

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

EXECUTIVE COMMITTEE MEETING

AGENDA

Thursday, April 27, 2023

9:00 a.m.

Zoom Teleconference

<https://us06web.zoom.us/j/89841830027?pwd=RFROaUhMTWxHVkkrMFRDRjE3NWVmUT09>

Meeting ID: 898 4183 0027

Password: 677339

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: *Central Marin Fire Authority 250 Doherty Drive, Larkspur, CA; City of Larkspur, 400 Magnolia Avenue, Larkspur, CA; City of Los Altos, 1 N. San Antonio Road, Los Altos, CA; City of Mill Valley, 26 Corte Madera Avenue, Mill Valley, CA; City of Pleasanton, 123 Main Street, Pleasanton, CA; City of Piedmont, 120 Vista Avenue, Piedmont, CA.* Each location is accessible to the public, and members of the public may address the Bay Cities Joint Powers Insurance Authority (BCJPIA) from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kelly Vanni at (916) 244-1150 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the BCJPIA less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.

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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED |
| | 4. PUBLIC COMMENTS - The Public may submit any questions in advance of the meeting by contacting Kelly Vanni at Kelly.Vanni@Sedgwick.com . This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

5. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 6 *A. Minutes from the January 25, 2023, Executive Committee Meeting
- 11 *B. Warrant Listings for the Period December 1, 2022 – March 31, 2023
- 12 *C. ERMA Meeting Minutes and Summary of Action Items – February 3, 2023
- 21 *D. CARMA Meeting Minutes – January 13, 2023
- 23 *E. Workers’ Compensation Program Lag Report – December 31, 2022
Recommendation: Staff recommends the Committee approve the Consent Calendar as presented.

6. ADMINISTRATIVE MATTERS

- 28 *A. Proposed Update to BCJPIA Cyber Liability Program
Recommendation: Staff recommends approval of the Cyber Liability Master Program Document as presented.
- 40 *B. Discussion Regarding Property Program Dividends
Recommendation: Discuss and provide feedback to staff.
- 43 *C. Resolution Establishing 2023/24 Calendar of Meetings
Recommendation: Staff recommends the Board approve Resolution 04 2022-2023 Establishing Meeting Dates for the 2023-2024 Program Year.
- 47 *D. Review of Proposed Sedgwick Renewal Contract
Recommendation: Staff will not be making a recommendation on this item.

7. RISK CONTROL MATTERS

- 65 *A. Review of the 2023/2024 Proposed Risk Control Service Plan
Recommendation: Staff recommends the Committee receive and accept the update and provide additional feedback if warranted. Additionally, staff recommends the Committee recommend the Board of Directors approve the 2023/24 Risk Control Service Plan.

8. POOLED WORKERS’ COMPENSATION PROGRAM

- 76 *A. Structured Return-to-Work Update and Company Nurse Contract Renewal
Recommendation: Staff recommends the Committee approve the Company Nurse draft contract as presented.

9. FINANCIAL MATTERS

- 105** *A Preliminary Indications for the APIP Property Program and Other Ancillary Programs
Recommendation: Staff recommends the Committee receive and accept the update and provide additional feedback, if warranted.
- 110** *B. Draft Liability Program Actuarial Study for the 2023/24 Program Year
Recommendation: Staff recommends the Committee receive and file the Liability Program Actuarial Report.
- 129** *C. Draft Workers' Compensation Program Actuarial Study for the 2023/24 Program Year
Recommendation: Staff recommends the Committee receive and file the Workers' Compensation Program Actuarial Report.
- 217** *D. Draft Property Program Actuarial Study for the 2023/24 Program Year
Recommendation: Staff recommends the Committee receive and file the Property Program Actuarial Report.
- 245** *E. Draft Auto Physical Damage Actuarial Study for the 2023/24 Program Year
Recommendation: Staff recommends the Committee receive and file the Auto Physical Damage Program Actuarial Report.
- 302** *F. Draft Budget for the 2023/2024 Program Year
Recommendation: Staff recommends the Committee recommend approval of the 2023/2024 preliminary draft budget to the Board of Directors pending final amounts for excess and purchased coverages.

10. CLOSED SESSION - Pursuant to Government Code Section 54956.9(d)(2), and 54956.95, The Board will hold a closed session to discuss the following matters:

Sausalito Yacht Harbor v. City of Sausalito – Coverage Appeal
Sausalito Homeless Union vs. City of Sausalito – Coverage Appeal
Philip Deschamps vs. City of Sausalito – Coverage Appeal
Robert Powelson vs. City of Sausalito – Coverage Appeal
Robert Thomas Bruce Powelson vs. City of Sausalito – Coverage Appeal
Arthur Bruce vs. City of Sausalito – Coverage Appeal
Jeff Chase vs. City of Sausalito – Coverage Appeal
Arthur Bruce vs. City of Sausalito – Coverage Appeal
Haley Allen vs. City of Sausalito – Coverage Appeal
Robbie Powelson vs. City of Sausalito – Coverage Appeal
Phillip Deschamps vs. City of Sausalito – Coverage Appeal
John Speary vs. City of Sausalito – Coverage Appeal
Jennifer Moffitt vs. City of Sausalito – Coverage Appeal
James McGann vs. City of Sausalito – Coverage Appeal
Ryan Tuttle vs. City of Sausalito – Coverage Appeal
Mechel Barron vs. City of Sausalito – Coverage Appeal
Daniel Worthen vs. City of Sausalito – Coverage Appeal
Robyn Kelly vs. City of Sausalito – Coverage Appeal
Madison Ardgall vs. City of Sausalito – Coverage Appeal
Jeffrey Chase vs. City of Sausalito – Coverage Appeal

Pursuant to Government Code Section 54956.95(a), The Board will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority.

Sausalito Yacht Harbor vs. City of Sausalito
Adrianna Dinihanian vs. City of Sausalito
Barbara Rose v. City of Larkspur

REPORT FROM CLOSED SESSION - Pursuant to Government Code Section 54957.1, The Board must report in open session any action taken, or lack thereof, in closed session.

318 11. REPORT BY EXECUTIVE DIRECTOR

12. CLOSING COMMENTS

This time is reserved for comments by Committee members and/or staff and to identify matters for future BCJPIA business.

- A. Executive Committee
- B. Staff

13. ADJOURNMENT

NOTICES:

- The next California Affiliated Risk Management Authorities (CARMA) Board of Directors meeting will be held on Wednesday, June 7, 2023, in Walnut Creek, CA. The BCJPIA Representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carillo, Town of Corte Madera.
- The next Employment Risk Management Authority (ERMA) Board of Directors will be held on Monday, June 5, 2023, in Sacramento, CA. the BCJPIA representative to the ERMA Board is Heather Rowden, City of Albany, and the Alternate is Jon Maginot, City of Los Altos.
- The Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX JPA) Board of Directors meeting will be on held Tuesday, June 6, 2023, at location TBD. The BCJPIA representative to the LAWCX Board is Ruben Martin, Central Marin Fire Authority, and the Alternate is Adam Wolfe, Town of Corte Madera.
- The next BCJPIA Board of Directors meeting will be held on Wednesday, June 1, 2023, in Emeryville, CA.