

BAY CITIES JOINT POWERS INSURANCE AUTHORITY
GOVERNING DOCUMENTS COMMITTEE MEETING
AGENDA

Thursday, December 10, 2020
10:30 a.m.

Via Zoom Teleconference

<https://zoom.us/j/2147099514?pwd=RW5VYVFRdmFVWVJ0M3ZWamlKTDNKZz09>

Meeting ID: 214 709 9514
Passcode: BCJPIA

This meeting will be conducted by teleconferencing in accordance with the State of California Executive Order N-29-20.

Members of the public may participate in the meeting via Zoom or may listen to the meeting telephonically. No physical location will be available from which members may observe the meeting and offer public comment. Public comments may be submitted in advance of the meeting by emailing Caroline Brush at Caroline.brush@sedgwick.com no later than 5 p.m. on Tuesday, December 8, 2020. If a member of the public would like to address the Committee during the meeting, the person may email Ms. Brush during the meeting and, if timely received, Ms. Brush will read or summarize the email to the directors.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection. Please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com.

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| <u>Page</u> | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

4 **5. CONSENT CALENDAR**

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5 *A. Minutes from the December 12, 2019, Memorandum of Coverage Committee Meeting
Recommendation: Staff recommends the Committee approve the Consent Calendar, as presented.

6. PROGRAM DOCUMENTS

- 9 *A. Proposed changes to BCJPIA Bylaws
Recommendation: Review and recommend approval of the Bylaws to the Executive Committee, as presented.
- 34 *B. Revisions to the Pooled Liability Program Memorandum of Coverage and Master Program Document
Recommendation: Staff recommends the Committee review and discuss and provide a recommendation to the Executive Committee.
- 81 *C. Revisions to the Pooled Property Program Memorandum of Coverage and Master Program Document
Recommendation: Staff recommends the Committee recommend approval of the Pooled Property Program MOC and MPD to the Executive Committee, as presented.
- 105 *D. Revisions to the Pooled Workers' Compensation Program Memorandum of Coverage and Master Program Document
Recommendation: Staff recommends the Committee recommend approval of the Pooled Workers Compensation Program MOC and MPD to the Executive Committee, as presented.
- 138 *E. Revisions to the Pooled Auto Physical Damage Program Memorandum of Coverage and Master Program Document
Recommendation: Staff recommends the Committee recommend approval of the Pooled Auto Physical Damage Program MOC and MPD to the Executive Committee, as presented.

7. CLOSING COMMENTS

This time is reserved for comments by Committee members and/or staff and to identify matters for future BCJPIA business.

- A. Governing Documents Committee
- B. Staff

8. ADJOURNMENT

NOTICES:

- The next California Affiliated Risk Management Authorities (CARMA) Board of Directors meeting will be held on Friday, January 8, 2021 in TBD. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next Employment Risk Management Authority (ERMA) Annual Workshop and Board of Directors meeting will be held on Thursday and Friday, February 11-12, 2021 in Napa, CA. The BCJPIA representative to the ERMA Board is Stuart Schillinger, City of Brisbane, and the Alternate is Heather Rowden, City of Albany.
- The Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX JPA) Board of Directors meeting will be on held Tuesday, June 1, 2021, at TBD. The BCJPIA representative to the LAWCX Board is Garrett Toy, Town of Fairfax, and the Alternate is Lori Elefant, City of Emeryville.
- The next BCJPIA Special Board of Directors meeting will be held on Thursday, February 9 2021 at TBD.
- The next BCJPIA Executive Committee meeting will be held on Thursday, April 1, 2021, in Emeryville, CA.