

BAY CITIES JOINT POWERS INSURANCE AUTHORITY
MEMORANDUM OF COVERAGE COMMITTEE MEETING

AGENDA

Thursday, December 13, 2018
10:30 a.m.

Courtyard by Marriott Oakland/Emeryville
5555 Shellmound Street
Emeryville, CA 94608
(510) 652-8777

And

Via Teleconference
Dial In: 877-309-2073
Access Code: 655-535-189

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: *Courtyard by Marriott Oakland/Emeryville, 5555 Shellmound Street, Emeryville, CA 94608; and City of Pleasanton, 123 Main Street, Pleasanton, CA 94566.*

Each location is accessible to the public, and members of the public may address the Bay Cities Joint Powers Insurance Authority (BCJPIA) from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Kyla Morris at (916) 290-4629 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item provided to the BCJPIA less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA 95833.

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- | <u>Page</u> | |
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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Committee relative to matters of the BCJPIA not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

4 5. CONSENT CALENDAR

If a Committee member would like to discuss any item listed, it may be pulled from the Consent Calendar.

- 5 *A.** Minutes from the December 14, 2017, Memorandum of Coverage Committee Meeting

Recommendation: Staff recommends the Committee approve the Consent Calendar as presented.

6. BYLAWS

- 11 *A.** Proposed Changes to BCJPIA Bylaws

Recommendation: Staff recommends the Committee recommend approval of the proposed changes to the Bylaws to the Executive Committee and Board of Directors.

7. PROGRAM DOCUMENTS

- 37 *A.** Revisions to the Pooled Liability Program Memorandum of Coverage and Master Program Document

Recommendation: Staff recommends the Committee recommend approval of the proposed changes to the Pooled Liability Program Memorandum of Coverage and Master Program Document to the Executive Committee and Board of Directors.

- 86 *B.** Revisions to the Pooled Property Program Memorandum of Coverage and Master Program Document

Recommendation: Staff recommends the Committee recommend approval of the proposed changes to the Pooled Property Program Memorandum of Coverage and Master Program Document to the Executive Committee and Board of Directors.

- 109 *C.** Revisions to the Pooled Auto Physical Damage Program Memorandum of Coverage and Master Program Document

Recommendation: Staff recommends the Committee recommend approval of the proposed changes to the Pooled Auto Physical Damage Program Memorandum of Coverage and Master Program Document to the Executive Committee and Board of Directors.

- 134 *D.** Revisions to the Pooled Workers' Compensation Program Memorandum of Coverage for the 2019/2020 Program Year

Recommendation: Staff recommends the Committee recommend approval of the proposed changes to the Pooled Workers' Compensation Program Memorandum of Coverage to the Executive Committee and Board of Directors.

8. CLOSING COMMENTS

This time is reserved for comments by Committee members and/or staff and to identify matters for future BCJPIA business.

- A. Memorandum of Coverage Committee
- B. Staff

9. ADJOURNMENT

NOTICES:

- The next California Affiliated Risk Management Authorities (CARMA) Board of Directors meeting will be held Thursday-Friday, January 10-11, 2019, at the Bodega Bay Lodge, in Bodega Bay, CA. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next BCJPIA Executive Committee meeting will be held on Thursday, February 21, 2019, in Emeryville, CA.
- The next BCJPIA Finance and Underwriting Committee meeting will be held on Tuesday, March 12, 2019, via teleconference.
- The next BCJPIA Safety and Loss Control Committee meeting will be held on Thursday, April 4, 2019, in Emeryville, CA.
- The next BCJPIA Board of Directors meeting will be held on Thursday, June 6, 2019, in Emeryville, CA.