

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

BOARD OF DIRECTORS MEETING

AGENDA

Wednesday, February 9, 2022

9:00 a.m.

Zoom Teleconference

<https://us06web.zoom.us/j/7591064785?pwd=NIBVUmZjM1psT0kzMkNNbWw2OW9zUT09>

Meeting ID: 759 106 4785

Password: Sedgwick

This meeting will be conducted by videoconference and teleconference in accordance with Government Code Section 54953(e).

Members of the public may participate in the meeting via Zoom or telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Caroline Brush at Caroline.brush@sedgwick.com. If a member of the public would like to address the Board during the meeting, the person may speak when public comment is requested at the beginning of the meeting and during the discussion of each agenda item. Members of the public may also email Ms. Brush during the meeting and, if timely received, Ms. Brush will read or summarize the email to the Board.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com.

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| Page | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

4. **PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting Caroline Brush at: Caroline.brush@sedgwick.com. This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
5. **CONSENT CALENDAR**
If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.
- 5 *A. Minutes of the January 12, 2022, Board of Directors Meeting
9 *B. Authorization to Meet Via Videoconference/Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1)
10 *C. ERMA Biennial Letter for Program Year 2021-2022
31 *D. Summary of Action Items of the November 11, 2021, ERMA Board of Directors Meeting
32 *E. Workers' Compensation Claims Oversight Report
34 *F. Minutes of the January 7, 2022, CARMA Board of Directors Meeting
42 *G. Liebert Cassidy and Whitmore (LCW) Consortium Agreement
Recommendation: Staff recommends the Board formally consider approval of the Consent Calendar as presented.
6. **ADMINISTRATIVE MATTERS**
- 54 *A. Acclamation Insurance Management Services (AIMS) Contract Renewal
Recommendation: Staff recommends the Board approve the AIMS contract renewal for 2022-2023 general liability third-party administrative services.
- 88 B. Ex-Mod Calculation Revisions
Recommendation: Staff recommends the Board review and approve the proposed Ex-Mod Calculation Revisions to be used in the 2022/23 Budget and going forward, and approve the application of the revised ex-mod to 15% of the CARMA excess contribution in the 2022/23 Budget.
- 91 C. Annual Review of Defense Panel
Recommendation: Staff recommends the Board review the information and provide direction.
7. **COMMITTEE ELECTIONS AND APPOINTMENTS**
- 92 *A. Committee Elections and Appointments
Recommendation: The President and Nominating Committee recommend the Board approve the appointment of Todd Cusimano, Town of Corte Madera, to the Executive Committee to fulfill the term left vacant through June 30, 2023.
8. **POOLED WORKERS' COMPENSATION PROGRAM**
- 96 *A. Status Report Regarding Workers' Compensation Claims from Innovative

Claim Solutions, and Report by Workers' Compensation and Structured
Return-to-Work Program Managers
Recommendation: None.

- 9. CLOSED SESSION** - Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority.

Liability Claims

Hart, Kyle (D) and Hart, Kristin v. Redwood City
Campbell, Jessica v. City of Piedmont
Freitag, Katherine, and Helldoerfer, James v. City of Novato
Sausalito Yacht Harbor v. City of Sausalito
Shevertalova, Tatiana v. City of Monte Sereno

- 10. REPORT FROM CLOSED SESSION** - Pursuant to Government Code Section 54957.1, the Committee must report in open session any action taken, or lack thereof, in closed session.

11. EXECUTIVE DIRECTOR'S REPORT

- 127** A. Report by Executive Director

Recommendation: None

- 128** *B. Strategic Action Plan Update

Recommendation: Staff recommends the Board review the proposed amendments to the Strategic Action Plan and provide direction to staff.

12. CLOSING COMMENTS

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

- A. Board of Directors
- B. Staff

13. ADJOURNMENT

NOTICES:

- The next BCJPIA Board of Directors meeting will be held Wednesday, March 9, 2022, via Zoom.
- The next BCJPIA Executive Committee meeting will be held on Thursday, April 7, 2022, via Zoom.