

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

GOVERNING DOCUMENTS COMMITTEE MEETING

AGENDA

Thursday, December 12, 2019

10:30 a.m.

Courtyard by Marriott Oakland/Emeryville

5555 Shellmound Street

Emeryville, CA 94608

(510) 652-8777

And

Via Teleconference

Dial In: 1 866 899 4679

Access Code: 673-548-405

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: *Courtyard by Marriott Oakland/Emeryville, 5555 Shellmound Street, Emeryville, CA 94608; and City of Pleasanton, 123 Main Street, Pleasanton, CA 94566.*

Each location is accessible to the public, and members of the public may address the Bay Cities Joint Powers Insurance Authority (BCJPIA) from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the BCJPIA less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.

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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

* Reference materials attached with staff report.

5. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 4 *A. Minutes from the December 13, 2018, Memorandum of Coverage Committee Meeting
Recommendation: Staff recommends the Committee approve the Consent Calendar as presented.

6. PROGRAM DOCUMENTS

- 10 *A. Revisions to the Pooled Liability Program Memorandum of Coverage
Recommendation: Staff recommends the Committee discuss and, if appropriate, recommend that the Executive Committee direct staff to work with Legal Counsel to include draft language for review at the April Executive Committee meeting.
- 45 *B. Revisions to the Pooled Property Program Memorandum of Coverage
Recommendation: Staff recommends the Committee recommend approval of the Pooled Property Program MOC to the Executive Committee, as presented.
- 55 *C. Revisions to the Pooled Workers' Compensation Program Memorandum of Coverage
Recommendation: Staff recommends the Committee recommend approval of the Pooled Workers Compensation Program MOC to the Executive Committee, as presented.
- 71 *D. Revisions to the Pooled Auto Physical Damage Program Memorandum of Coverage
Recommendation: Staff recommends the Committee recommend approval of the Pooled Auto Physical Damage Program MOC to the Executive Committee, as presented.

7. CLOSING COMMENTS

This time is reserved for comments by Committee members and/or staff and to identify matters for future BCJPIA business.

- A. Governing Documents Committee
- B. Staff

8. ADJOURNMENT

NOTICES:

- The next California Affiliated Risk Management Authorities (CARMA) Board of Directors meeting will be held on Friday, January 10, 2020 in Santa Cruz, CA. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next Employment Risk Management Authority (ERMA) Board of Directors meeting will be held on Friday, February 7, 2020 in Santa Cruz, CA. The BCJPIA representative to the ERMA Board is Stuart Schillinger, City of Brisbane, and the Alternate is Todd Cusimano, Town of Corte Madera.
- The Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX JPA) Board of Directors meeting will be on held Tuesday, June 2, 2020, at the DoubleTree by Hilton, in Sacramento, CA. The BCJPIA representative to the LAWCX Board is Garrett Toy, Town of Fairfax, and the Alternate is Lori Elefant, City of Emeryville.
- The next BCJPIA Board of Directors meeting will be held on Thursday, June 11, 2020, in Emeryville, CA.
- The next BCJPIA Executive Committee meeting will be held on Thursday, February 20, 2020, in Emeryville, CA.
- The next BCJPIA Safety and Loss Prevention Committee meeting will be held on Thursday, April 2, 2020, in Emeryville, CA.
- The next BCJPIA Finance and Underwriting Committee meeting will be held on Tuesday, March 10, 2020, in Emeryville, CA.