

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

EXECUTIVE COMMITTEE MEETING

AGENDA

Thursday, October 28, 2021

10:00 a.m.

Zoom Teleconference

<https://zoom.us/j/2147099514?pwd=RW5VYVFRdmFVWVJOM3ZWamlKTDNKZz09>

Meeting ID: 214 709 9514

Password: BCJPIA

This meeting will be conducted by videoconference and teleconference in accordance with Government Code Section 54953(e).

Members of the public may participate in the meeting via Zoom or telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Caroline Brush at Caroline.brush@sedgwick.com. If a member of the public would like to address the Board during the meeting, the person may speak when public comment is requested at the beginning of the meeting and during the discussion of each agenda item. Members of the public may also email Ms. Brush during the meeting and, if timely received, Ms. Brush will read or summarize the email to the Board.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com.

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| Page | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

4. TELECONFERENCE MEETING AUTHORIZATION

- 4 *A. Authorization to Meet Via Videoconference/Teleconference Pursuant to Government Code Section 54953, Subdivision (e)(1) and Discussion of Meeting Formats

Recommendation: Consider making the following finding to continue meeting via Zoom teleconference during the proclaimed state of emergency without adhering to the standard requirements of the Brown Act for teleconference meetings: the Executive Committee has considered the circumstances of the state of emergency and the state of emergency continues to directly impact the ability of the members to meet safely in person.

5. **PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting Caroline Brush at: Caroline.brush@sedgwick.com. This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

6. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 8 *A. Minutes of the August 19, 2021, Executive Committee Meeting
Recommendation: Staff recommends the Committee approve the Consent Calendar as presented.

7. STAFFING MATTERS

- 13 *A. BCJPIA Staffing Update
Recommendation: None.

8. STRATEGIC PLANNING MATTERS

- 14 *A. Program Evaluation Committee Update
Recommendation: Discuss and make recommendations to the Board as noted and/or provide direction to staff.
- 118 *B. Review of BCJPIA Strategic Action Plan
Recommendation: Review and recommend an amended Strategic Action Plan to the Board.

9. EXECUTIVE DIRECTOR'S REPORT

- 122 A. Report by Executive Director
Recommendation: None

10. **CLOSING COMMENTS** - This time is reserved for comments by the Committee and/or staff and to identify matters for future BCJPIA business.

- A. Executive Committee
B. Staff

11. ADJOURNMENT

* Reference materials attached with staff report.

NOTICES:

- The next BCJPIA Board of Directors meeting will be held on Friday, October 29, 2021, via Zoom teleconference.
- The next Employment Risk Management Authority (ERMA) Board of Directors meeting will be held on Monday, November 1, 2021. The BCJPIA representative to the ERMA Board is Stuart Schillinger, City of Brisbane, and the Alternate is Heather Rowden, City of Albany.
- The next Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX JPA) meeting will be held on Tuesday, November 2, 2021. Location TBD.
- The next BCJPIA Executive Committee meeting will be held on Thursday, December 9, 2021, via Zoom teleconference.
- The next BCJPIA Safety and Loss Prevention Committee meeting will be held on Thursday, December 9, 2021, via Zoom teleconference.