

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

EXECUTIVE COMMITTEE MEETING

AGENDA

Thursday, August 19, 2021

10:30 a.m.

Via Zoom Teleconference

<https://zoom.us/j/2147099514?pwd=RW5VYVFRdmFVWVJoM3ZWamlKTDNKZz09>

Meeting ID: 214 709 9514

Passcode: BCJPIA

This meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-08-21.

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Caroline Brush at Caroline.brush@sedgwick.com no later than 5 p.m. on Wednesday, August 18, 2021. If a member of the public would like to address the Committee during the meeting, the person may email Ms. Brush during the meeting and, if timely received, Ms. Brush will read or summarize the email to the directors.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open-session agenda item provided to the Committee less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com

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| Page | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |

BCJPIA Executive Committee Meeting Agenda
Meeting of August 19, 2021

- 4. PUBLIC COMMENTS** - The Public may submit any questions in advance of the meeting by contacting Caroline Brush at: Caroline.brush@sedgwick.com. This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.

5. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5 *A. Minutes of the June 17, 2021, Special Executive Committee Meeting
11 *B. Warrant Listings for the Period of May 14, 2021 - July 15, 2021
12 *C. Final Budget for the 2021/22 Program Year
26 *D. CARMA E-Brief – June 2021
27 *E. Workers’ Compensation Legislative Update
30 *F. New Board Representatives for:
- City of Union City
 - City of Menlo Park
- Recommendation: Staff recommends the Committee approve the Consent Calendar as presented.*

6. RISK CONTROL MATTERS

- 32 *A. 2021/22 Risk Control Service Delivery Update
Recommendation: None.
- 37 *B. Discussion of Use of LAWCX Funds for 2021/22
Recommendation: Staff recommends the Committee approve applying the \$2,000 LAWCX Risk Management Fund to the webinar presentation “Behavioral Threat Assessment – Preventing Violence in the Workplace” by Alvarez Associates.
- 40 C. Cyber Pilot Program Update
Recommendation: None.

7. ADMINISTRATIVE MATTERS

- 44 A. Discussion of the October 28-29, 2021, Strategic Planning Session
Recommendation: Provide direction to staff to work with the President to finalize the format, agenda, and details for the Strategic Planning Session.
- 45 *B. Discussion Regarding the Distribution of ERMA Dividends
Recommendation: Staff recommends the Executive Committee discuss the ERMA dividend and provide direction to staff.

- 8. CLOSED SESSION** - Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the claims for the payment of tort liability losses, workers’ compensation losses, or public liability losses incurred by the Joint Powers Authority.

Liability Claims

AIG/Lexington Insurance v. Menlo Park.
Simmons v. Novato
Bauer et al v. Pleasanton
Gilliland v. Pleasanton

9. REPORT FROM CLOSED SESSION - Pursuant to Government Code Section 54957.1, the Committee must report in open session any action taken, or lack thereof, in closed session.

10. EXECUTIVE DIRECTOR'S REPORT

51 A. Report by Executive Director
 Recommendation: None

11. CLOSING COMMENTS - This time is reserved for comments by the Committee and/or staff and to identify matters for future BCJPIA business.

- A. Executive Committee
- B. Staff

12. ADJOURNMENT

NOTICES:

- The next California Affiliated Risk Management Authorities (CARMA) Board of Directors meeting will be held on Friday, September 24, 2021, in South Lake Tahoe, CA. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next Employment Risk Management Authority (ERMA) Board of Directors meeting will be held on Monday, November 1, 2021. The BCJPIA representative to the ERMA Board is Stuart Schillinger, City of Brisbane, and the Alternate is Heather Rowden, City of Albany.
- The next BCJPIA Board of Directors meeting will be held on Thursday, October 28, 2021. Location TBD.
- The next BCJPIA Executive Committee meeting will be held on Thursday, December 9, 2021, via Zoom teleconference.
- The next BCJPIA Safety and Loss Prevention Committee meeting will be held on Thursday, December 9, 2021, via Zoom teleconference.
- The next Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX JPA) meeting will be held on Tuesday, November 2, 2021. Location TBD.