

# BAY CITIES JOINT POWERS INSURANCE AUTHORITY

## SPECIAL BOARD OF DIRECTORS MEETING

### AGENDA

Wednesday, November 17, 2021

2:00 p.m.

#### Zoom Teleconference

<https://us06web.zoom.us/j/7591064785?pwd=NIBVUmZjM1psT0kzMkNNbWw2OW9zUT09>

Meeting ID: 759 106 4785

Password: Sedgwick

---

This meeting will be conducted by videoconference and teleconference in accordance with Government Code Section 54953(e).

Members of the public may participate in the meeting via Zoom or telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Caroline Brush at [Caroline.brush@sedgwick.com](mailto:Caroline.brush@sedgwick.com). If a member of the public would like to address the Board during the meeting, the person may speak when public comment is requested at the beginning of the meeting and during the discussion of each agenda item. Members of the public may also email Ms. Brush during the meeting and, if timely received, Ms. Brush will read or summarize the email to the Board.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or [Caroline.brush@sedgwick.com](mailto:Caroline.brush@sedgwick.com). Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Caroline Brush at (916) 290-4629 or [Caroline.brush@sedgwick.com](mailto:Caroline.brush@sedgwick.com).

---

- |             |   |
|-------------|---|
| <b>Page</b> | <b>1. CALL TO ORDER</b>                             |
|             | <b>2. INTRODUCTIONS</b>                             |
|             | <b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b> |

4. **TELECONFERENCE MEETING AUTHORIZATION**
  - 4 \*A. Authorization to Meet Via Videoconference/Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1) and Discussion of Meeting Formats  
*Recommendation: Consider making the following finding to continue meeting via Zoom teleconference during the proclaimed state of emergency without adhering to the standard requirements of the Brown Act for teleconference meetings: the Board has considered the circumstances of the state of emergency and the state of emergency continues to directly impact the ability of the members to meet safely in person.*
5. **PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting Caroline Brush at: [Caroline.brush@sedgwick.com](mailto:Caroline.brush@sedgwick.com). This time is reserved for members of the public to address the Board relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
6. **CONSENT CALENDAR**

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

  - 9 \*A. Minutes of the October 29, 2021, Board of Directors Meeting  
*Recommendation: Staff recommends the Board formally consider approval of the Consent Calendar as presented.*
7. **ADMINISTRATIVE MATTERS**
  - 21 \*A. Discussion of Monthly Meetings Regarding Government Code Section 54953, Subdivision (e)(1)(C)  
*Recommendation: Staff recommends the Board review the presented meeting options and provide direction to staff.*
8. **EXECUTIVE DIRECTOR'S REPORT**
  - 25 A. Report by Executive Director  
*Recommendation: None*
9. **CLOSING COMMENTS**

This time is reserved for comments by Bay Cities Joint Powers Insurance Authority members and/or staff and to identify matters for future Bay Cities Joint Powers Insurance Authority business.

  - A. Board of Directors
  - B. Staff
10. **ADJOURNMENT**

**NOTICES:**

- The next BCJPIA Executive Committee meeting will be held on Thursday, December 16, 2021, via Zoom.
- The next CARMA Board of Directors meeting will be held on Friday, January 6, 2022, in Santa Cruz, CA. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next BCJPIA Finance and Underwriting Committee meeting will be held on Tuesday, March 8, 2022, via Teleconference.