

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

EXECUTIVE COMMITTEE MEETING

AGENDA

Thursday, August 18, 2022

10:30 a.m.

Via Zoom Teleconference

<https://zoom.us/j/2147099514?pwd=RW5VYVFRdmFVWVJOM3ZWamlKTDNKZz09>

Meeting ID: 759 106 4785

Password: Sedgwick

All portions of this meeting will be conducted by teleconference in accordance with Government Code Section 54953(b). The teleconference meeting locations are as follows:

- CITY OF ALBANY: 1000 San Pablo Avenue, Albany, CA 94706
- CITY OF BRISBANE: 50 Park Place, Brisbane, CA 94005
- TOWN OF CORTE MADERA: 300 Tamalpais Dr. Corte Madera, CA 94925
- CITY OF LARKSPUR: 400 Magnolia Avenue, Larkspur, CA 94939
- CITY OF LOS ALTOS: 1 N. San Antonio Road, Los Altos, CA 94022
- CITY OF PIEDMONT: 120 Vista Avenue, Piedmont, CA 94611
- CITY OF PLEASANTON: 123 Main Street Pleasanton, CA 94566

Each location is accessible to the public, and members of the public may address the Board from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - The Public may submit any questions in advance of the meeting by contacting Caroline Brush at: Caroline.brush@sedgwick.com . This time |

is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5 *A. Minutes of the April 7, 2022, Executive Committee Meeting
 - 13 *B. Warrant Listings for the Period of May 14, 2022 - July 15, 2022
 - 14 *C. Final Budget for the 2022/23 Program Year
 - 25 *D. CARMA E-Brief – June 2022
 - 27 *E. Workers’ Compensation Manager’s Report
 - 29 *F. Workers’ Compensation Timely Injury Reporting
- Recommendation: Staff recommends the Committee approve the Consent Calendar as presented.*

6. RISK CONTROL MATTERS

- 30 *A. 2022/23 Risk Control Service Delivery Update
- Recommendation: None.*
- 35 B. Discussion of Use of LAWCX Funds for 2022/23
- Recommendation: Staff recommends the Committee approve applying the \$2,000 LAWCX Risk Management Fund to the webinar presentation by Dr. Steve Albrecht for a fee of \$1,500.*

7. ADMINISTRATIVE MATTERS

- 37 *A. Discussion of the November 3-4, 2022, Strategic Planning Session
- Recommendation: Approve the process of revising the current 2019-2022 Strategic Action Plan to align with BCJPIA current and future needs.*
- 42 *B. Discussion Regarding the Distribution of ERMA Dividends
- Recommendation: Staff recommends the Executive Committee discuss the ERMA dividend and provide direction to staff.*
- 48 *C. Contract Renewal Review
- Recommendation: Provide direction to staff.*

8. WORKERS’ COMPENSATION MATTERS

- 52 A. Workers’ Compensation Legislative Update
- Recommendation: None.*

9. CLOSED SESSION - Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the claims for the payment of tort liability losses, workers’ compensation losses, or public liability losses incurred by the Joint Powers Authority.

Liability Claims

Meir v. Brisbane

Deal v Berkeley

Cortosluna v. Union City

Shevertalova v. Monte Sereno

- 10. REPORT FROM CLOSED SESSION** - Pursuant to Government Code Section 54957.1, the Committee must report in open session any action taken, or lack thereof, in closed session.

- 11. EXECUTIVE DIRECTOR'S REPORT**
 - A. Report by Executive Director
Recommendation: None

- 12. CLOSING COMMENTS** - This time is reserved for comments by the Committee and/or staff and to identify matters for future BCJPIA business.
 - A. Executive Committee
 - B. Staff

- 13. ADJOURNMENT**

NOTICES:

- The next California Affiliated Risk Management Authorities (CARMA) Board of Directors meeting will be held on Friday, September 16, 2022, in South Lake Tahoe, CA. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next Employment Risk Management Authority (ERMA) Board of Directors meeting will be held on Monday, November 7, 2022, in Sacramento, CA. The BCJPIA representative to the ERMA Board is Stuart Schillinger, City of Brisbane, and the Alternate is Heather Rowden, City of Albany.
- The next BCJPIA Board of Directors meeting will be held on Thursday, November 3, 2022, at the Silverado Resort in Napa, CA.
- The next BCJPIA Executive Committee meeting will be held on Thursday, December 15, 2022, via Zoom teleconference.
- The next Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX JPA) meeting will be held on Tuesday, November 1, 2022, in Sacramento, CA.