravating the disease, or (b) the date upon which the **employee** first suffered disability and either knew, or in the exercise of reasonable diligence should have known, that such disability was caused by employment with the **Covered Party**. All **occupational disease** sustained by one or more **employees** as a result of an outbreak of the same communicable disease shall be deemed to arise from a single **occurrence**. An outbreak of the same communicable disease that spans more than one coverage period shall be deemed to take place during the first such coverage period.
9. **Participant** shall mean a **Member Entity**, which shall mean a signatory to the **Agreement** establishing the **Authority**, who has elected to participate in the PWCP.
10. **Retained limit** shall mean the amount stated on the Declarations and all endorsements listed on the Declarations, which will be paid by the **Covered Party** before the **Authority** is obligated to make any payment from the pooled funds.
11. **Workers' Compensation Law** shall mean the workers' compensation law of the State of California, including California Labor Code Division 4; however, it shall not include any non-occupational disability benefit provisions of any such law. It includes any amendments to such laws that are in effect during the term of this MOC. It does not include any federal workers' or workmen's compensation law, any federal **occupational disease** law, or the provisions of any law that provide non-occupational disability benefits. It does not include the workers' compensation laws of any state other than the State of California.

B. THE MEMORANDUM OF COVERAGE

This MOC includes at its effective date the Declarations and all endorsements listed on the Declarations. This MOC is the coverage document between the **Covered Party** and the **Authority**. The terms of this MOC may not be changed or waived except by endorsement issued by the **Authority** to be part of this MOC.

C. COVERAGE PERIOD

This MOC applies to **losses** occurring during the coverage period defined in the Declarations.

D. WHO IS COVERED

The **Covered Party** is a **Participant** in the **Authority's** PWCP. If a **Covered Party** loses its status as a **Member Entity**, the coverage under this MOC shall terminate immediately upon such change in status.

Volunteer workers are also afforded workers' compensation benefits for performing duties

for or on behalf of the **Covered Party** while acting within the scope of their duties on behalf of the **Covered Party** provided that the **Covered Party** has first adopted a resolution as provided in Division 4, Part 1, Chapter 2, Article 2 of the California Labor Code declaring such volunteer workers to be **employees** of the **Covered Party** for purposes of the **Workers' Compensation Law**.

E. QUALIFIED SELF-INSURER

The **Covered Party** represents that it is a duly qualified self-insurer under the **Workers' Compensation Law** and will continue to maintain such qualifications during the term this MOC is in effect. If the **Covered Party** should fail to qualify or fail to maintain such qualifications, the coverage provided under this MOC shall automatically terminate at the first date of such failure.

PART I – WORKERS' COMPENSATION COVERAGE

The **Authority** will provide coverage for workers' compensation **losses** resulting from an **occurrence** during the coverage period, up to the **Authority's** Limit of Liability stated in the Declarations. This includes coverage for **losses** for **employees** normally employed by the **Covered Party** in the State of California who perform work outside the State of California, but only if all of the following is true: such work is incidental to the **employee's** regular employment in the State of California; such **losses** are compensable under the **Workers' Compensation Law**; the **employee** claims benefits under the **Workers' Compensation Law**, and benefits under the **Workers' Compensation Law** are administered..

This coverage applies to **bodily injury**.

1. **Bodily injury** by accident must occur during the coverage period.
2. **Bodily injury** by disease must be caused or aggravated by the conditions of employment by the **Covered Party**. The **employee's** last day of last exposure to the conditions causing or aggravating such **bodily injury** by disease must occur during the coverage period.

A. DEFENSE OF SERIOUS AND WILLFUL CLAIMS AND 132a ACTIONS:

The **Authority** will provide a defense for serious and willful claims and Labor Code Section 132a actions, as set forth below, brought before the Workers' Compensation Appeals Board (WCAB), but in no event shall the **Authority** provide any indemnity for any such claim or action:

Serious and willful misconduct by the **Covered Party** against an **employee** involved in a claim for workers' compensation benefits. (Labor Code §4553.).

Such defense will be provided only until such time as the underlying claim for workers' compensation has concluded. The **Authority** shall have the sole discretion to determine when and whether the underlying claim has "concluded." The **Authority** may, at any time, exercise its right to withdraw from the defense of these claims, and such decision shall be final.

B. PAYMENTS THE COVERED PARTY MUST MAKE

The **Authority** is not responsible for any payments in excess of benefits regularly provided by the **Workers' Compensation Law** including any payment based on the following conduct by the **Covered Party**:

1. Serious and willful misconduct;
2. Knowing employment of an **employee** in violation of law;
3. Knowing failure to comply with a health or safety law or regulation;
4. Discharge, coercion or otherwise discriminating against any **employee** in violation of the **Workers' Compensation Law**; or
5. Violation of or failure to comply with the **Workers' Compensation Law**.

If the **Authority** makes any payments in excess of the benefits regularly provided by the **Workers' Compensation Law** on the **Covered Party's** behalf, the **Covered Party** will reimburse the **Authority** promptly for such payment.

PART II – EMPLOYER'S LIABILITY COVERAGE

The **Authority** will provide coverage for employer's liability **losses** up to the **Authority's** Limit of Liability stated in the Declarations.

This coverage applies to **bodily injury**. This coverage will apply to amounts awarded against the **Covered Party** in excess of the **Covered Party's Retained Limit** and subject to the Limit of Liability set forth herein, provided that those amounts awarded are the direct consequence of **bodily injury** that arises out of and in the course of the injured **employee's** employment by the **Covered Party**, and are claimed against the **Covered Party** in a capacity other than as employer.

1. The **bodily injury** must arise out of and in the course of the injured **employee's** employment by the **Covered Party**.
2. **Bodily injury** by accident must occur during the coverage period.
3. **Bodily injury** by disease must be caused or aggravated by the conditions of employment by the **Covered Party**. The **employee's** last day of last exposure to the conditions causing or aggravating such **bodily injury** by disease must occur during the coverage period.

PART III - POLICY EXCLUSIONS

This MOC shall not apply to:

- A. Liability imposed by the **Workers' Compensation Law** because of **bodily injury** to prisoners or inmates who receive compensation from an entity, other than the **Covered**

Party, for the work performed except for liability imposed by the **Workers' Compensation Law** because of **bodily injury** to participants of a work release program or other community service program established by a county of the State of California;

- B. Employer's Liability Coverage herein does not apply to any obligation imposed by a workers' compensation, **occupational disease**, unemployment compensation, or disability benefits law, or any similar law.
- C. **Bodily injury** or **occupational disease** intentionally caused or aggravated by the **Covered Party**.
- D. **Bodily injury** to an **employee** while employed in violation of law with the actual knowledge of the **Covered Party**.
- E. Liability for additional compensation imposed on the **Covered Party** under Labor Code Section 4557 by reason of injury to an **employee** under sixteen years of age and illegally employed at the time of the injury.
- F. Liability imposed by Labor Code Section 4856.
- G. **Losses** involving benefits paid or filed in accordance with any workers' compensation or **occupational disease** law other than the **Worker's Compensation Law**.
- H. **Bodily injury** or **occupational disease** sustained by a peace officer, as defined in Section 50920 of the California Government Code, when he or she was off-duty, not acting under the immediate direction of his or her employer, and outside the state of California. However, this exclusion shall not apply to **bodily injury** or **occupational disease** sustained by a peace officer under such circumstances if:
 - 1. the peace officer at the time of the **occurrence** was engaging in the apprehension or attempted apprehension of law violators or suspected law violators, the protection or preservation of life or property, or the preservation of the peace; and
 - 2. prior to the **occurrence**, the governing board of the **Covered Party** has adopted a resolution, as provided for in California Labor Code Section 3600.2, subdivision (b)(4), accepting liability for such **bodily injury** or **occupational disease** under the **Workers' Compensation Law**.

PART IV - THE COVERED PARTY'S RETENTION AND AUTHORITY'S LIMIT OF LIABILITY

A. LIMIT OF COVERAGE BY AUTHORITY

The **Authority** will indemnify the **Covered Party** for **loss** under the **Workers' Compensation Law**, provided benefits are administered under the **Workers' Compensation Law**, but will not exceed the Limit of Liability stated in the Declarations on any one **loss**. Coverage will include all benefits required under **Workers' Compensation Law**, including full salary benefits listed in Labor Code Section 4850. The **Authority** will pay on behalf of the **Covered Party** for Employer's Liability **losses** but will not exceed the Limits of Liability stated in the Declarations on any one **loss**.

B. HOW THE LIMIT OF COVERAGE APPLIES

The **Authority's** Limit of Coverage stated in the Declarations applies to claims covered under the Workers Compensation Coverage or Employer's Liability Coverage as follows:

1. To one or more **employees** for **bodily injury** or death in any one accident;
2. To any one **employee** for **bodily injury** or death by disease; and

If, an **employee** of two or more **Covered Parties** incurs a **cumulative injury or illness** as defined in General Section A(10) then the **Retained Limits** of the involved **Covered Parties** will be adjusted by applying the pro-rata percentage of exposure for the Cumulative Trauma period to each **Covered Party's Retained Limit**. Nothing contained herein shall operate to increase the **Authority's** Limit of Coverage under this MOC.

PART V - CONDITIONS

A. NOTICE OF ACCIDENT OR CLAIM

1. The **Covered Party** shall give written notice within five days of the **Covered Party's** knowledge to the **Authority** if a claim for a **bodily injury** or disease occurs which appears to involve coverage by the **Authority**.
2. Notice of accident given to the **Authority** shall contain complete details on the **bodily injury**, disease, or death. If a suit, claim, or other proceeding is commenced which appears to involve coverage by the **Authority**, the **Covered Party** shall give the **Authority**:
 - a) All notices and legal papers related to the claim, proceeding, or suit, or copies of these notices and legal papers; and
 - b) Copies of reports on investigations made by the **Covered Party** on such claims, proceedings, or suits.
3. If written notice is not provided by the **Covered Party** to the **Authority** within thirty (30) days of knowledge of such claim, coverage may not be provided under this MOC. This requirement is a condition precedent to coverage under this MOC.

B. SUBROGATION - RECOVERY FROM OTHERS

The **Authority** has the **Covered Party's** rights, and the rights of persons entitled to compensation benefits from the **Covered Party**, to recover the **Authority's loss** from any third party liable for the **bodily injury**. The **Covered Party** will do everything necessary to protect those rights for the **Authority** and to assist in enforcing them. Any recovery, after deducting the **Authority's** recovery expenses, will first be used to reduce the **Authority's loss**. The balance, if any, will be returned to the **Covered Party**.

If the Covered Party waives its rights to subrogation on a claim, that claim shall be excluded from coverage if the amount of the claim exceeds the **Covered Party's Retained Limit**, and the **Authority** shall not be liable for any indemnity, reimbursement, payment or costs related to the claim in excess of the **Retained Limit**, unless the waiver was approved by the

Authority's Workers' Compensation Program Manager prior to the date of the injury or illness resulting in the claim.

C. MEMORANDUM CONFORMS TO LAW

If any provision of this MOC is in conflict with the **Workers' Compensation Law** applicable to this MOC, the **Authority's Agreement**, the **Authority's** Bylaws, or the **Authority's** PWCP Master Program Document, this statement amends this MOC to conform to such law or document.

D. ALTERNATIVE DISPUTE RESOLUTION

THE PARTIES TO THIS MEMORANDUM UNDERSTAND THAT BY AGREEING TO THIS MEMORANDUM OF COVERAGE THEY WAIVE ANY RIGHT THEY MAY HAVE TO A TRIAL BY JURY AND TO CERTAIN TYPES OF DAMAGES FOR THE PURPOSE OF ADJUDICATING ANY DISPUTE OR DISAGREEMENT AS TO COVERAGE UNDER THIS MEMORANDUM.

Decisions by the **Authority** whether to assume control of the negotiation, investigation, defense, appeal, or settlement of a claim, or whether or not coverage exists for a particular claim or part of a claim shall be made by the governing board of the **Authority**. An appeal to the governing board of the **Authority** from a coverage decision or opinion by general counsel must be made in writing to the **Authority** by the **Covered Party** within one hundred and twenty (120) days of receipt of such opinion or decision.

The governing board of the **Authority** will take action on any appeal within sixty (60) days or the next scheduled Board of Directors meeting, whichever is later, unless an extension is agreed to by the parties. The action taken by the governing board of the **Authority** will include written notice to the **Covered Party** of the final decision of the governing board of the **Authority**.

The **Covered Party** must exhaust the right to appeal, as set forth above, before pursuing either Option A - Arbitration or Option B - Declaratory Relief, as set forth below.

The **Covered Party** must submit to the Executive Director of the **Authority** a written request for Arbitration to pursue Option A - Arbitration, or a written notice of intent to file an action for Declaratory Relief to pursue Option B – Declaratory Relief, within ninety (90) days of receipt of the governing board of the **Authority's** final written decision. If no such written request or notice is submitted to the Executive Director of the **Authority**, the **Covered Party** shall be deemed to have waived any and all other forms of relief or appeal as to the coverage dispute.

Option A - Arbitration:

If both the governing board of the **Authority** and the **Covered Party** agree in writing, then the coverage dispute may be resolved by binding arbitration or by any other means mutually agreed between the **Authority** and the **Covered Party**.

Once the **Covered Party** submits to the Executive Director of the **Authority** a written request for Arbitration, the **Authority** shall have 20 (twenty) days from the date of receipt of the written request to respond. If the **Authority** does not agree in writing to Arbitration by

the expiration of that time period, it will be deemed to have denied the request. In the event the written request for Arbitration is denied, the **Covered Party** shall have 10 (ten) days from the date the request is denied or deemed to have been denied to submit to the Executive Director of the **Authority** a written notice of intent to file an action for Declaratory Relief. If no such written notice is submitted to the Executive Director of the **Authority**, the **Covered Party** shall be deemed to have waived any and all other forms of relief or appeal as to the coverage dispute.

In the event both the governing board of the **Authority** and the **Covered Party** agree to arbitrate, they shall be deemed to waive any rights to pursue any adjudication or relief as to the coverage dispute in any other forum or court, including any rights to appeal.

Arbitration shall be conducted pursuant to the California Code of Civil Procedure. Arbitration shall be conducted by a single arbitrator. The arbitrator shall not be employed by or affiliated with the **Authority** or the **Covered Party** or any **Covered Parties**.

The parties shall select the arbitrator within twenty (20) calendar days from the date of the mutual agreement to arbitrate. If the parties are unable to agree upon an arbitrator within that time period, they may mutually agree to a reasonable extension of time not to exceed thirty (30) days. If the parties are unable to agree upon an arbitrator within that extended time period, the **Authority** shall file a petition with the Sacramento County Superior Court requesting appointment of a neutral arbitrator, and the procedures set forth in the California Code of Civil Procedure Sections 1281.6 shall be followed. Unless mutually agreed otherwise, the arbitration hearing shall commence within forty-five (45) calendar days from the date of the selection of the arbitrator.

Each party shall pay one half the cost of the selected arbitrator. In addition, each party shall be responsible for its own attorneys' fees, costs and expenses of arbitration.

Except for notification of appointment and as provided in the California Code of Civil Procedure Sections 1282 et seq. for the scheduling of hearing(s) and matters relating to the hearing, there shall be no communication between the parties and the arbitrator relating to the subject of the arbitration other than at oral hearings. The procedures set forth in California Code of Civil Procedure Section 1283.05 relating to depositions and discovery shall apply to any arbitration pursuant to this paragraph 9. Except as provided otherwise above, arbitration shall be conducted as provided in Title 9 of the Code of Civil Procedure (commencing with Section 1280). The decision of the arbitrator shall be final and binding, and shall not be subject to appeal.

Option B – Declaratory Relief:

If the **Covered Party** chooses Declaratory Relief or if the parties are unable to agree to Arbitration an action for Declaratory Relief seeking to resolve the coverage dispute must be filed within 90 days of submittal of the written notice of intent to file an action for Declaratory Relief, and any unexpired statute of limitations shall be tolled until expiration of that 90 day period. If an action for Declaratory Relief is not filed in the Superior Court within the time limitations of this paragraph, then notwithstanding any statute of limitations provided in the California Code of Civil Procedure or otherwise, the **Covered Party** shall be deemed to have waived and be barred from pursuing any further relief, adjudication, action, arbitration or appeal regarding the coverage dispute.

The scope of the action for Declaratory Relief shall be limited to seeking a judicial interpretation of this Memorandum, and, as appropriate, determination and declaration of the amount, if any, to be paid by the **Authority** for indemnity or defense owed under this Memorandum, plus interest as provided herein. No other legal theories or causes of action relating to or arising out of a coverage disagreement under this Memorandum shall be allowed, and such are expressly waived, including but not limited to causes of action for breach of contract or breach of the covenant of good faith and fair dealing. Neither the **Authority** nor the **Covered Party** shall be entitled to a trial by jury. Neither the **Authority** nor the **Covered Party** shall be entitled to any damages or relief other than as provided in this paragraph, plus simple interest at the rate of 1% per year on any amounts adjudicated to be owed. Interest on any amounts adjudicated to be owed shall run from the time any invoices for defense fees and costs are actually submitted to the **Authority** (in the event it is adjudicated that the **Authority** had a duty to defend the **Covered Party** and did not defend the **Covered Party**), and/or from the time the **Authority** is provided written confirmation of the amount of actual payment by the **Covered Party** of any judgment or settlement (in the event it is adjudicated that the **Authority** had a duty to pay for any settlement or judgment on behalf of the **Covered Party** and did not pay for any settlement or judgment on behalf of the **Covered Party**). Notwithstanding anything in this paragraph, any party to the Declaratory Relief action preserves the right to appeal any judicial decision to the appropriate appellate court, as provided by California law.

Provisions Applicable to Both Option A – Arbitration and Option B – Declaratory Relief:

Regardless of the existence or outcome of a coverage dispute, a Declaratory Relief action or any arbitration proceeding, the maximum amount or limit of coverage owed under this Memorandum by the **Authority** shall remain unchanged. Further, the **Authority** shall owe defense costs only to the extent they are incurred in compliance with all guidelines for billing and case handling applicable to any defense counsel retained to defend covered claims.

If any coverage dispute results in a settlement, or in a judgment or arbitration award, the amount paid by the **Authority** shall be deemed to be **ultimate net loss** under this Memorandum, and shall be considered and treated as any other payment of **ultimate net loss** by the **Authority** as if there had been no coverage dispute.

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MEMORANDUM OF COVERAGE

WORKERS' COMPENSATION COVERAGE

ENDORSEMENT NO. 1

It is understood that the named Covered Party of the Declarations is completed as follows:

Bay Cities Joint Powers Insurance Authority (BCJPIA),
City of Albany,
City of Brisbane,
Central Marin Fire Authority,
Central Marin Police Authority,
Town of Corte Madera,
City of Emeryville,
Town of Fairfax,
City of Larkspur,
City of Menlo Park,
City of Mill Valley,
City of Novato,
City of Piedmont,
Town of San Anselmo,
City of Sausalito,
Town of Tiburon, and
City of Union City

Attached to and forming part of Memorandum No. BCJPIA 2023-24 WC

Effective Date: July 1, 2023



AUTHORIZED REPRESENTATIVE

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MEMORANDUM OF COVERAGE

WORKERS' COMPENSATION COVERAGE

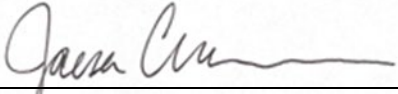
ENDORSEMENT NO. 2

Retained Limits applicable to each Participant are as follows:

<u>Member</u>	<u>Retained Limit</u>
City of Albany	\$ 150,000
City of Brisbane	\$ 150,000
Central Marin Fire Authority	\$ 250,000
Central Marin Police Authority	\$ 150,000
Town of Corte Madera	\$ 250,000
City of Emeryville	\$ 350,000
Town of Fairfax	\$ 150,000
City of Larkspur	\$ 150,000
City of Menlo Park	\$ 350,000
City of Mill Valley	\$ 150,000
City of Novato	\$ 150,000
City of Piedmont	\$ 150,000
Town of San Anselmo	\$ 150,000
City of Sausalito	\$ 150,000
Town of Tiburon	\$ 150,000
City of Union City	\$ 250,000

Attached to and forming part of Memorandum No. BCJPIA 2023-24 WC

Effective Date: July 1, 2023



AUTHORIZED REPRESENTATIVE

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MEMORANDUM OF COVERAGE

WORKERS' COMPENSATION COVERAGE

ENDORSEMENT NO. 3

It is understood and agreed that the GENERAL SECTION – DEFINITIONS section of the Memorandum of Coverage is amended as follows:

Section A.8. Occurrence is hereby deleted and replaced by the following:

8. Occurrence: (A) All bodily injury sustained by one (1) or more employees involving one (1) or more Covered Parties, from any one (1) disaster, accident or event, or any series of disasters, accidents, or events, and is traceable to the same single disaster, accident or event, or series of disasters accidents or events, shall be deemed to arise from a single occurrence; however, any one (1) occurrence shall be limited to no more than seven (7) calendar days such that each individual employee claimant's date of injury must fall within the seven (7) calendar day period. BCJPIA will defer to BCJPIA's excess carrier, Public Risk Innovations, Solutions, and Management (PRISM) as to the date when any such seven (7) calendar day period begins, provided that it is not earlier than the date and time of the first recorded employee claimant's date of injury, and provided that no two (2) periods overlap. Should this Memorandum expire or terminate while an occurrence covered hereunder is in progress, BCJPIA will be responsible for its portion of loss arising from such occurrence under this Memorandum through the conclusion of the seven (7) calendar day period, even if such period extends beyond the term of this Memorandum, subject to the terms and conditions hereof, provided that no amount of loss for the same occurrence shall be claimed against any renewal or replacement of this Memorandum. (B) Occupational disease and communicable disease sustained by each employee shall be deemed to arise from a separate occurrence, and the occurrence shall be deemed to take place on the last day of the last exposure, in the employment of the Covered Party, to conditions causing or aggravating the disease OR the date upon which the employee first suffered disability and either knew, or in the exercise of reasonable diligence should have known, that such disability was caused by his or her employment with the Covered Party, whichever comes first.

It is further agreed that nothing herein shall act to increase BCJPIA's limit of indemnity.

This endorsement is part of the Memorandum of Coverage and all other terms and conditions remain unchanged.

Attached to and forming part of Memorandum No. BCJPIA 2023-24 WC

Effective Date: July 1, 2023

AUTHORIZED REPRESENTATIVE

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MEMORANDUM OF COVERAGE

WORKERS' COMPENSATION COVERAGE

ENDORSEMENT NO. 4

It is understood and agreed that PART IV – THE COVERED PARTY'S RETENTION AND AUTHORITY'S LIMIT OF LIABILITY section of the Memorandum of Coverage is amended as follows:

A. LIMIT OF COVERAGE BY AUTHORITY

The Authority will indemnify the Covered Party for loss under the Workers' Compensation Law, provided benefits are administered under the Workers' Compensation Law, but will not exceed the Limit of Liability stated in the Declarations on any one loss. Coverage will include all benefits required under Workers' Compensation Law, including full salary benefits listed in Labor Code Section 4850. The Authority will pay on behalf of the Covered Party for Employer's Liability losses but will not exceed the Limits of Liability stated in the Declarations on any one loss.

B. HOW THE LIMIT OF COVERAGE APPLIES

The Authority's Limit of Coverage stated in the Declarations applies to claims covered under the Workers Compensation Coverage or Employer's Liability Coverage as follows:

1. To one or more employees for bodily injury or death in any one accident;
2. To any one employee for bodily injury or death by disease; and

If, an employee of two or more Covered Parties incurs a cumulative injury or illness as defined in General Section A(4) and Endorsement #3, then the Retained Limits of the involved Covered Parties will be adjusted by applying the pro-rata percentage of exposure for the Cumulative Trauma period to each Covered Party's Retained Limit.

If employees from two (2) or more Member Cities incur bodily injury, illness, or disease as a result of an Occurrence that is a single accident, incident, or exposure, the Retained Limits of each Member City will be adjusted as provided in this provision. Initially, each Member City's Retained Limit amount stated in Endorsement No. 2 will be applied to the calculation of the Authority's payment of reimbursement under this Memorandum for Losses paid as a result of the accident, incident, or exposure involving more than one (1) Member City.

Five (5) years after the end of the program year in which the accident, incident, or exposure occurred, the **Authority** will undertake the following adjustment:

1. Calculate the total amount of the **Losses** paid for all **Member Cities** for **Employees** involved in the accident, incident, or exposure;
2. Calculate each involved **Member City's** percentage share (based on the **Losses** paid for each **Member City's Employee or Employees**) of the total **Losses** paid;
3. Multiply each involved **Member City's** percentage share of the total incurred **Losses** by each **Member's City's** respective Retained Limit;
4. Use and apply the amount determined under step 3 as each **Member City's** adjusted Retained Limit for purposes of determining the **Authority** reimbursement for the **Losses** paid for the accident, incident, or exposure;
5. Calculate the amount of the **Authority's** payment of reimbursement, if any, to each **Member City** based on the adjusted Retained Limit of each the **Member City**; and
6. If applicable, pay reimbursement or additional reimbursement to each **Member City** based on the adjusted Retained Limit.

If losses for the accident, incident, or exposure involving multiple **Member Cities** remains payable after the five-year period, the adjusted Retained Limits for each involved **Member City** will continue to apply to the calculation of **Authority** reimbursement until all claims are closed, and the **Authority** will not again readjust each involved **Member City's** Retained Limit.

Nothing contained herein shall operate to increase the **Authority's** Limit of Coverage under this MOC.

This endorsement is part of the Memorandum of Coverage and all other terms and conditions remain unchanged.

Attached to and forming part of Memorandum No. BCJPIA 2023-24 WC

Effective Date: July 1, 2023

AUTHORIZED REPRESENTATIVE

October 27, 2023

Agenda Item 6.C.

ADMINISTRATIVE MATTERS

SUBJECT: Review of Sedgwick and Service Provider Evaluations
Prepared and Presented by Jaesa Cusimano, BCJPIA Executive Director

BACKGROUND AND STATUS:

Annually, evaluation surveys are sent to the Members of BCJPIA to collect feedback regarding member satisfaction levels with the services being provided to the JPA. Below is a detailing of the service providers that were evaluated, the services they provide to the JPA, their length of service to the JPA, and their contractually agreed to annual fees. The results for all service providers will be discussed at the Board meeting.

Vendor	Service/Product	Contract Term	Length of Service	Fees
Sedgwick (formerly York)	JPA Administration, Finance, GL/WC Program Oversight, RTW Coordination, Risk Control, Web Development/Hosting	7/1/23-6/30/28	1994	23/24 - \$1,399,610 24/25 - \$1,455,594 25/26 - \$1,513,818 26/27 - \$1,574,371 27/28 - \$1,637,345
Acclamation Insurance Management Services	GL Claims Administrator, Medicare Reporting	7/1/22-6/30/25	January 1, 2016	22/23 - \$597,715 23/24 - \$609,090 24/25 - \$621,271
Innovative Claim Solutions	WC Claims Administrator, Medicare Reporting	7/1/22-6/30/25	January 20, 2006	\$395,160/year
Alliant Insurance Services	Broker: Property, APD, Excess EPLI, Marina, Crime, Flood	7/1/19-6/30/24	Since JPA inception	19/20 – \$82,000 20/21 – \$84,000 21/22 – \$86,000 22/23 - \$88,000 23/24 - \$90,000 <i>Earthquake/DIC – 10% of premium</i>
James Marta & Company	Financial Auditor	6/30/22 – 6/30/24 audits	Since the 2021/22 audit	21/22 - \$24,750 22/23 - \$25,400 23/24 - \$26,000

**BCJPIA
BOARD OF DIRECTORS MEETING**

October 27, 2023

**Agenda Item 6.C.
Page 2**

Vendor	Service	Contract Term	Length of Service	Fees
Company Nurse, LLC	Nurse Triage Services	Fees for the next program year are addressed with the EC annually in April.	July 1, 2006	20/21 - \$32,445 21/22 - \$27,650 22/23 - \$35,145 23/24 - \$38,940 <i>Calculated at \$165 per claim based on the projected annual claims volume based on the prior years' claims count.</i>
Bickmore	Liability Actuary <i>This Actuary also provides Property and APD reports when needed.</i>	After report for 2024/25 FY	Since at least 1997	Reports for FYs: *22/23: \$14,300; \$14,300 *23/24: \$14,600; \$14,600 *24/25: \$14,900; \$14,900
Bickmore	WC Actuary	After report for 2024/25 FY	2003	Reports for FYs: *22/23: \$14,300; \$14,300 *23/24: \$14,600; \$14,600 *24/25: \$14,900; \$14,900
Johnson, Schachter & Lewis	Board Counsel	Until terminated	January 1, 2013	\$175 per hour
AssetWorks Inc.	Property Appraiser	Contract for 2019 appraisals	2011	2019/20 - \$31,030 (214 buildings)

It should be noted AssetWorks was not part of the evaluation process as their contract ended in 2020, but is included here for possible consideration to engage into a new contract to conduct appraisals of buildings valued under \$5 million. The Board should discuss the contract with Alliant Insurance Services and provide direction to staff.

RECOMMENDATION:

Board provide additional feedback with regard to service provider performance, if warranted.

REFERENCE MATERIALS ATTACHED:

- Summary of Sedgwick and Other Service Provider Evaluation Results

22 23 SERVICE PROVIDER SURVEY

October 2023



INTRODUCTION

BCJPIA's service providers continually strive to provide state of the art professional services to BCJPIA members. This evaluation has been created to give each member entity the opportunity to provide input on BCJPIA service providers. The 2023 survey was conducted online in October and asked about the service areas:

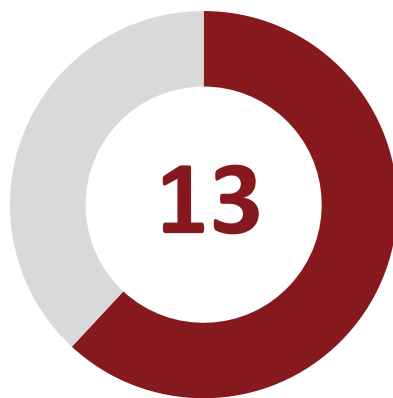
1. Overview (All Staff)
2. General Administration
3. Pooled Liability Program
4. Liability Claims Administration
5. Pooled Workers' Compensation Program
6. Workers' Compensation Claims Administration
7. Return to Work
8. Nurse Triage
9. Pooled Property APD Program
10. Financial
11. Risk Control
12. Board Counsel
13. Broker



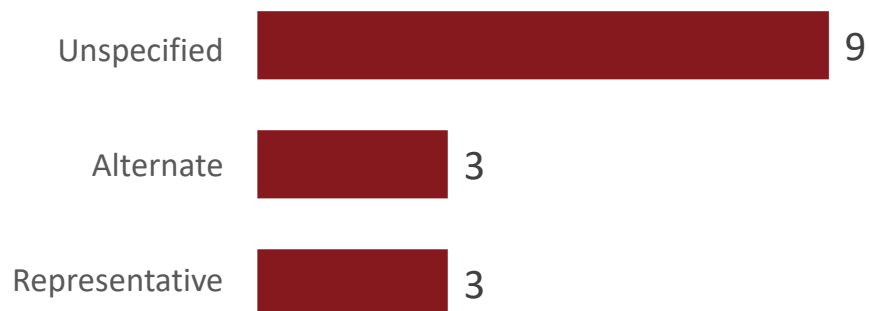
DEMOGRAPHICS

15 Individuals representing 13 of BCJPIA's 21 members completed vendor evaluation surveys.⁽¹⁾ Respondent names are kept confidential, and results are only compiled in aggregate.

Number of Members Completing Survey



Positions Within Organization



1) Respondents could answer "N/A" to individual questions and those responses are left out of totals in subsequent exhibits.

SUMMARY

Scores for all 13 questions are shown below.
Subsequent slides include question details (description of services, staff and survey respondent comments).

of 2023 RESPONSES

Not Very Satisfied Neutral Very Satisfied

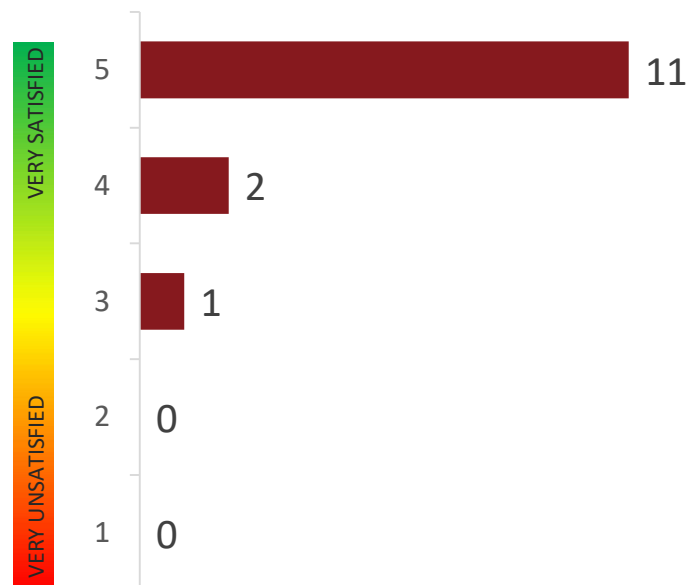
RANK	SERVICE	1	2	3	4	5	SCORE	
1	Risk Control	0	0	0	1	11	4.92	
2	Board Counsel	0	0	0	1	7	4.88	
3	General Admininstration	0	0	0	2	12	4.86	
4	Pooled Liability Program	0	0	0	3	11	4.79	
5	Broker Services	0	0	0	3	8	4.73	
6	Overview (All Staff)	0	0	1	2	11	4.71	
7	Liability Claims Administration	0	0	0	4	8	4.67	
8	Pooled PR/APD	0	0	0	3	6	4.67	
9	Nurse Triage	0	0	0	3	5	4.63	
10	Pooled WC Program	0	0	0	4	6	4.60	
11	WC Claims Administration	0	0	1	2	7	4.60	
12	Return to Work	0	0	0	4	6	4.60	
13	Financial Services	0	0	1	4	7	4.50	
<i>Total</i>		<i>0</i>	<i>0</i>	<i>3</i>	<i>36</i>	<i>105</i>	4.71	

Overview – All Staff



Please rate the effectiveness of the following services provided by Sedgwick on the following scale, with "1" representing Very Dissatisfied to "5" representing Very Satisfied.

Satisfaction with Services



Comments

- *Glad to see some staff stability..*
- *Jaesa is wonderful. Will is wonderful. The whole team is great.*
- *the team is quite responsive*

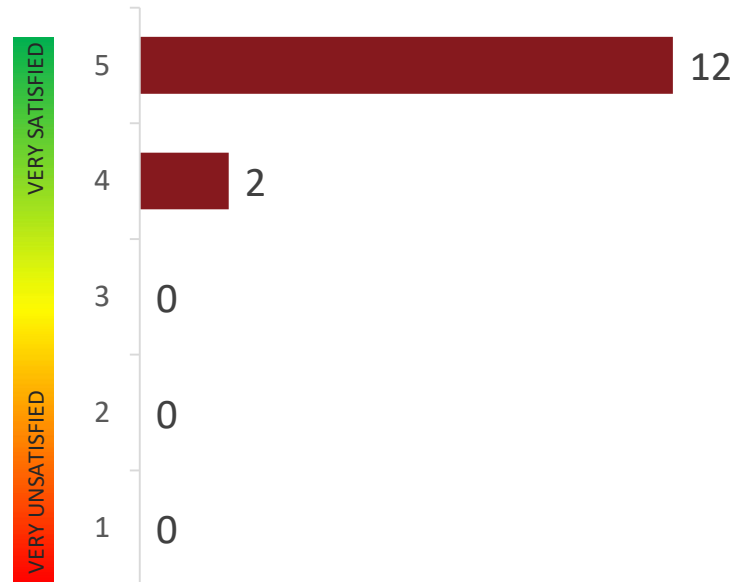
General Administration



Jaesa Cusimano, Yahaira Velasquez

Services range from preparation and distribution of meeting agendas and minutes to the Board and Committees, on-site member visits, overall business operation of the JPA, preparation of a majority of the correspondence necessary to the operation of the JPA, maintenance of all JPA documents and records, arrangement of all JPA meetings, preparation of mandatory governing filings, negotiations of fees and vendor agreements, development and preparation of operational guidelines and standards, coordination of all insurance renewals, collection of program renewals and payroll, issuance of certificates of coverage, promotion of the JPA programs to prospective new members, maintenance of the JPA website, and answering general questions.

Satisfaction with Services



Comments

- *This past year the coordination of requests could've been improved, but staff became aware and helped prioritize. Staff is always quite responsive.*
- *Jaesa, Yahaira and the team are outstanding. They are responsive, knowledgeable, and forward thinking.*

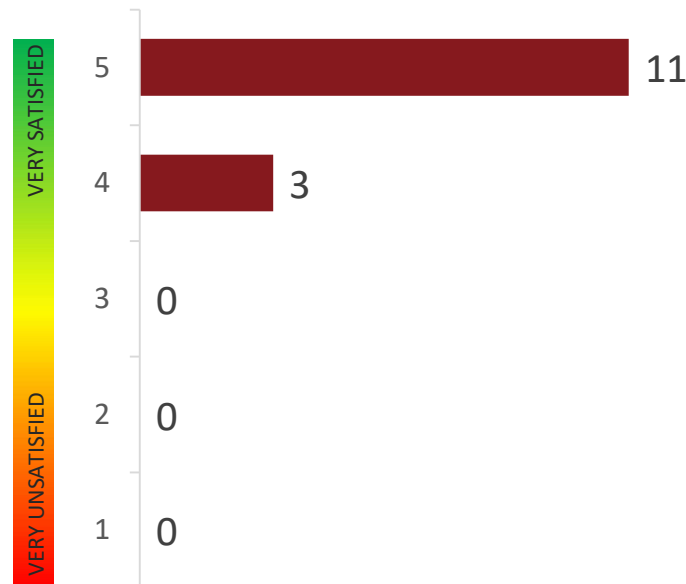
Pooled Liability Program



William Portello, Cheyenne Deary

Services range from administration and management of all general liability claims, litigation management services consisting of case review and reserve analyses and defense litigation effectiveness, review of reports prepared by the Third Party Claims Administrator (TPA), Acclamation Insurance Management Services, oversight of claims handling and performance of the TPA, reporting of claim activities to the Board, reporting to any excess insurance or pool as needed, recommendations of case settlements to the Board, monitoring and evaluation of the effectiveness of the panel defense firms, and contract review to provide appropriate risk transfer guidelines to member agencies.

Overall Satisfaction with Services



Comments

- *additional training may be helpful due to city staff transition*
- *We've worked only with William Portello and have been very satisfied with the services he provides.*

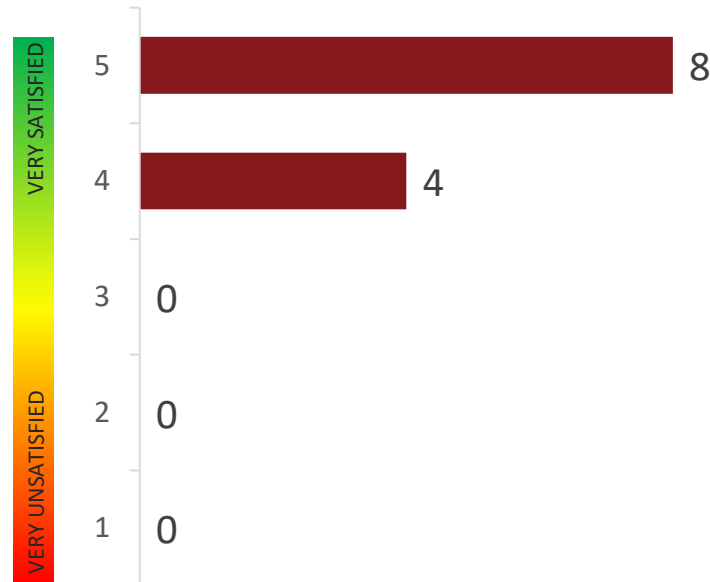
Liability Claims Administration



LaTonya LaVergne, Jeff Baker

Description of TPA services.

Overall Satisfaction with Services



Comments

- *LaTonya does a great job negotiating claim settlements while also managing to keep residents/claimants from getting upset. She also is very prompt in getting out rejection letters, etc. Good communication back and forth.*
- *Jeff Baker has been responsive and provides solid advice on claims.*

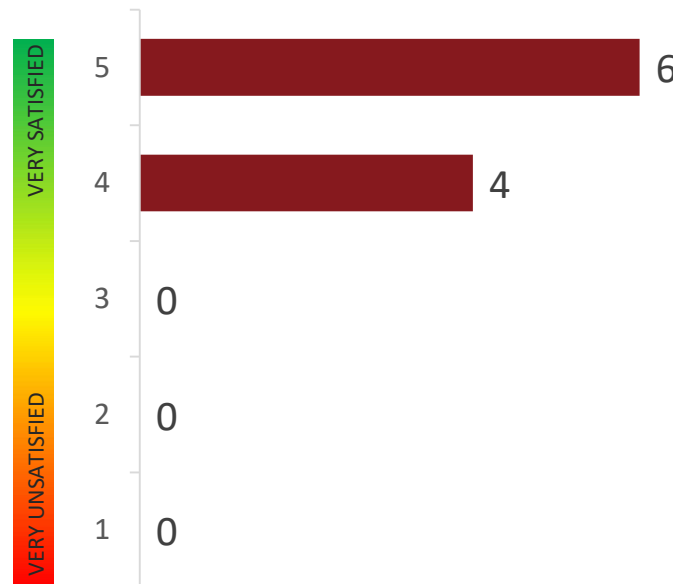
Workers' Compensation Program



Jackie Miller

Services range from administration and management of all workers' compensation claims, review of reports prepared by the Third Party Claims Administrator (TPA), Innovative Claim Solutions, oversight of claims handling and performance of the TPA, reporting of claim activities to the Board including requests and recommendations for case settlement authority when necessary, reporting to any excess insurance or pool as needed, preparation of quarterly claim oversight reports to the Board addressing contract and performance standards compliance and claims handling for the TPA, review and approval of waivers of subrogation when deemed appropriate, preparation of legislative updates, coordination and selection of a claims auditor, and preparation and timely filing of the annual Self-Insurance Plan Report.

Overall Satisfaction with Services



Comments

- additional training may be helpful due to city staff transition

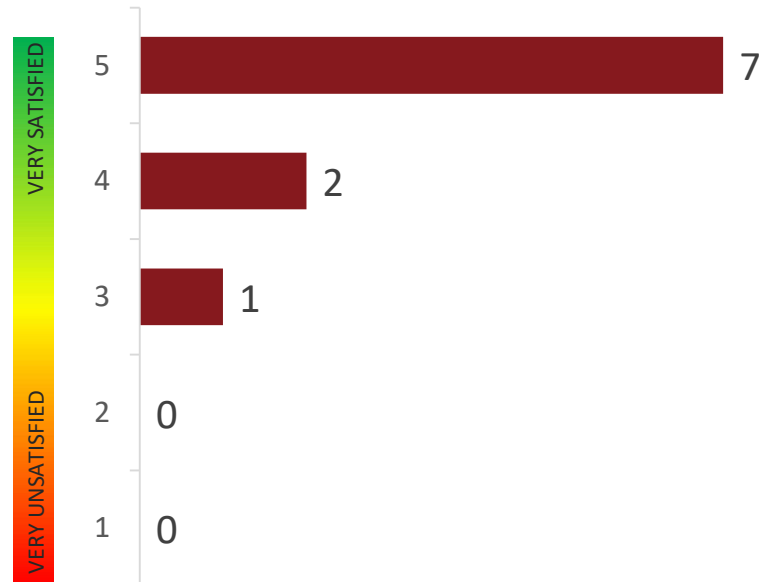
WC Claims Administration



Innovative Claims Solutions (TPA)

Description of TPA services.

Overall Satisfaction with Services



Comments

- *For ICS, not having a consistent claim administrator assigned to the City has been a challenge.*

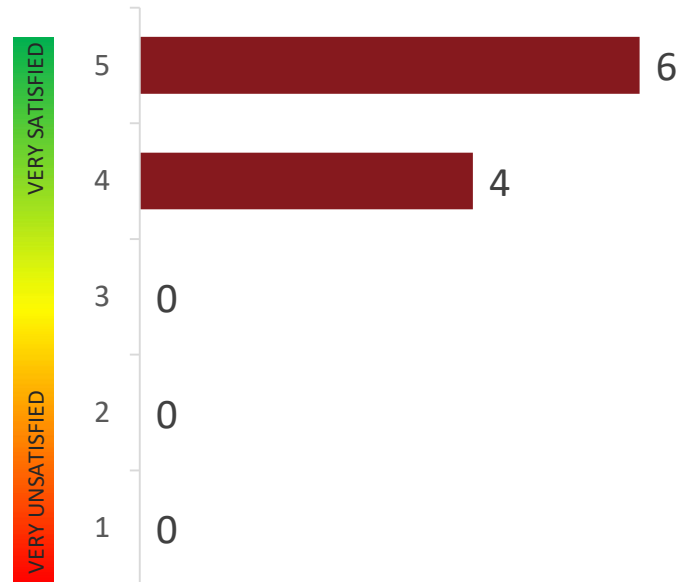
Return to Work



Sarah Centeno

Services range from oversight of independent nurse triage services, provided by Company Nurse, for new industrial injuries, assistance with developing or customizing the Return-to-Work Program as well as identifying and assessing medical care providers, coordination between the employee, the member agency, the medical provider, and the Third Party Claims Administrator (TPA), Innovative Claim Solutions, regarding work restrictions and the availability of modified or transitional work assignments, preparation of program reports to the Board, and development of guidelines and procedures for member agencies as needed.

Overall Satisfaction with Services



Comments

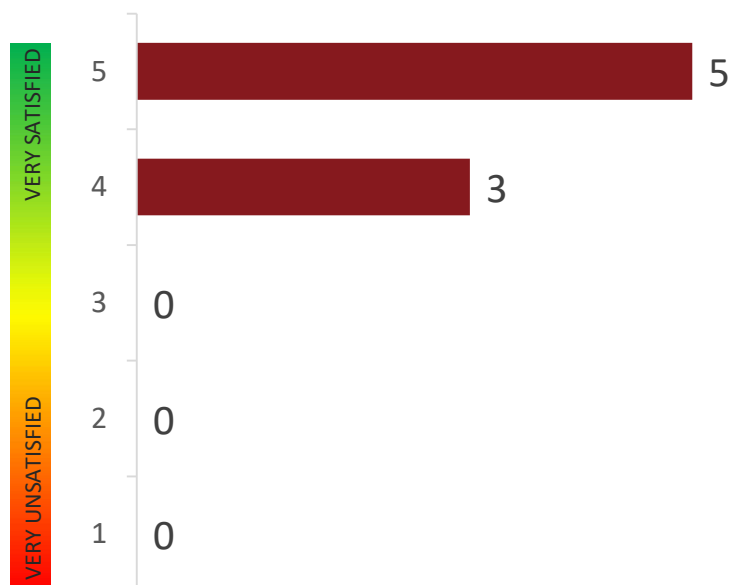
- additional training may be helpful due to city staff transition

Nurse Triage Services



Description of Services.

Overall Satisfaction with Services



Comments

- additional training may be helpful due to city staff transition

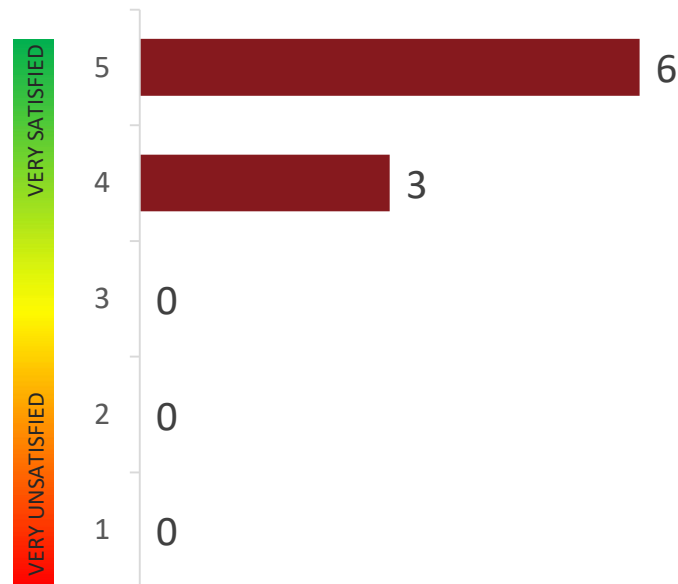
Pooled Property / APD



Jon Lackey

Services range from administration and adjustment of property and auto physical damage (APD) claims, preparation of correspondence for claim payments, reporting of all appropriate claims to the excess insurers, and preparation of annual reports to the Board which show the claims activity and any claims for which coverage is denied.

Overall Satisfaction with Services



Comments

- *I typically have the department in charge of our fleet take care of this so I don't have much involvement here.*
- *additional training may be helpful due to city staff transition*
- *We have not been working with Jon Lackey.*

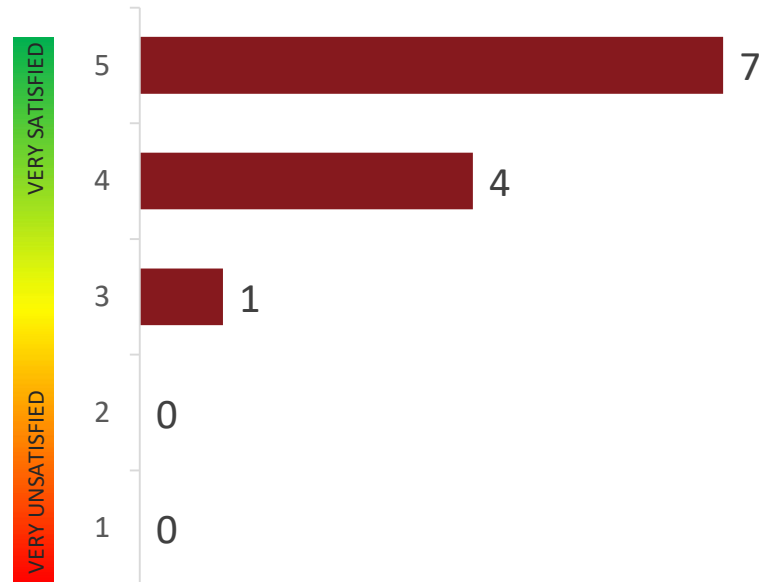
Financial Services



Lam Le, Juliana Boehmer

Services range from oversight of the investment management process and recommendations for improvement, maintenance of ongoing financial records, disbursement of payments for budgeted expenses, disbursement of claim payments as directed by claims administrators, management of transfer of funds between accounts, preparation of quarterly financial statements, coordination with a financial auditor to deliver audited annual financial statements, development of budget and rate recommendations to the Board annually, invoicing and collection of members' annual premium deposits, and working with the Treasurer to conduct JPA financial business as necessary.

Overall Satisfaction with Services



Comments

- *not aware of all the services. additional training may be helpful due to agency staff transition*
- *I have not been overly impressed with Lam in comparison to Nancy and past Finance Managers. Juliana should receive a "5" rating.*
- *I'm a new member and do not have enough experience to provide a rating.*

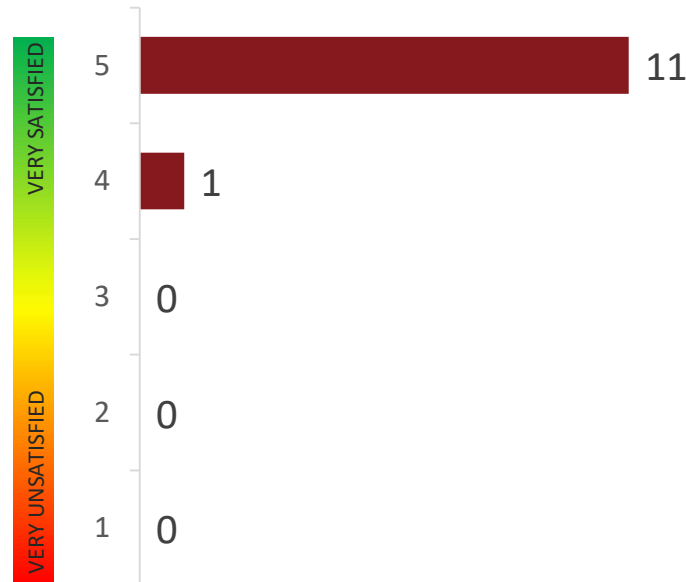
Risk Control



Josie Stijepovic

Services range from development of risk management guidelines and advice to member agencies for the implementation of risk management procedures, review of alternatives for financially strengthening the JPA's programs, preparation of loss analysis and risk exposure reports to the Board, monitoring of the member agencies' losses and administrative and operational costs of the JPA, development and execution of the annual Risk Control Service Plan (with assistance from the Safety & Loss Prevention Committee) that supports the risk control goals of the JPA, coordination and announcement of Safety Liaison training and other training opportunities throughout each year, and on-site member Safety Assessments.

Overall Satisfaction with Services



Comments

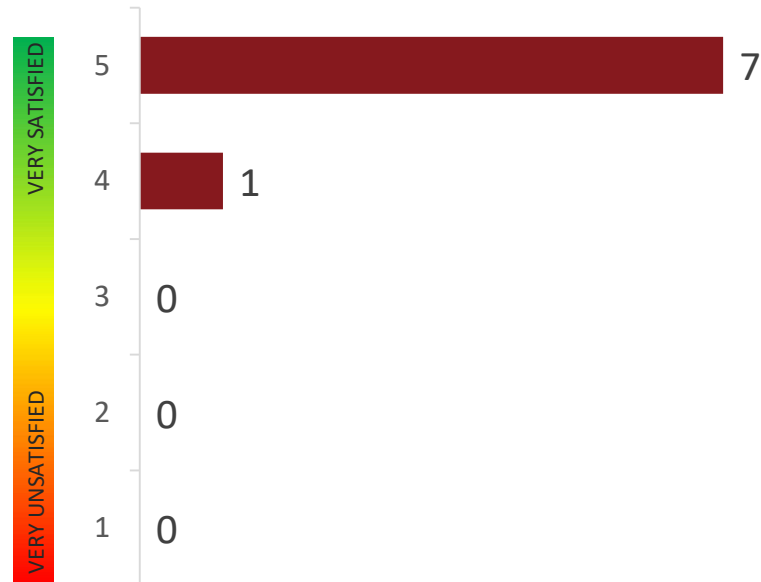
- *Definitely increasing the profile of this service area.*
- *I like all the new training that is being offered. SAM, verbal judo...*
- *Josie is outstanding and I find her to be knowledgeable, responsive and forward thinking. We are lucky to have her.*

Board Counsel

JOHNSON SCHACHTER & LEWIS

Description of Service.

Overall Satisfaction with Services



Comments

None

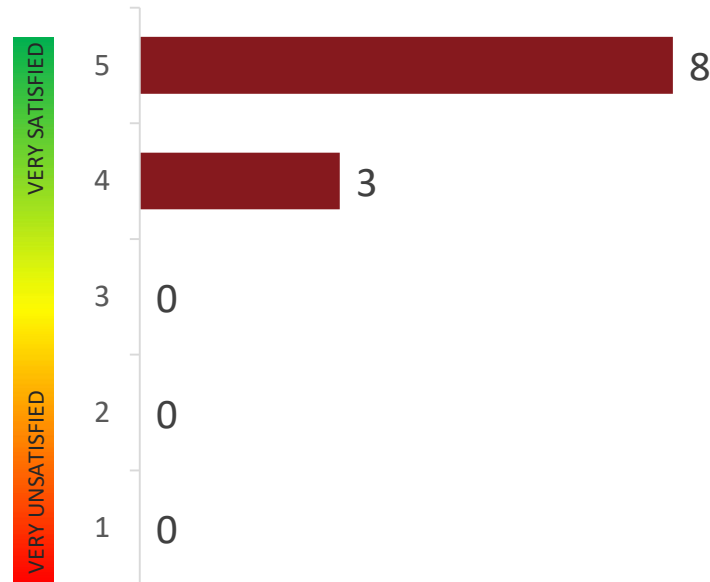
Broker Services



Conor Boughey and Debra Hardwick

Description of Service.

Overall Satisfaction with Services



Comments

None



October 27, 2023

Agenda Item 7.A.

ELECTIONS AND APPOINTMENTS

**SUBJECT: Election of BCJPIA Treasurer and Two Executive Committee Members; and
Appointment of ERMA Representative
Prepared and Presented by Jaesa Cusimano, BCJPIA Executive Director**

BACKGROUND AND STATUS:

Over the last six months, BCJPIA's Board of Directors has had a great deal of turnover, which has created vacancies in the Treasurer Officer position, the "At Large" position on the Executive Committee, and the ERMA Representative Position. As such, below is the proposed slate of candidates to fill the vacancies:

- Mr. Marc Shapp, City of Berkeley, was appointed to the Executive Committee for the "At Large" position at the August 17th meeting and requires ratification by the Board. Mr. Shapp is replacing the vacant position left by Mr. John Tulloch, City of Piedmont.
- Mr. Jon Maginot, City of Los Altos, has been nominated to serve the remaining term as Treasurer that was left vacant with the departure of Ms. Heather Rowden from City of Albany.
- Mr. Jason Castleberry, City of Union City, has been nominated to fill the vacancy on the ERMA Representative position that was created with Ms. Rowden's departure from City of Albany.
- With Mr. Maginot's potential change in position on the Executive Committee from member "At Large" to Treasurer, another vacancy would be created on the Executive Committee. Staff will solicit interest at the meeting to fill this vacancy.

RECOMMENDATION:

The Nominating Committee recommends the Board approve Jon Maginot as BCJPIA Treasurer; ratify Marc Shapp's appointment to the Executive Committee; and appoint Jason Castleberry as the ERMA Representative.

REFERENCE MATERIALS ATTACHED:

- BCJPIA Member Roster
- BCJPIA Committees with Changes in redline

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

MEMBER ENTITY LIST

ENTITY	REPRESENTATIVE	ALTERNATE	PHONE & FAX
CITY OF ALBANY 1000 San Pablo Avenue Albany, CA 94706	Ms. Isabelle Leduc Asst. City Manager ileduc@albanyca.org	Ms. Nicole Almaguer City Manager nalmaguer@albanyca.org	(510) 528-5714 – Isabelle (510) 528-5722 - Nicole (510) 528-5797 FAX
CITY OF BERKELEY 2180 Milvia Street Berkeley, CA 94704	Mr. Marc Shapp Deputy City Attorney (EC) MShapp@cityofberkeley.info	Mr. Sam Harvey Deputy City Attorney SHarvey@cityofberkeley.info	(510) 981-6988 – Sam (510) 981-6987 - Marc (510) 981-6960 FAX
CITY OF BRISBANE 50 Park Place Brisbane, CA 94005	Ms. Carolina Yuen Finance Director cyuen@ci.brisbane.ca.us	Ms. Abby Partin Human Resources Administrator apartin@ci.brisbane.ca.us	(415) 508-2117-Abby (415) 508-2152 Carolina (415) 467-4989 FAX
CENTRAL MARIN FIRE AUTHORITY 250 Doherty Drive Larkspur, CA 94939	Mr. Ruben Martin Chief of Fire (EC, LAWCX Representative) rmartin@centralmarinfire.org	VACANT	(415) 927-5077 (415) 927-5788 - FAX
CENTRAL MARIN POLICE AUTHORITY 250 Doherty Drive Larkspur, CA 94939	Mr. Michael Norton Chief of Police mnorton@centralmarinpolice.org	Mr. Hamid Khalili Captain hkhalili@centralmarinpolice.org	(415) 927-5177- Michael (415) 927-5158 - Hamid (415) 927-5167 FAX
TOWN OF CORTE MADERA 300 Tamalpais Dr. Corte Madera, CA 94925	Mr. Adam Wolff Town Manager (LAWCX Alternate Representative) awolff@tcmmail.org	Ms. Daria Carrillo Finance Manager (CARMA Alternate Representative) dcarrillo@tcmmail.org	(415) 927-5054 - Daria (415) 927-5087 FAX
CITY OF EMERYVILLE 1333 Park Avenue Emeryville, CA 94608	Ms. Lilybell Nakamura Human Resources Director lilybell.nakamura@emeryville.org	Pedro Jimenez Assistant City Manager (510) 596-3770 pjimenez@emeryville.org	(510) 596-4391 Lilybell (510) 596-3770 -Pedro (510) 420-1299 FAX
TOWN OF FAIRFAX 142 Bolinas Road Fairfax, CA 94930	Mr. Michael Vivrette Finance Director mvivrette@townoffairfax.org	VACANT	(415) 458-2350 – Mike (415) 453-1618 FAX
CITY OF LARKSPUR 400 Magnolia Avenue Larkspur, CA 94939	Mr. Dan Schwarz City Manager (President; EC; and CARMA Representative) dschwarz@cityoflarkspur.org	Ms. Emilia Gabriele Administration Services Director egabriele@cityoflarkspur.org	(415) 927-5018 - Dan (415) 927-5016 - Emilia (415) 927-5022 FAX
CITY OF LOS ALTOS 1 N. San Antonio Road Los Altos, CA 94022	Mr. Jon Maginot Deputy City Manager/City Clerk (EC and ERMA Alternate Representative) jmaginot@losaltosca.gov	VACANT	(650) 947-2609 – Jon (650) 947-2731 FAX
CITY OF MENLO PARK 701 Laurel Street Menlo Park, CA 94025	Ms. Brittany Mello Administrative Services Director bkmello@menlopark.gov	Ms. Charla Freckmann Human Resources Manager Cmfreckmann@menlopark.gov	(650) 330-6675- Brittany (650) 330-6617 – Stephen (650) 327-5382 FAX

ENTITY	REPRESENTATIVE	ALTERNATE	PHONE & FAX
CITY OF MILL VALLEY 26 Corte Madera Avenue Mill Valley, CA 94941	Mr. Todd Cusimano City Manager (EC) tcusimano@cityofmillvalley.org	Mr. Trevor Atashkarian Accounting Supervisor tatashkarian@cityofmillvalley.org	(415) 388-4033 - Todd (415) 384-4804 - Trevor (415) 381-1736 FAX
CITY OF MONTE SERENO 18041 Saratoga-Los Gatos Rd. Monte Sereno, CA 95030	Mr. Steve Leonardis City Manager steve@cityofmontesereno.org	VACANT	(408) 354-7635 - Steve (408) 395-7653 FAX
CITY OF NOVATO 922 Machin Avenue Novato, CA 94945	Ms. Jessica Collins Human Resource Manager Jcollins@novato.org	Ms. Amy Cunningham Deputy City Manager Acunningham@novato.org	(415) 599-5434 – Jessica (415) 899-8918 – Amy
CITY OF PIEDMONT 120 Vista Avenue Piedmont, CA 94611	Mr. Mike Szczech Finance Director mszczech@ci.piedmont.ca.us	Ms. Rosana Moore City Administrator rbayonmoore@piedmont.ca.gov	(510) 420-3040 - Rosana (510) 420-3045 - Mike (510) 653-8272 FAX
CITY OF PLEASANTON 123 Main Street Pleasanton, CA 94566 Mailing Address: P.O. Box 520 Pleasanton, CA 94566 -0802	Ms. Julie Harryman Assistant City Attorney (Vice President, EC) jharryman@cityofpleasantonca.gov	Mr. Wes Cheung Deputy City Attorney wcheung@cityofpleasanton.gov	(925) 931-5015 - Julie/Wes (city attorney office direct line) (925) 931-5482 FAX
CITY OF REDWOOD CITY 1017 Middlefield Road Redwood City, CA 94063	Ms. Michelle Flaherty Assistant City Manager / Administrative Services Director mflaherty@redwoodcity.org	Ms. Sylvia Peters Principal Analyst – Finance / Risk Manager speters@redwoodcity.org	(650) 780-7073 – Sylvia (650) 780-7072 - Michelle (650) 366-2447 FAX
TOWN OF SAN ANSELMO 525 San Anselmo Avenue San Anselmo, CA 94960	Mr. Jeffery Zuba Finance & Administrative Services Director jzuba@townofsananselmo.org	Mr. Dave Donery Town Manager ddonery@townofsananselmo.org	(415) 258-4678 - Jeffery (415) 258-4652 - Dave (415) 459-2477 FAX
CITY OF SAUSALITO 420 Litho Street Sausalito, CA 94965	Mr. Chris Zapata City Manager czapata@sausalito.gov	Mr. Chad Hess Director of Finance chess@sausalito.gov	(415) 289-4166 - Chris (628) 477-9445 - Chad (415) 289-4167 FAX humanresources@sausalito.gov
TOWN OF TIBURON (Class B Member) 1505 Tiburon Boulevard Tiburon, CA 94920	Ms. Suzanne Creekmore Management Analyst screekmore@townoftiburon.org	Mr. Greg Chanis Town Manager gchanis@townoftiburon.org	(415) 435-7359- Suzanne (415) 435-7373 - Greg (415) 435-2438 FAX
CITY OF UNION CITY 34009 Alvarado-Niles Road Union City, CA 94587	Ms. Jackie Acosta Finance Director jackiea@unioncity.org	Mr. Jason Castleberry Director of Human Resources jasonc@unioncity.org	(510) 738-1691 – Jackie (510) 675-5381 - Jason (510) 487-9361 FAX

**LIABILITY & PROPERTY
CLAIMS ADMINISTRATION**

**Acclamation Insurance
Management Services**
1800 Sutter Street
Concord, CA 94520

**LaTonya Lavergne, Program
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Email llavergne@aims4claims.com

**Jeffrey Baker, Senior Adjuster/
Litigation Manager**
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Email jeffbaker@aims4claims.com

Tresa Wickliffe, Senior Adjuster
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Email twickliffe@Aims4Claims.com

Jon Lackey, Claims Handler
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Jon.lackey@sedgwick.com

**WORKERS' COMPENSATION
CLAIMS ADMINISTRATION**

Innovative Claim Solutions
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San Ramon, CA 94583

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Francis Garcia – Adjuster (Union)
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Krista Tasto – Adjuster
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Conor Boughy, Account Manager
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Debra Hardwick, Account Manager
(408) 203-7880 janelle.manalo@alliant.com

Bay Cities Joint Powers Insurance Authority

Appointments for Committees for 2023-2024

Executive Committee (7 members)

Dan Schwarz, Larkspur, President

Julie Harryman, Pleasanton, Vice President

~~Heather Rowden, Albany, Treasurer~~

~~John Tulloch, Piedmont, Representative~~

Marc Shapp, Representative

Todd Cusimano, Mill Valley, Representative

Ruben Martin, CMFA

Jon Maginot, Los Altos, Representative

Nominating Committee (2-5 members)

Julie Harryman, Pleasanton

Todd Cusimano, Mill Valley

~~John Tulloch, Piedmont~~

CARMA Representatives

Dan Schwarz, Larkspur, Representative

Daria Carrillo, Corte Madera

ERMA Representatives

~~Heather Rowden, Albany, Representative~~

Jon Maginot, Los Altos, Alternate

LAWCX Representatives

Ruben Martin, CMFA

Adam Wolff, Corte Madera, Alternate Representative

Office of President**

- Dan Schwarz, Larkspur

Term Expiration

June 30, 2024

Office of Vice President**

- Julie Harryman, Pleasanton

June 30, 2024

Office of Treasurer**

- ~~Heather Rowden, Albany*~~

June 30, 2024

Executive Committee Member, “At Large” Representative**

- ~~John Tulloch, Piedmont~~ Marc Shapp, Berkeley-

June 30, 2024

Executive Committee Member, “At Large” Representative***

- Todd Cusimano, Mill Valley

June 30, 2025

Executive Committee Member, “At Large” Representative***

- Ruben Martin, CMFA

June 30, 2025

Executive Committee Member, “At Large” Representative***

- Jon Maginot, Los Altos

June 30, 2025

***The Executive Committee is to contain one Representative from the Workers’ Compensation Program.**

****In even-numbered years, One “At Large” position is to be elected at the same time as the President, Vice President, and Treasurer for two-year terms.**

*****In odd-numbered years, the remaining three “At Large” positions are to be elected for two-year terms.**

October 27, 2023

Agenda Item 7.B.

ELECTIONS AND APPOINTMENTS

**SUBJECT: Appointment of BCJPIA Board Secretary, John Burdette
 Prepared and Presented by, Jaesa Cusimano, BCJPIA Executive Director**

BACKGROUND AND STATUS:

Mr. John Burdette has been assigned as the new Analyst for BCJPIA. Mr. Burdette will, if appointed, serve as the BCJPIA Board Secretary and assist the BCJPIA team. Staff is requesting the Board consider appointing Mr. Burdette as BCJPIA's Board Secretary and an officer of the Authority, effective October 27, 2023.

RECOMMENDATION:

Staff recommends the Board consider appointing John Burdette as BCJPIA Board Secretary, effective October 27, 2023.

REFERENCE MATERIALS ATTACHED:

None.

October 27, 2023

Agenda Item 8.A.

RISK SERVICES MATTERS

**SUBJECT: 2023/24 Risk Control Plan and Delivery of Services Update
Presented by Josie Stijepovic, BCJPIA Risk Control Manager**

BACKGROUND AND STATUS:

During the BCJPIA Board Meeting held on June 1, 2023, Ms. Josie Stijepovic, Risk Control Manager, presented the comprehensive 2023/2024 Risk Control Service Plan. This plan encompasses the implementation of targeted Spotlight Campaigns addressing pressing matters such as Emergency Operations, Sexual Abuse and Prevention, Risk Mitigation for Homelessness, and the Mitigation of Climate Change and Extreme Weather occurrences. Moreover, a cutting-edge communication series titled SAFECities has been introduced, along with the inception of a Risk Management Roundtable and an ongoing training calendar.

It is with great pleasure that we inform the Board of the notable rise in service requests following the Member Specific Action Plan meetings. In response to this surge and our dedication to minimizing loss in the workplace, we have adopted a proactive strategy. Our current agenda entails conducting a Train-the-Trainer Ergonomics Training program, enabling our esteemed members to actively engage in economic assessments without impeding their regular service commitments. Furthermore, we are diligently working on implementing spotlight campaigns centered around pertinent subjects concerning the Homeless and Public Entities, as well as Climate Adaptation Controls. Additionally, we have successfully developed a comprehensive Vulnerability Assessment specifically tailored to safeguard Critical Infrastructure from the adverse effects of Extreme Weather Events. At present, we are actively seeking 4-6 members who would be willing to collaborate with our esteemed team to effectively execute these crucial assessments. A communication has been disseminated addressing the importance of water conservation, with further communications dedicated to Climate Control scheduled to follow in the upcoming months.

Our SAFECity Communications, which cater to 4 distinct targeted audiences comprising the Maintenance, Operations, People, and Transportation departments, have been positively received on a monthly basis. Notably, 12 members have graciously provided employee information for the aforementioned communications. Furthermore, a total of 7 Action Plan Meetings have been executed successfully, with three additional meetings already scheduled.

Our efforts in ensuring the safety and well-being of our esteemed members are further demonstrated through the timely dissemination of various safety communications. These include critical information concerning Water Conservation, the CA Great Shakeout, the implementation of Wildfire Smoke Regulations, the adherence to Covid-19 requirements, Dog Bite Prevention measures, First Amendment Audits, as well as the promotion of Pickleball Programs.

October 27, 2023

**Agenda Item 8.A.
Page 2**

In conclusion, the persistent dedication and thoughtful planning outlined in the 2023/2024 Risk Control Service Plan, along with the successful execution of various initiatives, firmly establish our commitment to mitigating potential risks and fostering a secure environment for all stakeholders involved.

RECOMMENDATION:

None.

REFERENCE MATERIALS ATTACHED:

- BCJPIA Member Services Report – July 1, 2023, to October 10, 2023



BCJPIA Member Services Report July 1, 2023 – October 10, 2023

Client	Activity	Project Status
Bay Cities Joint Powers Insurance Authority	Consulting	Completed
Bay Cities Joint Powers Insurance Authority	Phone & E-mail Consultation Safety Committee Safety Communication	Completed
Bay Cities Joint Powers Insurance Authority	Program Development Survey Review CAP	In Progress
Bay Cities Joint Powers Insurance Authority	Program Development Survey Review WPV	In Progress
Bay Cities Joint Powers Insurance Authority	Regional Training Accident Investigation	Completed
Bay Cities Joint Powers Insurance Authority	Regional Training Accident Investigation	Completed
Bay Cities Joint Powers Insurance Authority	Regional Training Emergency Response Management Emergency Management	Completed
Bay Cities Joint Powers Insurance Authority	Regional Training Mandated Reporter	Completed
Bay Cities Joint Powers Insurance Authority	Regional Training Risk Management Roundtable	Completed
Bay Cities Joint Powers Insurance Authority	Regional Training SAM	Completed
Bay Cities Joint Powers Insurance Authority	Regional Training Verbal Judo	Completed
Bay Cities Joint Powers Insurance Authority	Training Auto, Fleet and Driver Risk Defensive Driving	Completed
Albany, City of	Assessment Action Plan Meeting	Completed
Albany, City of	Phone & E-mail Consultation	Completed
Albany, City of	Phone & E-mail Consultation Safety Committee Action Plan Meeting	Completed
Albany, City of	Training Heavy Equipment Backhoe Training	In Progress
Albany, City of	Training Traffic Control & Flagging	Completed
Central Marin Police Authority	Assessment Hazard Facility Inspections	In Progress
Central Marin Police Authority	Phone & E-mail Consultation Action Plan Meeting	Completed
Central Marin Police Authority	Training Auto, Fleet and Driver Risk Defensive Driver Training	Completed



BCJPIA Member Services Report July 1, 2023 – October 10, 2023

Client	Activity	Project Status
Corte Madera, City of	Consulting RM Fund	Completed
Corte Madera, City of	Consulting Safety Committee	Completed
Corte Madera, City of	Regional Training Workers' Comp / Risk Control Meeting	In Progress
Emeryville, City of	Assessment Parks and Recreation Playground	In Progress
Emeryville, City of	Consulting Action Plan Meeting	Completed
Emeryville, City of	Consulting Orientation Risk Control Services	Completed
Emeryville, City of	Phone & E-mail Consultation Confidentiality Agreement	In Progress
Emeryville, City of	Physical Inspection Hazard Facility Inspections	In Progress
Larkspur, City of	Assessment Ergonomics	Completed
Los Altos, City of	Assessment Follow Up Assessment	In Progress
Los Altos, City of	Consulting Safety Question	Completed
Los Altos, City of	Consulting Action Plan	Completed
Los Altos, City of	Consulting Compost Event	Completed
Los Altos, City of	Consulting Safety Committee	Completed
Menlo Park, City of	Consulting IIPP Training Information	Completed
Mill Valley, City of	Phone & E-mail Consultation Safety Committee Action Plan Meeting	Completed
Mill Valley, City of	Program Development	In Progress
Novato, City of	Assessment Ergonomics	In Progress
Novato, City of	Assessment Ergonomics	In Progress
Novato, City of	Consulting Orientation	Completed
Novato, City of	Consulting Orientation Risk Management Fund	Completed
Novato, City of	Phone & E-mail Consultation Ergonomics	Completed



BCJPIA Member Services Report July 1, 2023 – October 10, 2023

Client	Activity	Project Status
Novato, City of	Phone & E-mail Consultation Safety Committee Training courses	Completed
Novato, City of	Phone & E-mail Consultation WC Insurance Rates	Completed
Piedmont, City of	Assessment Ergonomics	Completed
Piedmont, City of	Phone & E-mail Consultation E-Bikes	Completed
Pleasanton, City of	Consulting Fingerprinting Minors	Completed
Pleasanton, City of	Consulting Vehicle Inspections	Completed
Redwood City, City of	Assessment Workplace Violence Threat and Vulnerability Assessment	In Progress
Redwood City, City of	Consulting Parks and Recreation Parks and Rec Sign	Completed
Redwood City, City of	Consulting Safety Committee Action Plan Meeting	Completed
Redwood City, City of	Phone & E-mail Consultation Action Plan Items	Completed
Redwood City, City of	Phone & E-mail Consultation Safety Plans	In Progress
San Anselmo, Town of	Assessment Parks and Recreation Playground Assessments	Completed
San Anselmo, Town of	Consulting Action Plan Meeting	In Progress
San Anselmo, Town of	Consulting Orientation RC Services	Completed
San Anselmo, Town of	Phone & E-mail Consultation Safety Committee Action Plan Meeting	Completed
San Anselmo, Town of	Physical Inspection Parks and Recreation Playground Assessments	In Progress
San Anselmo, Town of	Regional Training Hearing Conservation	In Progress
San Anselmo, Town of	Training Defensive Driver	Completed
San Anselmo, Town of	Training Parks and Recreation	Completed
San Anselmo, Town of	Training Verbal Judo Training	Completed
Sausalito, City of	Training Mandated Reporter	Completed



BCJPIA Member Services Report July 1, 2023 – October 10, 2023

Client	Activity	Project Status
Union City, City of	Assessment Ergonomics Ergonomic Assessment	Completed
Union City, City of	Assessment Safety and Threat	Completed
Union City, City of	Consulting Consulting regarding PRA Request	Completed
Union City, City of	Consulting Orientation Risk Management Fund	Completed
Union City, City of	Consulting Safety Committee	Completed
Union City, City of	Phone & E-mail Consultation Safety Committee Meeting	Completed
Union City, City of	Training Ergonomics	In Progress

Activity
Specialty
Client Description Project Status

October 27, 2023

Agenda Item 8.B.

RISK SERVICES MATTERS

SUBJECT: Update on CARMA's ABLE Program
Prepared and Presented by Yahaira Velasquez, BCJPIA Assistant Executive Director

BACKGROUND AND STATUS:

BCJPIA's excess liability pool, the California Risk Management Authorities (CARMA) has partnered with the Georgetown University of Law Center for Innovations in Community Safety (CISC) to sponsor and implement the Active Bystandership for Law Enforcement (ABLE) Project for its underlying members.

The ABLE project is a new, highly sought police liability training program that provides practical active bystandership strategies and tactics to prevent misconduct, reduce officer mistakes, promote officer health and wellness and focuses on peer-intervention strategies. Participation by police departments involves assigning an officer as the trainer for their department and partaking in a Train-the Trainer (TTT) program that teaches that officer how to train their fellow officers at their police departments.

Central Marin Police Authority (CMPA) is the first BCJPIA member to complete the Train-the-Trainer (TTT) course and become an official ABLE agency. Berkeley Police Department and Piedmont Police Department are currently in the ABLE application process.

Chief of Police Mike Norton, CMPA, will be in attendance at the meeting and provide an update on his agency's experience with the ABLE program to date.

RECOMMENDATION:

None.

REFERENCE MATERIALS ATTACHED:

None.