

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

BOARD OF DIRECTORS MEETING

AGENDA

Wednesday, May 4, 2022

2:00 p.m.

Zoom Teleconference

<https://us06web.zoom.us/j/7591064785?pwd=NIBVUmZjM1psT0kzMkNNbWw2OW9zUT09>

Meeting ID: 759 106 4785

Password: Sedgwick

All portions of this meeting will be conducted by teleconference in accordance with Government Code Section 54953(b). The teleconference meeting locations are as follows:

- *CITY OF ALBANY: 1000 San Pablo Avenue, Albany, CA 94706*
- *CITY OF BERKELEY: 2180 Milvia Street, Berkeley, CA 94704*
- *CITY OF BRISBANE: 50 Park Place, Brisbane, CA 94005*
- *CENTRAL MARIN FIRE AUTHORITY: 250 Doherty Drive, Larkspur, CA 94939*
- *CENTRAL MARIN POLICE AUTHORITY: 250 Doherty Drive, Larkspur, CA 94939*
- *TOWN OF CORTE MADERA: 300 Tamalpais Dr. Corte Madera, CA 94925*
- *CITY OF EMERYVILLE: 1333 Park Avenue Emeryville, CA 94608*
- *TOWN OF FAIRFAX: 142 Bolinas Road Fairfax, CA 94930*
- *CITY OF LARKSPUR: 400 Magnolia Avenue, Larkspur, CA 94939*
- *CITY OF LOS ALTOS: 1 N. San Antonio Road, Los Altos, CA 94022*
- *CITY OF MENLO PARK: 701 Laurel Street, Menlo Park, CA 94025*
- *CITY OF MILL VALLEY: 26 Corte Madera Avenue, Mill Valley, CA 94941*
- *CITY OF MONTE SERENO: 18041 Saratoga-Los Gatos Rd., Monte Sereno, CA 95030*
- *CITY OF NOVATO: 922 Machin Avenue, Novato, CA 94945*
- *CITY OF PIEDMONT: 120 Vista Avenue, Piedmont, CA 94611*
- *CITY OF REDWOOD CITY: 1017 Middlefield Road, Redwood City, CA 94063*
- *TOWN OF SAN ANSELMO: 525 San Anselmo Avenue, San Anselmo, CA 94960*
- *CITY OF SAUSALITO: 420 Litho Street, Sausalito, CA 94965*
- *TOWN OF TIBURON: 1505 Tiburon Boulevard, Tiburon, CA 94920*
- *CITY OF UNION CITY: 34009 Alvarado-Niles Road, Union City, CA 94587*

Each location is accessible to the public, and members of the public may address the Board from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

* Reference materials enclosed with staff report.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com.

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - The Public may submit any questions in advance of the meeting by contacting Caroline Brush at: Caroline.brush@sedgwick.com . This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |
| | 5. CONSENT CALENDAR If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar. |
| 5 | *A. Minutes of the March 24, 2022, Board of Directors Meeting <i>Recommendation: Staff recommends the Board formally consider approval of the Consent Calendar as presented.</i> |
| | 6. COVERAGE MATTERS |
| 8 | *A. Resolutions for Review <i>Recommendation: (1) Staff recommends the Board review and approve the Resolution No. 02 2021-2022 Establishing a Policy Regarding Actuarial Studies. (2) Staff recommends the Board review and approve the Resolution No. 03 2021-2022 Establishing a Policy Regarding Claims Audits for Bay Cities Joint Powers Insurance Authority Programs. (3) Staff recommends the Board review and approve the Resolution No. 01 2021-2022 Establishing Meeting Dates for the 2021-2022 Fiscal Year.</i> |
| | 7. LITIGATION MANAGER'S REPORT |
| 14 | *A. Annual Review of Defense Panel <i>Recommendation: Staff recommends the Board review the information and provide direction.</i> |
| | 8. POOLED WORKERS' COMPENSATION PROGRAM |
| 15 | *A. Structured Return-to-Work Update and Company Nurse Contract Renewal <i>Recommendation: Staff recommends approval of the Company Nurse draft contract as presented.</i> |

26 9. EXECUTIVE DIRECTOR'S REPORT

- A. Report by Executive Director
 Recommendation: None

10. CLOSING COMMENTS

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

- A. Board of Directors
- B. Staff

11. ADJOURNMENT

NOTICES:

- The next BCJPIA Board of Directors meeting will be held on Thursday, June 9, 2022, at location TBD.