

AMENDED AGENDA

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

EXECUTIVE COMMITTEE MEETING

AGENDA

Thursday, December 12, 2019

11:30 a.m.

Courtyard by Marriott Oakland/Emeryville

5555 Shellmound Street

Emeryville, CA 94608

(510) 652-8777

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Caroline Brush at (916) 290-4629 or Caroline.brush@sedgwick.com. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.

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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |
| | 5. CLOSED SESSION
Pursuant to Government Code Section 54956.95(a), the Committee will hold a closed session to discuss the claims for the payment of tort liability losses, workers' compensation losses, or public liability losses incurred by the Joint Powers Authority.
<u>Liability Claims</u>
Saraswati v. Albany
Gollub v. City of Sausalito
Gilliland v. Pleasanton
Mason v. Redwood City |

Liability Claims (Continued)

Hoese v. City of Menlo Park
Galpern v. City of Albany
Hart v. Redwood City

6. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Committee must report in open session any action taken, or lack thereof, in closed session.

7. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 4** *A. Minutes from the August 22, 2019, Executive Committee Meeting
- 14** *B. Warrant Listings for the Period of October-November 30, 2019
- 15** *C. Internal Financial Statements as of September 30, 2019
- 27** *D. Member Contingency Fund Balance as of September 30, 2019, With Interest
- 28** *E. November 5, 2019, Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX) Board of Directors Meeting Staff Report: Draft Actuarial Report with 2020/21 Funding Rates and Discussion of Confidence Level and Discount Rate
- 33** *F. November 5, 2019, Excerpt from LAWCX Board of Directors Meeting Staff Report: Review of Target Equity Policy, Dividends and Assessments
- 39** *G. Public Self Insurers Annual Report for Fiscal Year 2019/20
Recommendation: Staff recommends the Committee approve the Consent Calendar as presented.

8. RISK CONTROL MATTERS

- 48** *A. Report from the Safety and Loss Prevention Committee
Recommendation: Staff and the Safety and Loss Prevention Committee recommend the Executive Committee approve the recommendation(s), if any, from the Safety and Loss Prevention Committee.

9. ADMINISTRATIVE MATTERS

- 61** *A. Report from the Governing Documents Committee
Recommendation: The Governing Documents Committee will provide recommendations to the Executive Committee, if any, at the meeting.
- 96** *B. Review of 2019-2022 Strategic Action Plan
Recommendation: The Committee recommends the Board of Directors approve the Strategic Action Plan for the 2019-2022 program years.
- 99** *C. Selection of 2020 Strategic Planning Location
Recommendation: Committee provide direction to staff and select a location for the November 2020 Strategic Planning Session and confirm the use of a facilitator or BCJPIA 101.
- 102** D. Discussion of SIR Options for Workers' Compensation

Recommendations: Discuss and provide direction to staff.

- *E. Draft Request for Proposals of Workers' Compensation TPA Services
Recommendation: Staff recommends the Committee review and approve the RFP and requests confirmation regarding the selection of TPAs to receive the RFP.

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10. ADMINISTRATOR'S REPORT

- A. Report by Administrator
Recommendation: None.

11. CLOSING COMMENTS

This time is reserved for comments by Committee members and/or staff and to identify matters for future BCJPIA business.

- A. Executive Committee
- B. Staff

12. ADJOURNMENT

NOTICES:

- The next California Affiliated Risk Management Authorities (CARMA) Board of Directors meeting will be held on Friday, January 10, 2020 in Santa Cruz, CA. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next Employment Risk Management Authority (ERMA) Board of Directors meeting will be held on Friday, February 7, 2020 in Santa Cruz, CA. The BCJPIA representative to the ERMA Board is Stuart Schillinger, City of Brisbane, and the Alternate is Todd Cusimano, Town of Corte Madera.
- The Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX JPA) Board of Directors meeting will be on held Tuesday, June 2, 2020, at the DoubleTree by Hilton, in Sacramento, CA. The BCJPIA representative to the LAWCX Board is Garrett Toy, Town of Fairfax, and the Alternate is Lori Elefant, City of Emeryville.
- The next BCJPIA Board of Directors meeting will be held on Thursday, June 11, 2020, in Emeryville, CA.
- The next BCJPIA Executive Committee meeting will be held on Thursday, February 20, 2020, in Emeryville, CA.
- The next BCJPIA Safety and Loss Prevention Committee meeting will be held on Thursday, April 2, 2020, in Emeryville, CA.
- The next BCJPIA Finance and Underwriting Committee meeting will be held on Tuesday, March 10, 2020, in Emeryville, CA.