

BAY CITIES JOINT POWERS INSURANCE AUTHORITY

EXECUTIVE COMMITTEE MEETING

AGENDA

Thursday, August 2, 2018

10:30 a.m.

Teleconference

Dial-In: 1-669-241-1091

PIN: 821 469#

All or portions of this meeting will be conducted by teleconferencing in accordance with Government Code Section 54953(b). Teleconference locations are as follows: *Bickmore, 1750 Creekside Oaks Drive, Suite 200, Sacramento, CA; City of Berkeley, 2180 Milvia Street, Berkeley, CA; City of Brisbane, 50 Park Place, Brisbane, CA; Town of Corte Madera, 300 Tamalpais Drive, Corte Madera, CA; Town of Fairfax, 142 Bolinas Road, Fairfax, CA; City of Larkspur, 400 Magnolia Avenue, Larkspur, CA; City of Los Altos, 1 N. San Antonio Road, Los Altos, CA; City of Mill Valley, 26 Corte Madera Avenue, Mill Valley, CA;* Each location is accessible to the public, and members of the public may address the Executive Committee from any teleconference location.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation to participate in this meeting, please contact Jaesa McCulligan at 916-244-1130 or (916) 244-1199 (fax). Requests must be made as early as possible, and at least one full business day before the start of the meeting.

Documents and materials relating to an open session agenda item that are provided to the BCJPIA Board of Directors less than 72 hours prior to a regular meeting will be available for public inspection at 1750 Creekside Oaks Dr., Suite 200, Sacramento, CA 95833.

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| | 1. CALL TO ORDER |
| | 2. INTRODUCTIONS |
| | 3. APPROVAL OF AGENDA AS POSTED (OR AMENDED) |
| | 4. PUBLIC COMMENTS - This time is reserved for members of the public to address the Executive Committee relative to matters of the Bay Cities Joint Powers Insurance Authority not on the agenda. No action may be taken on non-agenda items unless authorized by law. Comments will be limited to five minutes per person and twenty minutes in total. |

4 5. CONSENT CALENDAR

If a Board member would like to discuss any item listed, it may be pulled from the Consent Calendar.

5 *A. Minutes from the April 5, 2018, Executive Committee Meeting

18 *B. Warrant Listings for the Months of June and July 2018

19 *C. 2017-2019 Strategic Goals & Action Items List

21 *D. Analysis and Update of Delayed Claims

25 *E. Workers' Compensation Claims Oversight Report

27 *F. Workers' Compensation Legislative Updates

Recommendation: Staff recommends the Committee approve the Consent Calendar, as presented.

6. CLOSED SESSION

Pursuant to Government Code Section 54956.95(a), the Executive Committee will recess to closed session to discuss the following claims:

Liability

- Lions Club v. City of Albany

7. REPORT FROM CLOSED SESSION

Pursuant to Government Code Section 54957.1, the Committee must report in open session any action taken, or lack thereof, in closed session.

8. STAFFING MATTERS

29 A. BCJPIA Staffing

Recommendation: The Executive Committee appoint Jaesa McCulligan as the BCJPIA Administrator, to be considered for ratification by the Board at the October 26, 2018, meeting.

9. FINANCIAL MATTERS

30 *A. Final Budget for the 2018/2019 Program Year

Recommendation: Staff recommends the Committee recommend the Board of Directors approve the Final 2018/2019 budget.

10. ADMINISTRATIVE MATTERS

43 *A. Consideration of Renewal Contract with Acclamation Insurance Management Services (AIMS)

Recommendation: The Executive Committee consider the proposed contract from Acclamation Insurance Management Services and make a recommendation to the Board of Directors.

79 B. Discussion of October 25, 2018, Meeting Format

Recommendation: Discuss and provide direction to staff.

11. REPORTS

- 80 A. Administrator's Report
 Recommendation: None.

12. CLOSING COMMENTS

- A. Executive Committee
B. Staff

13. ADJOURNMENT

NOTICES:

- The next CARMA Board of Directors meeting will be held on Friday, September 14, 2018, in South Lake Tahoe, CA. The BCJPIA representative to the CARMA Board is Dan Schwarz, City of Larkspur, and the Alternate is Daria Carrillo, Town of Corte Madera.
- The next BCJPIA Finance Committee meeting will be held on Wednesday, September 26, 2018, via teleconference.
- The next BCJPIA Board of Directors meeting will be held on Thursday October 25-26, 2018, at the Dream Inn in Santa Cruz, CA.
- The next ERMA Board of Directors meeting will be held on Monday, November 5, 2018, in Sacramento, CA. The BCJPIA representative to the ERMA Board is Stuart Schillinger, City of Brisbane, and the Alternate is Todd Cusimano, Town of Corte Madera.
- The next LAWCX Board of Directors meeting will be held on Tuesday, November 6, 2018, in Sacramento, CA. The BCJPIA representative to the LAWCX Board is Garrett Toy, Town of Fairfax, and the Alternate is Lori Elefant, City of Emeryville.
- The next BCJPIA Executive Committee meeting will be held on Thursday, December 13, 2018, in Emeryville, CA.
- The next BCJPIA Safety and Loss Control Committee meeting will be held on Thursday, December 13, 2018, in Emeryville, CA.
- The next BCJPIA Memorandum of Coverage Committee meeting will be held on Thursday, December 13, 2018, in Emeryville, CA.