

**BAY CITIES JOINT POWERS INSURANCE AUTHORITY**  
**SAFETY AND LOSS PREVENTION COMMITTEE MEETING**

**AGENDA**

**Thursday, April 4, 2019**

**9:30 a.m.**

**Courtyard by Marriott Oakland/Emeryville**  
5555 Shellmound Street  
Emeryville, CA 94608  
(510) 652-8777

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In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kyla Morris at (916) 290-4629 or (916) 244-1199 (fax). Requests must be made as early as possible and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the Bay Cities Joint Powers Insurance Authority (BCJPIA) less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, California 95833.

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	<b>1. CALL TO ORDER</b>
	<b>2. INTRODUCTIONS</b>
	<b>3. APPROVAL OF AGENDA AS POSTED (OR AMENDED)</b>
	<b>4. PUBLIC COMMENTS</b> - This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total.
<b>3</b>	<b>5. CONSENT CALENDAR</b> - If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.
<b>4</b>	*A. Minutes from the December 13, 2018, Safety and Loss Prevention Committee Meeting
<b>9</b>	*B. Risk Management Fund Balance as of December 31, 2018 <i>Recommendation: Staff recommends the Committee approve the Consent Calendar as presented.</i>
	<b>6. STAFFING UPDATES</b>
<b>10</b>	*A. BCJPIA Staffing <i>Recommendation: None</i>

7. **COMMITTEE MATTERS**
- 12 A. Review of the Safety and Loss Prevention Committee's Purpose and Goals  
*Recommendation: None*
8. **DISCUSSION CALENDAR**
- 13 \*A. 2018/2019 Risk Control Service Plan Delivery Update  
*Recommendation: None*
- 23 \*B. 2019/2020 Proposed Risk Control Service Plan  
*Recommendation: Staff recommends the Committee recommend the Executive Committee and Board of Directors approve the 2019/2020 Risk Control Service Plan.*
- 28 \*C. Status of Member Risk Surveys  
*Recommendation: None*
9. **CLOSING COMMENTS**
- This time is reserved for comments by Committee members and/or staff and to identify matters for future BCJPIA business.
- A. Safety and Loss Prevention Committee
- B. Staff
10. **ADJOURNMENT**

**NOTICES:**

- The next BCJPIA Executive Committee meeting will be held on Thursday, April 4, 2019, in Emeryville, CA.
- The next California Affiliated Risk Management Authorities (CARMA) Board of Directors meeting will be held on Wednesday, April 10, 2019, at the York Office in Sacramento, CA. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next Employment Risk Management Authority (ERMA) Board of Directors meeting will be held on Tuesday, April 30, 2019, at the York Office in Sacramento, CA. the BCJPIA representative to the ERMA Board is Stuart Schillinger, City of Brisbane, and the Alternate is Todd Cusimano, Town of Corte Madera.
- The Local Agency Workers' Compensation Excess Joint Powers Authority (LAWCX JPA) Board of Directors meeting will be on held Tuesday, June 4, 2019, at the DoubleTree by Hilton, in Sacramento, CA. The BCJPIA representative to the LAWCX Board is Garrett Toy, Town of Fairfax, and the Alternate is Lori Elefant, City of Emeryville.
- The next BCJPIA Board of Directors meeting will be held on Thursday, June 6, 2019, in Emeryville, CA.